



**GOVERNMENT OF THE DISTRICT  
OF COLUMBIA**

DEPARTMENT OF CONSUMER AND REGULATORY  
AFFAIRS OCCUPATIONAL AND PROFESSIONAL  
LICENSING ADMINISTRATION



**District of Columbia Board of Real Estate Appraisers  
June 28, 2017  
Minutes**

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, June 28, 2017, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:02 am, and attendance was taken.

**Attendance**

Board Members Present: Andrew Sullivan, Todd Canterbury, Marguerite Allen Tamora Papas

Board Members Absent: Margot Wilson

Staff: Leon Lewis, Executive Director; Patrice Richardson, Board Administrator;  
Kathy Thomas, Education Liaison;

Legal Counsel: Kia Winston

Public: Ray Woodruff

**Agenda Item: Executive Session**

At approximately 10:03 am, the following motion was made: Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Comments from the Public**

*None*

**Agenda Item: Draft Minutes, May 17, 2017**

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to approve the draft minutes dated May 17, 2017.

**Agenda Item: Application for Licensure Recommendations**

None

**Agenda Item: Review of Complaints:**

*In the matter Shawn Breck vs Frank Sanders, Jr.:*

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board unanimously voted to forward this complaint to the review appraiser for possible violations.

*In the matter Chase Mortgage Bank vs Abdullah Ogiefo:*

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board unanimously voted to defer the Abdullah Ogiefo complaint to the next board meeting

**Agenda Item: Education Report**

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the education report, attached hereto and made part of the May 17, 2017, minutes.

**Agenda Item: Budget**

None

**Agenda Item: Legal Counsel Report**

None

**Agenda Item: Review of Calendar**

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board unanimously voted to move the July 19, 2017, meeting to July 26, 2017.

The board unanimously voted for the Tamora Papas, Andrew Sullivan, Todd Canterbury, Patrice Richardson, Clifford Cooks, Kevin Cyrus, Leon Lewis and Kathy Thomas to attend the 2017 Fall AARO Conference to be held October 13-16, 2017 in Washington, DC. Mr. Lewis informed the Board that staff attendance is subject to the approval of management.

**Agenda Item: Correspondence**

The ASC Audit Report was finalized and the rating for the District of Columbia was "Good;" we remain on a bi-yearly cycle for the audit review.

**Agenda Item: Old Business**

Mr. Sullivan attended the CLEAR Board Member Training event held on June 5, 2017, and the Historic Preservation in May 2017.

**Agenda Item: New Business**

None


**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, July 26, 2017,  
1100 4th Street, SW, Room 300, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to adjourn. Meeting adjourned at 11:06 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: July 26, 2017

Recorder: Patrice Richardson