



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

March 28, 2018

Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, March 28, 2018, at 10:00 am at 1100 4th Street, S.W., Room 380, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:11 am, and attendance was taken.

Attendance

Board Members Present: Todd Canterbury; Tamora Papas; Andrew Sullivan

Board Members Absent: Margot Wilson, Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Virginia Bryant; Program Support Specialist; Kathy Thomas, Education Liaison; Leon Lewis, Executive Director

Legal Counsel: Kia Winston, Assistant Attorney General

Public: None

Agenda Item: Executive Session

At approximately 10:12 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

At approximately 11:00 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

None

Agenda Item: Draft Minutes, February 21, 2018

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated February 21, 2017.

Agenda Item: Application for Licensure Recommendations

Appraiser: (3) Certified General; (3) Certified Residential and (1) Licensed Residential; (3) Temp Certified General; (1) Trainee

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the attached March 28, 2018, list of appraiser applications for licensure, attached hereto and made a part of the March 28, 2018, minutes.

Agenda Item: Review of Complaints:

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Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to issue a Notice of Intent to Disciplinary Action to revoke license.

Agenda Item: Education Report

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the education report, attached hereto and made part of the March 28, 2018, minutes.

Agenda Item: Budget

None

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

June 4, 2018, CLEAR
June 8, 2018, Historic Preservation

Agenda Item: Correspondence

The Board provided several hot topic subjects to the education unit to be included in the upcoming newsletter. A few of the topics include: Dodd Frank changes; USPAP changes; where does your appraisal fee go; Board review of trainee's work log; Board mission; regulatory reminders.

Agenda Item: Old Business

Mr. Lewis acknowledged Chairperson Papas excellent report to Councilmember Bonds' Oversight Hearing testimony on the Board's activities.

Agenda Item: New Business

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to amend Regulations to include the Real Property Appraiser Qualification Criteria minimum qualifications for real property appraisers in the United States, established by the Appraisal Foundation.

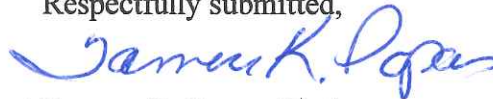
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, *April 18, 2018*
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to adjourn. Meeting adjourned at 11:35 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: April 18, 2018

Recorder: Patrice Richardson