



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E500, Washington, DC 20024
Via WebEx
Monday, February 7, 2022
Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, February 7, 2022, at 1100 4th Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints and investigations. This monthly Board meeting was held via the WebEx Events format.

Anwar Saleem, Board Chairman, called the meeting to order at 10:19 a.m.

Board Members Present: Anwar Saleem, David Cavalcante, Richard DeCarlo, Vonetta Dumas Jennings, Raymond Kibler, Kandace Murray, Mark Wills, and, Mable Carter,

Board Members Absent: Eric Doyle, Frances French, Nanita Wilson, Jared M. Scott

Staff Present: Cynthia Briggs, Program Manager; Nicole McClendon, Program Coordinator; Dr. Rshan Broadnax, Board Administrator; S. Skip Brown, Board Administrator; and Kevin Cyrus, Education Coordinator

Legal Counsel: Marc Nielsen, Esq.

Staff Members Absent: Marc Nielsen Esq., Legal Counsel

Agenda Item: COMMENTS FROM THE PUBLIC

- Nigel Battle - Has regulation regarding mobile Barbering been passed?
 - We have made strides with the Mobile Barbering Initiative; we are in conversation with DOH currently.
- Samuel Walker – I have been unable to access the application to renew my license, how am I supposed to get this taken care of?
 - Dr. Broadnax, Board Administrator, will reach out to Mr. Walker to assist.
- Caller – How can we put a stop to in-home unlicensed activity; people are setting up salons in their homes for pay, without any licensing.
 - If there are known location where persons are practicing without a license, please refer them to community.hygiene@dc.gov
- Zandria Robinson – I am following up on my query with Dr. Broadnax. (Students have been unable to schedule their examination)
 - Ms. Robinson was assured the issue with scheduling has been remedied.



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Upon a motion duly made by Board Member Dr. Richard DeCarlo, and properly seconded by Board Member Mark Wills, the Board voted unanimously to enter the Executive Session.

Agenda Item: APPROVAL OF MINUTES

Upon a motion duly made by Consumer Member Mabel Carter, and properly seconded by Board Member Dr. Richard DeCarlo, the Board voted unanimously to approve the October 22, 2021, minutes.

Agenda Item: OLD BUSINESS

- **Update on Continuing Education Requirement for 2022-2024 cycle:** During the January 10, 2022, Board meeting, the Board voted to temporarily amend the CE requirements for this upcoming renewal cycle only, reducing the CE hours from 6 to 3. The CE hours are expected to be obtained prior to the license expiration date, April 15, 2022.

Agenda Item: NEW BUSINESS

- **Licensure Renewal Notice:** Board Administrator Dr. Rashan Broadnax, Board Administrator, noted he will draft the notice to be posted to the Board's website and emailed to all Cosmetology and Body Artist licensees, to remind them of the license expiration date, April 15, 2022, and the CE requirement.
- **Draft Legislation for the Barber and Cosmetology Fund:** Dr. Anwar Saleem, Board Chair, explained the purpose of the legislation and noted it was in draft form. The draft was presented for a vote, before forwarding to the Legislative Team.

Upon a motion duly made by Board Member Dr. Richard DeCarlo; motion died due to lack of a second.

- **Recommendation – Concerns with DOH inspections:** Board Administrator Dr. Rashan Broadnax noted the concerns over the recent DOH inspections and concerns of overlapping regulations. The recommendation was presented to the Board that DOH should provide to the Board a list of Salons and Shops it plans to visit and inspect in advance, as suggested by Program Manager Cynthia Briggs. Chairman Saleem agreed, noting this would be a way to work together with DOH and our Licensees.

Upon a motion duly made by Board Member Vonetta Dumas-Jennings, and properly seconded by Board Member David Cavalcante, requesting Board Administrator Dr. Rashan Broadnax pen a letter be sent to DOH requesting a list of the Salons and Shops it plans to inspect prior to doing so.



- **Theme for the 2022 Licensee/ Practitioner Forum:** Board Administrator Dr. Rashan Broadnax announced to the Board plans to host the upcoming 2022 forum. He requested suggestions for the theme be emailed to him. Chairman Saleem recommended an email be sent to the members requesting suggestions, for recording purposes.

Agenda Item: ADJORNMENT

- The meeting adjourned at 11:20 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", is written over a horizontal line.

Anwar S. Saleem, Board Chair

Prepared by: Dr. Rashan Broadnax, Board Administrator