



**Occupational and Professional Licensing Administration  
GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Department of Consumer and Regulatory Affairs Board of Industrial Trades  
Meeting Minutes  
September 20, 2022**

The District of Columbia Board of Industrial Trades held its May monthly meeting by WebEx video conference on September 20, 2022.

Brian Cooper, Board Chair called the meeting to order at 1:13 p.m. EST.

**Attendance:**

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Michael Johnson (Plumbing/Gas Fitting), Alex Lemu (Class One, Steam Engineer), Tanya Lewis (Master Electrician), Alvin Venson (Refrigeration and Air Conditioning), Petrick Washington (Elevator Mechanic), and Lavonne Woods (Master Electrician).

Staff Members: Cynthia Briggs (Program Manager), Kimberly Troxler (Program Support Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member, Petrick Washington, and properly seconded by Board member, Alex Lemu, the Board unanimously approved the May 17, 2022, minutes, with edits.

**Agenda Item: Comments from the Public:**

- Jose Alvarado – no comments provided

**Agenda Item: Old Business:**

- Hybrid Model Meeting in May to view NASCLA presentation and available examination options to include NASCLA Accredited Examination for Commercial General Building Contractors and NASCLA Accredited Electrical Examination Program.
- View NASCLA presentation and available examination options to streamline contractor licensing process by acquiring more states who accept the NASCLA Accredited Examination Program and reducing licensing barriers.
- National Association of State Contractors Licensing Association 2022 Annual Conference will be held in Coronado, California.
- Expanding Examination Providers to reduce redundant licensing requirements. Agencies can accept an examination(s) as a waiver in lieu of their specific trade portion. Agencies can also administer the examination(s) in addition to or to replace their own agency's specific trade examination through their preferred testing provider.



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### **Agenda Item: New Business:**

- NASCLA 2022 Annual Conference, California offered networking opportunities. NASCLA members were present along with sponsors that includes Lowes and Home Depot. Topics such as Opportunity for D.C. Specific Edition - NASCLA Contractors Guide to Business, Law & Project Management, obstacles women and minorities face in the industry and scholarship programs/awards were presented at the conference.
- Effective July 18, 2022, candidates seeking an Occupational or Professional license in the categories of Electricians, Steam and Operating Engineers, Plumbers and Gasfitters, and Refrigeration and Air Conditioning (HVAC) can now test first by contacting PSI directly to schedule examinations. The test first process will allow for faster scheduling and testing. While the examinations can first be scheduled with PSI, passing an examination does not mean automatic licensure or that a license will be issued. Candidates passing examinations must still apply for a license, by applying, together with credentialing documentation, and payment, to be considered for eligibility and approval by the board, commission or program.
- MOTA and the Board's current vacancies are as follows: 2 vacant master plumber/gasfitter, 2 vacant asbestos, 1 vacant consumer member, and 1 vacant elevator inspector
- Chair will reinstitute Committees to meet and discuss board matters, such as complaints, investigations, legislative or rule making, examinations, and/or continuing education etc. The Board Chair asked the Board Administrator to send the list of committees for members to volunteer, or Chair appointment.
- Expand reciprocity opportunities for journeymen and masters, for licensees that have taken the ICC exam, appropriate NASCLA examinations and other minimal requirements established by the members, to eliminate obstacles to obtain licensing. The Board discussed consideration of a temporary policy to accept current licensees in other States.
- The Board Administration is responsible for creating a matrix to present to the Board to revisit Continuing Education models and other states CE programs.

### **Agenda Item: Recommendations:**

- Ms. Chanda Kearney send Board Members emails concerning Industrial Trades Committees, DCRA Agency split, MOTA Board Vacancies, and Test First Instructions.
- Ms. Chanda Kearney will develop a matrix/list of requirements and/or comparable requirements from the other states, to include information from the Board's national association, NASCLA for the Industrial Trades Master Disciplines. She will provide- the chart at the Board's October Meeting.
- The board unanimously voted to approve the application/licensure C. Harrington.
- The board unanimously voted to request additional in from G. Adelmak, and that he provide any evidence of counseling and/or rehabilitation to consider authorization to test.
- The board unanimously voted that W. Granberry shall re-test to obtain license.



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**Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Shawn Ellis and seconded by Alvin Venson the Board unanimously voted to adjourn at 2:18 p.m.

The next monthly Board meeting is scheduled for October 18, 2022, at 1 p.m.

Respectfully submitted,

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Brian Cooper, DC Board of Industrial Trades Chair

Date:

- Recorder: Chanda Kearney, Board Administrator