



**Department of Licensing and Consumer Protection  
Occupational and Professional Licensing  
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES  
July 7, 2025**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, July 7<sup>th</sup>, virtually via Zoom Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:09 am** and attendance was taken.

**Board Members Present:** *Dr. Anwar Saleem (Chair), Mr. Vernon Martin, Dr. Richard DeCarlo, Dr. Raymond Kibler, Ms. Vonetta Dumas Jennings, Mr. Jared Scott, Mr. Patrick Guarniere, Ms. Ajia Minnis, Mr. Dennis Smith and Ms. Korie Booker.*

**Board Members Absent:** *Ms. Mable Carter, Dr. Raymond Kibler, Mr. Patrick Guarniere, and Mr. David Cavalcante..*

**Staff Members Present:** *Ms. Kimberly Troxler (Board Administrator), Ms. Nicole McClendon (Program Manager), Mr. Demetrius Norman (Chief Consumer Experience Officer), Mr. Kevin Cyrus (Education Coordinator), A'layza Mitchell (Program Support Specialist), April Randall (Legislative Director) and Mr. Agustin Villadares (Legal Counsel).*

**Staff Members Absent:** *Ms. Tiffany Crowe (Director), Ms. Jacqueline Noisette, (Deputy Administrator), Mr. Jatarious Frazier (Policy Analyst), Shakira Richardson (CPU) and Ms. Irina Moore (Examination Coordinator).*

**Agenda Item: COMMENTS FROM THE PUBLIC**

- **Armenetta Holsey** – Listening as an observer
- **DFW** – Listening as an observer
- **Joan Lelmy (BEGA)** – Listening as an observer

**Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to enter Executive Session via individual roll call.*

**Agenda Item: APPROVAL OF MINUTES**

- June 2, 2025 Meeting Minutes

*Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the meeting minutes for June 2, 2025 with corrections, if necessary.*

**Agenda Item: COMPLAINTS**

- None

**Agenda Item: CORRESPONDENCE**

- None

**Agenda Item: BOARD COMMITTEES**

- **Legislative Committee** – Reminder, special meeting will be held on Monday, July 28<sup>th</sup> to discuss and finalize proposed legislation for updates to the current regulations.
- **Education Committee**
  - **2025 CE Forum Recap** – Education Coordinator, Kevin Cyrus, reported the forum went well and thanked the board members and staff for all of their hard work and support. Chairman Saleem concurred. There were 199 participants in attendance who will all receive a 6-hour CE certificate to meet the requirement for license renewal.
- **2026 CE Forum Committee**

**Agenda Item: OLD BUSINESS**

- **Great Clips Leadership Conference, Minneapolis, MN** – Dr. Saleem will be attending this one-day meeting on June 26<sup>th</sup> that brings industry leaders and regulators together to discuss national trends and events. He'll be attending as a representative from NIC.

**Agenda Item: NEW BUSINESS**

- **New Examiners Needed** – The Board is seeking licensed barber/cosmetology instructors to be examiners to proctor the practical exam. Resumes can be sent to Ms. Kimberly Troxler, Board Administrator.

**Agenda Item: REPORTS**

- Exam Committee – Dr. DeCarlo presented the Practical Examination Summary Reports for June 2025. There was discussion in reference to an incident where 2 candidates were late and were told they could not take the exam. The candidates refused to leave and created a disruption. They left after about an hour. It was suggested that the school owner and the police should have been notified of this incident as it was occurring. Dr. DeCarlo suggested the Board review the disciplines currently required for the practical. For example, finger waving is no longer a popular technique, and most candidates fail that section. Therefore, that skill should not be a requirement for passing the exam. It was also announced that Jared Scott has been approved a new examiner. Mr. Norman reported that the new retest fee for the theory exam is expected to go into effect on October 1<sup>st</sup>.

**Agenda Item: RECOMMENDATIONS**

- None

**Agenda Item: ADJOURNMENT**

- Meeting Ended at **11:17 am**

*Upon a motion duly made by Dr. Richard DeCarlo Jennings and properly seconded by Mr. Vernon Martin, the Board voted unanimously to adjourn the meeting.*

Respectfully submitted,

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Dr. Anwar Saleem, Board Chair

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Date



*Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator*

DRAFT