



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Licensing and Consumer Protection Board of Industrial Trades**  
**Meeting Minutes**  
**December 17, 2024**

The District of Columbia Board of Industrial Trades held its December monthly meeting via Zoom video conference on December 17, 2024.

Brian Cooper, Board Chair called the meeting to order at 1:00 p.m. EST.

**Attendance:**

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Tanya Lewis (Master Electrician), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Alex Lemu (Class One, Steam Engineer), Alvin Venson (Master Refrigeration and Air Conditioning), LaVonne Woods (Master Electrician), Travon Previtire (Asbestos Supervisor), Gregory Kinard (Master Plumber Gasfitter), and Clifton Tamoria (Elevator Inspector).

Staff Members: Jacqueline Noisette (Program Manager), Nicole McClendon (Program Coordinator), Shakira Richardson (Program Manager, Consumer Protection Unit), April Randall (Legislative and Public Affairs Officer), Nicole Bramstedt (Legislative Affairs Specialist), Kimberly Troxler (Program Support Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member, Tanya Lewis, and properly seconded by Board member, Shawn Ellis, the Board unanimously approved the September 17, 2024, minutes, with edits.

**Agenda Item: Comments from the Public:**

- Mr. Issac Jones

**Agenda Item: Old Business:**

- The 2024 National Association of State Contractors Licensing Agencies (NASCLA) Annual Conference was held in Virginia Beach, Virginia on 9 – 12 September 2024. NASCLA members were present along with sponsors including Lowes and Home Depot. Board of Industrial Trades (BOIT) members and staff attended various educational and networking seminars to include:



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### **Agenda Item: Old Business (Cont'd):**

- Human Connection
- Supreme Court's pivotal decision regarding Chevron Doctrine
- Achieving full compliance across multiple states
- Economic Trends
- Examining Organized Crime
- Fraud in Solar Industry
- Practical applications of AI Technologies in Construction
- All were notified that Board Meetings will be held via Zoom beginning 1 October 2024. Board members were invited to attend training that was offered on various dates.
- The board unanimously voted to approve Reinstatement with the reduced scheduled fine fee of \$487 versus original fine of \$2,436 for five licensees
- The board unanimously voted to approve authorization to test for two applications
- The board unanimously voted to approve licensure for one application

### **Agenda Item: New Business:**

- Reminder that Occupational Professional Licensing (OPL) and the Mayor's Office of Talent and Appointments (MOTA) are still working to fill Board of Industrial Trades (BOIT) vacancies: 1 master plumber/gasfitter, 1 asbestos, and 1 consumer member. This is ongoing.
- A draft Maryland reciprocity agreement for Refrigeration and Air Conditioning is currently being reviewed. Maryland recently provided information explaining the difference between restricted and non-restricted HVAC licenses. This is ongoing.
- A draft Maryland Electrical reciprocity agreement revision (to include Maryland Journeyman and County licensed Masters) is currently being reviewed. This is ongoing.
- Ms. Kearney will continue to revisit coordinating with Maryland and Virginia to obtain and discuss reciprocity for Plumbers and Refrigeration and Air Conditioning. Both states recently provided us with new point of contacts. The Maryland new point of contact is Mr. Blackistone. The Virginia new point of contact is Ms. Charity. This is ongoing.
- Legal Counsel and Legislation are preparing the draft Steam Engineer Regulation Revisions rulemaking to share with The Department of Buildings (DOB) for recommended input. This is ongoing.
- Review and Vote on Technical Applications.
- Approve the 2025 proposed Meeting Dates.

### **Agenda Item: Recommendations:**

- The board unanimously voted to approve the below to move forward in the licensing process:
  - B. Strong
  - J. Wright
  - G. Germanton



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**Agenda Item: Recommendations (Cont'd):**

- The board unanimously voted to approve the below to move forward in the licensing process:
  - C. Pollitt
  - R. Danielson
  - J. Hernandez
  - R. Miller
  - C. Simpson
  - T. Chatman
  - B. Bowman
  - K. Woods
  - D. Shaw
  - S. Maynard
  - T. Shelton
- The board unanimously voted issuance for first offense reinstatement scheduled fine fee of \$2,436 for the below:
  - M. Younger
- The board unanimously voted to approve 2025 proposed Meeting Dates
  - March 18, 2025
  - June 17, 2025
  - September 16, 2025
  - December 16, 2025

**Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Michael Johnson and seconded by Gregory Kinard the Board unanimously voted to adjourn at 1:48 p.m.

The next monthly Board meeting is scheduled for March 18, 2024, at 1 p.m.

Respectfully submitted,

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Brian Cooper, DC Board of Industrial Trades Chair

Date:

- Recorder: Chanda Kearney, Board Administrator

