



July 16, 2025

DC Board of Real Estate Appraisers Meeting Minutes

****This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov ****

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, July 16, 2025, at 10:00am via virtual.

The meeting was called to order by Andrew Sullivan, Chair, at 10:14 am, and attendance was taken.

Attendance

Board Members Present: Andrew Sullivan, Tamora Papas, Anthony Bolling

Absent Board Members: Marty Skolnik

Staff: Brittney Cheshier, Board Administrator; Leon Lewis, Program Manager; Kevin Cyrus, Education Coordinator; Jahmai Jefferson, Program Support Specialist; Stacey Price, Program Support Specialist; Nicole Bramstedt, Legislative Affairs Specialist; April Randall, Legislative and Public Affairs Specialist; Jacqueline Noisette, Deputy Administrator; Demetrius Norman, Chief Customer Experience Officer, Occupational and Professional Licensing Administration

Legal Counsel: Jessica Rice, Attorney Advisor, Office of the General Counsel

Public Member(s): Ericka Simmons
Scott Dibiasio (Appraisal Institute)

Agenda Item: Comments from the Public

Ericka Simmons inquired about requirements for a licensed Trainee with specialized experience with the Department of State. The Trainee's employment with Department of State was recently terminated. Ms. Simmons was advised to have the Trainee forward their work logs to the Board for review, and guidance on how to proceed with obtaining additional experience.

Agenda Item: Draft Minutes, June 18, 2025

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling, the Board voted unanimously to approve the draft minutes dated June 18, 2025.

Agenda Item: Executive Session



At approximately 10:40am, the following motion was made:

Upon a motion duly made by Mr. Bolling and properly seconded by Mrs. Papas, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Technical Applications

The public session of the meeting was resumed at 10:47am

Agenda Item: Application for Licensure Recommendations

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling the Board voted unanimously to approve the July 16, 2025 application list, administratively approved by OPL staff, attached hereto, and made a part of the July 16, 2025, minutes.

Agenda Item: Technical Applications

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Boling the Board voted unanimously to approve applicant, Devin Moore, for licensure as a DC Certified Residential Appraiser.

Agenda Item: Complaints

None.

Agenda Item: Education Committee Report

Upon a motion duly made by Mr. Bolling and properly seconded by Ms. Papas, the Board voted unanimously to approve the attached education report for July 16, 2025.

Agenda Item: Budget Update

DLCP Program Manager, Leon Lewis, provided an update on the current Appraisal Fund balance.

Agenda Item: Correspondence

None.

Agenda Item: Old Business



Legislative and Public Affairs Specialist, April Randall, informed the Board that the final rulemaking requiring that real estate appraisers take a Valuation Bias and Fair Housing Laws and Regulations course was published on July 11, 2025.

Board Chair, Andrew Sullivan, provided a summary of the Appraisal Foundation Joint Council meeting that was held on June 24, 2025. The board was informed that there will be a rewrite of criteria that will be implemented in 2026.

Agenda Item: New Business

Deputy Administrator, Jacqueline Noisette, informed the board of the upcoming career day that will be held at DLCP on July 28, 2025. Board members Andrew Sullivan and Anthony Bolling advised they would participate.

Agenda Item: Next Meeting

The next scheduled regular meeting is September 17, 2025, via ZOOM.

Agenda Item: Adjournment

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik, the Board unanimously voted to adjourn. Meeting adjourned at 10:50am.

Respectfully submitted,

Andrew Sullivan, Chair

Date: July 16, 2025

Recorder/transcriber: Brittney Cheshier