



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Washington, DC 20024
Via WebEx
Monday, January 6, 2022**

Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, September 12, at 1100 4th Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the meeting to order at 10:00 a.m.

Board Members Present: *Dr. Anwar Saleem, David Cavalcante, Dr. Richard DeCarlo, Vonetta Dumas-Jennings, Jared Scott, Raymond Kibler, Mark Wills, Vernon Martin, and Mable Carter (Consumer Member),*

Board Members Absent: *Nanita Wilson (Consumer Member).*

Staff Present: *Cynthia Briggs, Program Manager; Nicole McClendon, Program Coordinator; Marc Nielsen, Legal Counsel, Dr. Rashan Broadnax, Board Administrator; and, Kimberly Troxler, Program Support Specialist.*

Staff Members Absent: *Harriett Brodie, Deputy Administrator*

Agenda Item: APPROVAL OF THE AGENDA

Upon a motion duly made by Consumer Member, Mable Carter, and properly seconded Board Member Vonetta Dumas Jennings, the Board voted unanimously to approve the agenda for the January 6, 2023 meeting as written.

Chairman, Dr. Anwar Saleem acknowledged and welcomed new Board Members Patrick Guarniere and Vernon Martin.

Agenda Item: COMMENTS FROM THE PUBLIC

(Responses provided by Dr. Broadnax, Board Administrator)

- Dante B. – Inquired about the availability of the Mobile Barber license.
 - Response: the initiative has moved forward with additional steps put in place. The process is not yet complete.



- Ms. Godfrey – I have not received a copy of my license or CEU certificate.
 - Response: All approved licenses are available within each customer’s Access DC account. Each customer is responsible for the printing of their own license. Please email me following the meeting and I will provide guidance on accessing and printing the license.
- Yannick M. – Where can I take a Braiding course and how can I open a Braiding School?
 - Response: You may take a Braiding course at Bennett Career Institute, Dudley’s Beauty College, and possibly the Salon Professional Academy. To open a Braiding School, contact Ms. Dorothy Thomas at OSSE, Higher Education Licensure Commission.
- Asia M. – How do apprenticeships within the salon work?
 - Response: Currently there are no active/ approved salon or barbershop apprenticeships in Washington DC where a person may gain hours to allow them to take the Board Exam.
- Michael S. – I have not received my license from the last renewal cycle.
 - Response: All approved licenses are available within each customer’s Access DC account. Each customer is responsible for the printing of their own license. Please email me following the meeting and I will provide guidance on accessing and printing the license.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Consumer Member Mable Carter, the Board voted unanimously enter Executive Session

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: APPROVAL OF MINUTES

Upon a motion duly made by Board Member Mark Wills, and properly seconded Board Member Vernon Martin, the Board voted unanimously to approve the November 7, 2022, minutes with any necessary corrections.

Agenda Item: OLD BUSINESS

- DCRA transition to DLCP; 1100 4th Street SW limited service to the public until December 5th, 2022. Program Coordinator, Nicole McClendon reported on the updates to the building, and noted there will not be an interruption of service due to limited access of the building. All services are accessible online.
- DOH proposed legislation to assume full regulation of Body Artist Licensees and Facilities

Upon a motion duly made by Board Member Mark Wills and properly seconded by Board Member Dr. Richard DeCarlo, the Board voted unanimously ask the Department of Health to take total responsibility of the Body Artist industry, to include licensing, regulation, and enforcement.



Agenda Item: NEW BUSINESS

- Planning of the 2023 Barber and Cosmetology Forum – Dr. Rashan Broadnax, Board Administrator informed the Board the Annual Forum is approximately 6 months away. To begin planning Dr. Broadnax requested the Board begin submitting ideas for the Theme of the 2023 Forum. The historical date for the forum is the third Monday in June. Board Chair, Dr. Anwar Saleem suggested considering the DC Convention Center as the venue so we may continue to social distance. Consumer Member, Mable Carter and Vernon Martin have been appointed as Co-Chairs for the 2023 Forum.
- Board Member, Vonetta Dumas Jennings asked for a point of discussion, inquiring the amount of the budget for the previous Forum. Program Manager, Cynthia Briggs confirmed an estimated amount of \$10K, which encompassed the speaker fees, audio/ visual add-ons for the event, and the purchasing of the physical awards to be presented to the honorees of the year. Program Manager, Cynthia Briggs suggested the Board Members seek additional venues to hold the Forum. Board Chair, Dr. Anwar Saleem reiterated he is open to suggestions on the venue as long as they are able to accommodate the desired number of attendees in a “Covid-safe”/ responsible manner.

Upon a motion duly made by Board Member Mark Wills and properly seconded by Board Member Vernon Martin, the Board voted unanimously to ask the Department of Licensing and Consumer Protection for a max of 20K to cover the expenses of the 2023 Annual CEU Forum.

- Board Chair, Dr. Anwar Saleem acknowledged and read a complaint from an examination candidate regarding the College Park PSI Testing Center. Dr. Saleem requested the complaint be shared with the Executive Director of the National Interstate Council of State Boards of Cosmetology.
- Board Chair, Dr. Anwar Saleem announced the dates of the National Association of Barber Boards of America, February 19-21, 2023. Dates for the National Interstate Council of State Boards of Cosmetology conference are October 27-30, 2023.
- Board Member, Dr. Richard DeCarlo presented the examination report for the months of November and December:

	Number of Candidates Tested	Passed	Failed	Absent
Cosmetology Operators	10	3	4	3
Cosmetology Operators (retake)	5	4	1	0
Nail Technicians	24	18	4	2
Barber Operator	1	0	0	1
Estheticians	9	9	0	0
Cosmetology Instructor	2	2	0	0
TOTAL	51	36	9	6



	Number of Candidates Tested	Passed	Failed	Absent
Cosmetology Operators	2	0	1	1
Cosmetology Operators (retake)	2	2	0	0
Nail Technicians	11	8	3	0
Barber Operator	3	0	3	0
Estheticians	18	15	0	3
TOTAL	36	25	7	4

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Board Member, Dr. Raymond Kibler, the Board voted unanimously to accept the Examination Report as read.

- Board Chair, Dr. Anwar Saleem reiterated the dates for the NABBA Winter Conference and made his desire know to attend the conference in Memphis, TN on February 17-21, 2023. Consumer Member, Mable Carter asked if Consumer Members are allowed to attend the conferences. Program Manager, Cynthia Briggs stated Consumer Members would be allowed to attend the conference; Board Chair, Dr. Anwar Saleem stated the Consumer Members may not be able to participate in some sessions and activities at the conference as they are designated for license holders only. Program Manager, Cynthia Briggs noted there are other conferences that a Consumer Member may attend and fully participate.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Board Member Vonetta Dumas Jennings that travel be approved for both Board Members and Staff to attend the NABBA and NIC Conferences.

Agenda Item: ADJORNMENT

- The meeting adjourned at 11:05a.m.

Respectfully submitted,

Dr. Anwar S. Saleem, Board Chair

Prepared by: Dr. Rashan Broadnax, Board Administrator