



Occupational and Professional Licensing Administration Board of Architecture, Interior Design and Landscape Architecture

June 1, 2018
Minutes

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, June 1, 2018, at 9:30 am at 1100 4th Street, S.W., Room 390, Washington, D.C. 20024.

The meeting was called to order by Chairperson Ronnie McGhee at 9:37 am, and attendance was taken.

Attendance

Board Members Present: Ronnie McGhee; Cametrick Nesmith; Melissa Cohen; Mathilda Cox; Patrick Williams; Sharon K. Borton; Barbara Jones

Board Members Absent: None

Staff: Patrice Richardson, Board Administrator; Virginia Bryant; Program Support Specialist; Kevin Cyrus, Education Coordinator; Clifford Cooks, Program Manager.

Legal Counsel: Kia Winston, Assistant Attorney General

Public: Robert Alter, Alter Associates (ASLA)

Agenda Item: Executive Session

The board did not go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

Mr. Alter attended the meeting to review and to inquire the status on the licensing of Landscape Architects.

Agenda Item: Draft Minutes, April 20, 2018

Upon motion duly made by Ms. Borton and properly seconded by Ms. Cox, the Board voted unanimously to approve the draft minutes dated April 20, 2018.

Agenda Item: Application for Licensure Recommendations

Architecture: 26 Endorsements; 15 Exam; 7 Reinstatements

Upon motion duly made by Ms. Borton and properly seconded by Ms. Cox, the Board voted unanimously to approve the attached June 1, 2018, list of applicants by examination, endorsement, and reinstatement of architect.

Agenda Item: Review of Complaints

The Board did not have any complaints to review for the June 1, 2018 meeting.

Agenda Item: Legal Counsel Report

None

Agenda Item: Old Business

Chairman McGhee acknowledged the DCRA staff for the outstanding work on the symposium held on March 23rd and supported by the survey results from the attendees.

Mr. McCoy presented a smartboard presentation of the Interior Designer's renewal process. The Board provided recommendations to remove the required field city and state for continuing education for online courses may be taken in or from any location. The Chair also recommended that the application provide directions on the next steps after each section and when to select "submit" after the completion of the application.

The instruction include the uploading of transcripts that are provided for architects via AIA and interior designers via IDCEC.

Agenda Item: New Business

Academic evaluations of non-accredited schools were presented and discussed to have several vendors available in the application instructions for review at the next board meeting.

Greetings: Chairman McGhee was asked to give Close out remarks at the NCARB Annual Meeting and Welcome remarks for the 2019 NCARB Centennial Meeting as the host Board from the District of Columbia.

Committees: NCARB Centennial – *Patrick Williams, Cametrick Nesmith, Mathilda Cox, *Melissa Cohen, Patrice Richardson *Co-Chairs.
Melissa Cohen was added to the Education Committee.

Mr. Williams announced The University of the District of Columbia offers an accredited Master's in Architecture Degree in the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES). The Chair will reach out to the Dean to schedule an outreach event for the students.

Agenda Item: Review of Calendar

CLEAR – June 4, 2018.

Agenda Item: Correspondence

None

Agenda Item: New Business

The board was informed that Regulatory Investigations has a website and online complaint process. The link to report unlicensed activity is <https://dcra.dc.gov/regulatory-investigations>

Agenda Item: Old Business

None

Agenda Item: Next Meeting

Next Scheduled Regular Meeting July 13, 2018
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Ms. Borton, and properly seconded by Mr. Nesmith, the Board unanimously voted to adjourn the meeting at 11:16 pm.

Respectfully submitted,


Ronnie McGhee, Chair

Date: July 13, 2018

Transcriber: Patrice Richardson
Recorder: Virginia Bryant

Attachments