



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Washington, DC 20024
Via WebEx
Monday, July 11, 2022**

Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, July 11, 2022, at 1100 4th Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the meeting to order at 10:25 a.m.

Board Members Present: *Dr. Anwar Saleem, Dr. Richard DeCarlo, Jared Scott, Raymond Kibler, Mark Wills, Mable Carter (Consumer Member), and Nanita Wilson (Consumer Member).*

Board Members Absent: *David Cavalcante, Kandace Cash, Vonetta Dumas-Jennings*

Staff Present: *Cynthia Briggs, Program Manager; Nicole McClendon, Program Coordinator; Marc Nielsen, Assistant General Counsel, Rebecca Silva, Law Clerk, Dr. Rashan Broadnax, Board Administrator; and Kevin Cyrus, Education Coordinator, Kimberly Troxler, Program Support Specialist.*

Staff Members Absent: *Harriett Brodie, Deputy Administrator*

Agenda Item: COMMENTS FROM THE PUBLIC

(Responses provided by Dr. Broadnax, Board Administrator)

- G. Meeropol: Is there a plan for the candidates who have been unable to schedule their Theory Examination?
 - We will be implementing the “Test First” program, which will allow candidates to take their Theory Examination before submitting an application to the Board for licensure. Following successful completion of the Theory Examination, the candidate will submit an application to the Board along with the score sheet indicating a passing score, to then be scheduled for the practical examination. This new policy will reduce the scheduling time for taking the Theory examination.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Consumer Member Mable Carter, the Board voted unanimously enter Executive Session



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: APPROVAL OF MINUTES

Upon a motion duly made by Consumer Member Mable Carter, and properly seconded Board Member Mark Wills, the Board voted unanimously to approve the June 6, 2022, minutes, with any necessary corrections.

Agenda Item: OLD BUSINESS

- NCSL Conference – Interstate Compacts: Dr. Saleem provided the synopsis of the conference; the organization is pushing the creation of Interstate Compacts to assist with license mobility. Dr. Saleem also stated Washington DC is forward thinking in putting a policy in place to accept a license for a license, from state to state. He also reintroduced the idea of the National Database which will house licensee information to expedite the time in obtaining a license when moving from one state to another.
- 2022 Barber and Cosmetology Virtual Forum: Kevin Cyrus, Education Coordinator reported the form was well received and CEU Certificates will be emailed to attendees within 10 business days of the forum date. Board Member, Dr. Ray Kibler mentioned there were persons who registered but were unable to log on the day of the forum, would they be given credit. Dr. Saleem indicated a person who registered but was not present would not be given credit for attending. Board Administrator, Dr. Rashan Broadnax mentioned the same situation would apply to a person who registered for the In-Person event and did not attend, they too would not receive credit. Board Member Mark Wills asked if the Board would approve the forum moving forward. Board Chair, Dr. Anwar Saleem reiterated the Board would approve the forum moving forward. Program Coordinator, Nicole McClendon added the forum went forth in a virtual manner this year, as an approval to host an In-Person event was not granted, for the safety of everyone; we hope an approval will be granted for 2023.
- Board Administrator to meet with DC Beauty School Administrators/ Instructors for Q & A sessions regarding Examination, to begin July 25, 2022. Board Member, Jared Scott asked if Board Members are able to attend. Administrator, Dr. Rashan Broadnax indicated Board Members are welcomed to attend these meetings.

Agenda Item: NEW BUSINESS

- Accepting licenses of Military Spouses: Board Chair, Dr. Anwar Saleem asked to entertain a motion to expedite the process for accepting licenses for Military Spouses. Board Member, Vonetta Dumas-Jennings asked if we are suggesting to accept the licenses without reciprocity. Board Chair, Dr. Saleem clarified that we would go on record as being Military Friendly and doing what we can to assist them as they relocate to DC. Board Member, Dr. Kibler wanted to go on record as stating we should not bend rules for an applicant solely because they are Military associated. Board Chair, Dr. Anwar Saleem noted it would be a travesty if we do not support and ease the process, while maintaining the standards, while they make their transitions. As a matter of record, Board Administrator, Dr. Rashan Broadnax indicated the standards of licensure will not change. Board Chair, Dr. Anwar Saleem followed stating the request is to entertain a motion for Legal Counsel to draft a policy for the Board to review to determine if we should move forward with establishing the policy. Board Member Mark Wills stated that we should expedite all licenses across the board;



Administrator, Dr. Rashan Broadnax noted he works diligently to process all licenses within a 48 hour period, provided all documents to process the license have been received. Board Chair, Dr. Anwar Saleem stated we can table the conversation until the next meeting for additional discussion.

- **Mobile Barbering Initiative Clarification:** Board Chair, Dr. Anwar Saleem, noted the difference between the Mobile Barbering Initiative, performing services from a mobile facility such as an outfitted vehicle, versus traveling to a client's home to perform services, which is technically not permissible. It becomes an issue of health and safety to perform services in the home, for the client and the stylist.
- **National Database:** A depository of information for licensees. With the database, the information used to approve a license can be accessed by the Boards/ Board Administrators to retrieve information to approve licenses, such as original testing information, initial licensure state, any other states where a license has been approved/ denied, and any disciplinary action against a license. This is currently a Pilot Program through the National Interstate Council of State Boards. Consumer Member Mable Carter inquired who would be able to access the database; Board Chair, Anwar Saleem responded only states who participate in the program would have access to the information. Dr. Saleem will also provide additional information to the Board Members in terms of literature which can be reviewed to be further acquainted with the program.
- **Apprenticeship Program:** Board Administrator, Dr. Rashan Broadnax updated the Board on efforts to compile information regarding apprenticeship program structures from other states as well as the review of information provided by the National Interstate Council of State Boards. A committee will be formed to review the information once compiled, and recommendations will be made to the Board by the advising committee. Board Member, Vonetta Dumas-Jennings inquired as to the dates of the National Interstate Council Conference; September 30 – October 3, 2022.

Agenda Item: ADIORNMENT

- The Board is on Recess during there month of August, there will be no Board Meeting in August.
- The meeting adjourned at 11:35 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar Saleem", written over a horizontal line.

Dr. Anwar S. Saleem, Board Chair

Prepared by: Dr. Rashan Broadnax, Board Administrator