



**DISTRICT OF COLUMBIA**  
Department of Consumer of Regulatory Affairs  
Occupational and Professional Licensing Administration



**District of Columbia Board of Real Estate Appraisers**  
**January 18, 2017**  
**Minutes**

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, January 18, 2017, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:38 am, and attendance was taken.

**Attendance**

Board Members Present: Todd Canterbury, Marguerite Allen, Margot Wilson, Tamora Papas

Board Members Absent: None

Staff: Patrice Richardson, Board Administrator; Kevin Cyrus, Education Coordinator; Kathy Thomas, Education Liaison; Clifford Cooks, Program Manager, Leon Lewis, Executive Director.

Legal Counsel: Kia Winston

Public: None

**Agenda Item: Executive Session**

At approximately 10:39 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Comments from the Public**

None

**Agenda Item: Draft Minutes, December 14, 2016**

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board voted unanimously to approve the draft minutes dated December 14, 2016.

*A*

**Agenda Item: Application for Licensure Recommendations**

None

**Agenda Item: Review of Complaints:**

*In the matter Tommie J. Reeves:*

Upon motion duly made by Ms. Wilson and properly seconded by Mrs. Marguerite, the Board unanimously voted to forward this complaint for a review appraisal for possible violations.

**Agenda Item: Education Report**

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to approve the education report, attached hereto and made part of the January 18, 2017, minutes.

**Agenda Item: Budget**

FY 17 Budget was presented by Mr. Clifford Cooks, \$66,215 that is divided into four categories: {Supplies (\$500); Equipment (\$3,000); Contract (\$25,290); and Administrative (\$32,000)}.

**Agenda Item: Legal Counsel Report**

None

**Agenda Item: Review of Calendar**

AARO Conference April 7-9, 2017  
Historic Preservation – May 19, 2017  
CLEAR Conference – June 5, 2017

**Agenda Item: Correspondence**

The Board deferred the review of Docket Number AS17-01 for discussion and comment at the next board meeting.

**Agenda Item: Old Business**

None

**Agenda Item: New Business**

None

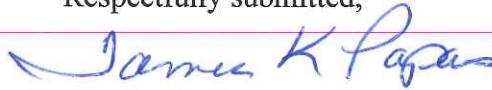
**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, *February 15, 2017*,  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to adjourn. Meeting adjourned at 11:22 am.

Respectfully submitted,



Tamora K. Papas, Chair

2-15-17

Date

Recorder: Patrice Richardson