



## January 21, 2026

### DC Board of Real Estate Appraisers Meeting Minutes

\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov) \*\*

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, January 21, 2026, at 10:00am via virtual.

The meeting was called to order by Tamora Papas, Chair, at 10:01 am, and attendance was taken.

#### Attendance

Board Members Present: Tamora Papas, Anthony Bolling, Marty Skolnik

Board Members Absent: Andrew Sullivan

Staff: Brittney Cheshire, Board Administrator; Leon Lewis, Program Manager; Kevin Cyrus, Education Coordinator; Nicole Bramstedt, Legislative Affairs Specialist; Jacqueline Noisette, Deputy Associate Administrator; Demetrius Norman, Chief Customer Experience Officer, Occupational and Professional Licensing Administration

Legal Counsel: Kiyana Rayfield, Paralegal Specialist; Agustin Villadares, Attorney Advisor, Office of the General Counsel

Public Member(s): Ericka Simmons  
Lauren Sams (The CE Shop)  
Brandon Lewis  
James Metcalf

#### Agenda Item: Comments from the Public

None.

#### Agenda Item: Draft Minutes, December 17, 2025

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the draft minutes dated December 17, 2025.

#### Agenda Item: Executive Session



At approximately 10:19am, the following motion was made:

Upon a motion duly made by Mr. Skolnik and properly seconded by Mr. Bolling, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Technical Applications  
Complaints

The public session of the meeting resumed at 11:23am

**Agenda Item: Application for Licensure Recommendations**

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik the Board voted unanimously to approve the January 21, 2026, application list, administratively approved by OPL staff attached hereto, and made a part of January 21, 2026, minutes.

**Agenda Item: Technical Applications**

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik the Board voted unanimously to approve the renewal application for James Metcalf for a DC Appraiser Certified Residential license.

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik the Board voted unanimously to defer the renewal application for Emmanuel Nimako. The licensee will be invited to the February 2026 board meeting.

**Agenda Item: Complaints**

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik the Board voted unanimously to issue a consent order in the matter of Parks v. Balogun. Licensee Bola Balogun will be issued a consent order for a 90-day suspension and require completion of 6 corrective education courses.

**Agenda Item: Education Committee Report**

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the attached education report for January 21, 2026, and made a part of these minutes.

**Agenda Item: Budget Update**

Mr. Lewis reported that expenditures from the Appraisal Education Fund will include the Board-sponsored 7-hour USPAP course offering on December 12, 2025, as well as the costs for the instructor and course materials..

**Agenda Item: Correspondence**

None.



### **Agenda Item: Old Business**

Legislative Affairs Specialist, Nicole Bramstedt informed the board that the DLCP website has a new policy webpage. Legislation, rulemaking, policy and oversight hearing information will be available via the new website.

### **Agenda Item: New Business**

Legal counsel, Agustin Villadares, informed the board of the upcoming Board and Commission Workshop series that will begin January 23, 2026.

Education Coordinator, Kevin Cyrus, explained synchronous course options to the Board.

Program Manager, Leon Lewis, informed the Board that work will begin on the DLCP newsletter to include a message from the Chair, updates on recent rulemaking requirements and continuing education course requirements for the 2028 renewal cycle.

### **Agenda Item: Next Meeting**

The next scheduled regular meeting is February 18, 2026, via ZOOM.

### **Agenda Item: Adjournment**

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik, the Board unanimously voted to adjourn. Meeting adjourned at 11:35am.

Respectfully submitted,

Andrew Sullivan, Chair  
Date: January 21, 2026

Recorder/transcriber: Brittney Cheshier

