**DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS**

**OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION**

**NOTICE OF PUBLIC MEETING**

### D.C. Board of Funeral Directors

**1100 4th Street SW, Room E300**

### Washington, DC 20024

**MEETING AGENDA**

**December 7, 2017**

**1:00 PM.**

1. Call to Order – 1:00 p.m.

2. Members Present

3. Staff Present

1. Comments from the Public
2. Minutes, November 17, 2017
3. Motion - Executive Session (Closed to the Public) to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) (13) (14) to discuss complaints/legal matters, applications and legal counsel report.
4. Applications
5. Complaints/Investigation
   1. Updates: In the matter of Austin Royster Funeral Home and James Agee
   2. OAG Investigations- Warning Letter Sent to D.C. Funeral Homes
6. Old Business
   1. Funeral Director Practical: examination logistics and procedures
   2. Newsletter- January 2018 issue
   3. Board Member credentials, emails, current contact information, and W-9s
   4. Holiday Meeting- January 4, 2018
7. New Business
   1. Funeral Bill of Rights
   2. OAG Funeral Planning Resources for Consumers
   3. BBL and FHE License Renewals
8. Adjourn
9. Next Scheduled Board Meeting – January 4, 2018 at 1:00 p.m.