



# Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**DISTRICT OF COLUMBIA  
Board of Barber and Cosmetology  
1100 4<sup>th</sup> Street SW, Room E-300, Washington, DC 20024  
Monday, July 6, 2020  
Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, July 6, 2020, at 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations. This monthly Board meeting was held via WebEx Events format.

Anwar Saleem, Board Chair, called the meeting to order at 10:18 a.m.

**Board Members Present:** Anwar Saleem, Jared Scott, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Sharon Young, Mable Carter and Nanita Wilson

**Staff Present:** Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator for Boards and Commissions*; George Batista, *Investigator*; and Stacey Williams, *Program Support Specialist*

**Legal Counsel:** Marc Nielsen, Esq. and Adrienne Lord-Sorenson, Esq.

**Board Members Absent:** Raymond Kibler, Erwin Gomez, Kandace Murray and Isaac Colon

**Agenda Item: COMMENTS FROM THE PUBLIC**

- No comments from the public at this meeting.

**Agenda Item: ACCEPTANCE OF MINUTES**

- Upon motion duly made by member Richard DeCarlo, and properly seconded by member Sharon Young, the Board voted unanimously to accept the June 3, 2020 meeting minutes.

**Agenda Item: CORRESPONDENCE REVIEW**

- There was no correspondence at this public meeting.



### **Agenda Item: OLD BUSINESS**

- Board Chair Anwar Saleem informed the Board that a Strategic Planning Webinar for Specialty Disciplines will not be hosted by the DC Board of Barber and Cosmetology as Executive Orders have been established and passed down from the Mayor's office for all specialty disciplines to operate.
- Board Administrator Andrew Jackson provided updates to Mobile Salon Strategies. The proposed requirements for implementing Mobile Salons within the District of Columbia are as follows:
  - Each Mobile Salon must be associated with a Licensed Salon/Barbershop's physical location.
  - Schedules must be provided by the headquartered salon/barbershop for the Board, Inspectors and Investigators to review and track.

The DC Board of Barber and Cosmetology will be coordinating with Vending and the Department of Health (DOH). The DOH meeting is currently scheduled for Monday July 20th at 10am for the entire Board.

- Dorothy Thomas from HELC is taking the lead on an Educational Task Force which will include collaboration with DC Board of Barber and Cosmetology Board members Richard DeCarlo and Sharon Young. The Educational Task Force purpose will be to focus on curriculum and content for education institutions to administer to current and prospective students. Ms. Thomas informed the Board that she has reached out to Board members Sharon Young and Richard DeCarlo to start coordinating task force on July 1st. Updates of task force development will be given at the September 14th Board meeting.
- Board Chair Anwar Saleem requested DCRA staff send out Renewal Notice reminders to all licensees informing license holders of the renewal requirements and extension of renewal 45 days upon lifting of the Mayor's Executive Orders.

### **Agenda Item: NEW BUSINESS**

- Board member Sharon Young informed the Board that NIC will be hosting a Virtual Conference in place of the annual meeting in October 2020. The final date has not been determined by the NIC committee. The virtual conference will consist of the regular committee meetings and elections.
- Practical Examinations will resume at Bennett Career Institute starting in July. A meeting is currently scheduled for Tuesday July 8th at 11:15am to discuss protocol and safety procedures for reopening.

### **Agenda Item: COMMITTEE REPORTS**

- No Committee reports at this public meeting.



**EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

Upon motion duly made by member Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

**Agenda Item: COMPLAINTS and/or INVESTIGATIONS**

- No complaints at this public meeting.

**Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS –**

- No Reinstatement and Technical Review applications at this public meeting.

**Agenda Item: FINAL RECOMMENDATIONS/ACTIONS**

- No final recommendation/actions at this public meeting.

The meeting adjourned at 11:26 a.m.

The next Board meeting is scheduled for **Monday, September 14, 2020 at 10:00 a.m.**

Respectfully submitted,

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Anwar S. Saleem, Chair    Date  
Prepared by: Andrew Jackson, Board Administrator