



**Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES
Monday, February 5, 2024**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, February 5th, at Bennett Career Institute, 700 Monroe St, NW, Washington, DC 20017 in person and via WebEx Teleconference.** In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:23 a.m.** and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Ms. Vonetta Dumas-Jennings, Mr. Patrick Guarniere, Ms. Mable Carter, Mr. Jared Scott, Mr. David Cavalcante*

Board Members Absent: *Mr. Mark Wills, Ms. Nanita Wilson, Raymond Kibler*

Staff Present: *Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Mark Nielsen (Legal Counsel), Mr. Kevin Cyrus (Education Coordinator), Ms. Kimberly Troxler (Board Administrator)*

Staff Members Absent: *Ms. Harriett Broadie (Deputy Administrator), Ms. Irina Moore (Exam Coordinator)*

Agenda Item: COMMENTS FROM THE PUBLIC

- **Dante B.** – asked for a Mobile Barbering Update (Board Chair Anwar Saleem provided a brief update and will schedule meetings with DOH to push this initiative forward)
- **Akil Wilson** – Inquired about the Instructor Program

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

- We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.



Upon a motion duly made by _____, and properly seconded by _____, the Board voted unanimously to enter Executive Session.

Agenda Item: APPROVAL OF MINUTES

- December 18th and January 8th Meeting Minutes

Agenda Item: COMPLAINTS

- None

Agenda Item: CORRESPONDENCE

- None

Agenda Item: OLD BUSINESS

- **Instructors Forum** – Scheduled for April 15, 2024, at Bennett Career Institute due to major construction of our DLCP offices. Board Member Jared Scott and DLCP Education Coordinator Kevin Cyrus will take the lead in organizing the event.
- **Annual CE Forum** – Ms. Troxler reached out to Ms. Kim Lee at the Kellogg Center for information concerning dates and room rates. The only date available in June is the 6th which is on a Thursday. Will reach out to the Martin Luther King Library to if they have June availability.

Agenda Item: NEW BUSINESS

- **NIC Conference** – Will be held in Salt Lake City, UT, October 10 – 14, 2024
- **DOH Pop-Up Inspections** – Board Chair Saleem has received complaints about the pop-up inspections conducted by the Department of Health (DOH), based on the ridged requirements of the mop-sink and other construction. Chairman Saleem wants the checklist placed on the Barber & Cosmetology website for licensees to see and be aware of.

Agenda Item: BOARD COMMITTEES

- None

Agenda Item: APPLICATIONS

- None

Agenda Item: RECOMMENDATIONS

- None

Agenda Item: ADJOURNMENT

- The meeting ended at 11:45 am



Respectfully submitted,

Dr. Anwar Saleem, Board Chair

Date

Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator

DRAFT