



**Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES
March 3, 2025**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, March 3rd, virtually via Zoom Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Dr. Raymond Kibler, Ms. Vonnetta Dumas Jennings, Mr. Vernon Martin, Mr. Jared Scott, Ms. Ajia Minnis, Mr. Dennis Smith and Ms. Korie Booker.*

Board Members Absent: *Mr. Patrick Guarniere, Mr. David Cavalcante, and Ms. Mable Carter,*

Staff Members Present: *Ms. Nicole McClendon (Program Manager), Ms. Jessica Rice (Legal Counsel), Ms. Jessica Durden (Paralegal) Mr. Demetrius Norman (Chief Consumer Experience Officer), Mr. Jatarious Frazier (Policy Analyst), Mr. Kevin Cyrus (Education Coordinator), Ms. Irina Moore (Examination Coordinator), and Mr. Terron McAbee (Program Support Specialist).*

Staff Members Absent: *Ms. Kimberly Troxler (Board Administrator), April Randall (Legislative Director) and Mr. Marc Nielsen (Legal Counsel).*

Agenda Item: COMMENTS FROM THE PUBLIC

- **Denise Lucas (DOH)** – Listening as an observer.
- **Cheryl Wilkins** – Questions concerning the use of straight razors vs. disposable razors in barber shops. Dr. Kibler responded, indicating that for hygiene purposes, some barbers use disposable razors but straight razor techniques remain a part of the teaching curriculum and the practical exam.
- **Jamane** – No response
- **Amanda Moreno** – Listening as an observer
- **Amenetta Holsey** – Listening as an observer

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9),



and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

Upon a motion duly made by Dr. Raymond Kibler, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to enter Executive Session via individual roll call.

Agenda Item: APPROVAL OF MINUTES

- February 3, 2025 Meeting Minutes

Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the meeting minutes for February 3, 2025 with corrections, if necessary.

Agenda Item: COMPLAINTS

- None

Agenda Item: CORRESPONDENCE

- None

Agenda Item: BOARD COMMITTEES

- **Legislative Committee to Review Instructor Training Hours** – Nothing to report. This is still an ongoing process.
- **Mobile Barbering** – Denise Lucas, DOH, indicated the application process has been paused due to a change in vendors. Aims to have more information to report by the next meeting.
- **Education Committee**
 - 2025 Instructor Forum, May 19th – Chairman Saleem reiterated having a mock exam. He's requiring full participation from the examiners.

Upon a motion duly made by Mr. Vernon Martin and properly seconded by Mr. Jared Scott, the Board voted unanimously to approve conducting a mock exam at the 2025 Instructor Forum.

- 2025 CE Forum – June 16th – Vernon Martin reported that vendors stated it's too early and requested the committee to wait until after April 1st for discussions. Mr. Martin also asked board members for recommendations for honorees as soon as possible. The Board voted "Empowered by Unity" as the theme for the Forum.

Agenda Item: OLD BUSINESS

- **NABBA Mid-Year Conference, March 8th-12th in Las Vegas, NV** - Chairman Saleem, Mr. Jared Scott and Ms. Nicole McClendon will be in Attendance.

Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve that Mr. Jared Scott will attend the 2025 NABBA Mid-Year Conference, March 8th-12th in Las Vegas, NV.

- **Financial Disclosure Filing Requirement** – board members are now required to electronically file a Public Financial Disclosure Statement (“PFDS”) on an annual basis and attend ethics training that is provided or approved by BEGA every year. The next training session will be held on March 14th. Board members must register to attend.

Agenda Item: NEW BUSINESS

- **BCI/DOC Barber/Cosmetology First Quarter Recognition Program** - Ms. McClendon explained the ceremony recognized the accomplishments of the inmates in obtaining hours towards licensure. There were approximately 40-50 persons receiving awards and recognition. There were demonstrations of wet sets and braiding techniques by the students in the program. Dr. Saleem noted that the Board should find a way to implement full licensing for inmates in the program before they’re released. Would like to expand the program.
- **Career Day Event** – Washington School for Girls The event will take place on Friday, March 14, 2025, from 9:30 am to 11:30 am at THEARC, located at 1901 Mississippi Ave SE, Washington, DC, 20020. Legal Counsel Ms. Jessica Rice reminded the Board that the Financial Disclosure Filing is on the same day.
- **NIC Best Practice Exam Now Available** – The exam covers a range of topics including sanitation, infection control and safety protocols. The exam can be purchased and used as proof for continuing education. Visit the website at www.nictesting.org for more information.
- **NIC 70th Annual Conference** – Will be held October 17th-20th in Glendale, AZ. More details to come later.

Agenda Item: REPORTS

- **Exam Committee** – Dr. DeCarlo presented the Practical Examination Summary Reports for February 2025.

Upon a motion duly made by Mr. Vernon Martin and properly seconded by Ms. Mable Carter, the Board voted unanimously to approve the Practical Examination Summary Reports for February 2025.

Agenda Item: APPLICATIONS

- **None**

Agenda Item: RECOMMENDATIONS

- **None**

Agenda Item: ADJOURNMENT

- **Meeting Ended**



Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Jared Scott, the Board voted unanimously to adjourn the meeting.

Respectfully submitted,

Anwar Saleem

Dr. Anwar Saleem, Board Chair

4/14/2025

Date

***Minutes Recorded & Prepared by: Mr. Terron McCabe, DLCP/OPL Program Support Specialist and
Ms. Kimberly Troxler, DLCP/OPL Board Administrator¹⁴***