



**Department of Licensing and Consumer Protection  
Occupational and Professional Licensing  
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES  
February 3, 2025**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, February 3rd, virtually via Zoom Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:23 a.m.** and attendance was taken.

**Board Members Present:** *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Dr. Raymond Kibler, Ms. Vonnetta Dumas Jennings, Mr. Vernon Martin, Mr. David Cavalcante, Ms. Mable Carter, Mr. Jared Scott, Ms. Ajia Minnis, and Ms. Korie Booker..*

**Board Members Absent:** *Mr. Patrick Guarniere and Mr. Dennis Smith*

**Staff Members Present:** *Ms. Nicole McClendon (Program Manager), Mr. Marc Nielson (Legal Counsel), Mr. Demetrius Norman (Chief Consumer Experience Officer), Mr. Jatarious Frazier (Policy Analyst), Ms. April Randall (Legislative Director), Mr. Kevin Cyrus (Education Coordinator), Ms. Irina Moore (Examination Coordinator), and Ms. Kimberly Troxler (Board Administrator).*

**Staff Members Absent:** *Mr. Terron McAbee (Program Support Specialist)*

**Agenda Item: COMMENTS FROM THE PUBLIC**

- **Amenetta Holsey** – Listening as an observer.
- **Amanda Moreno (Owner Nail Saloon)** – Questions about an apprenticeship program
- **Carolyn Smith (Instructor at BCI)** – Had questions regarding the time limit for braider & natural hair testing and the language barrier. Candidates have 90 minutes to answer 85 questions. She'd like more time to be added. Also asked about written exam being offered in French. Has concerns about the website not being user friendly (Permits).
- **Kris Haines** - Listening as an observer

**Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9),

and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to enter Executive Session via individual roll call.*

**Agenda Item: APPROVAL OF MINUTES**

- January 6, 2025 Meeting Minutes

*Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Ms. Mable Carter, the Board voted unanimously to approve the meeting minutes for January 6, 2025 with corrections, if necessary.*

**Agenda Item: COMPLAINTS**

- None

**Agenda Item: CORRESPONDENCE**

- None

**Agenda Item: BOARD COMMITTEES**

- **Legislative Committee to Review Instructor Training Hours** – Chairman Saleem added Ajia to the committee. This is still an ongoing process.
- **Mobile Barbering** – Ms. Troxler met with Ms. Denise Lucas (DOH) to discuss next steps. The plan is to bring together other agencies relevant to proceed with the next steps such as permit requirements, business licensing, inspection processes, etc. The goal is to meet in the upcoming weeks in order to have information to present at the next meeting.
- **Education Committee** – Chairman Saleem appointed Vernon Martin, Mr. Patrick Guarniere and Ms. Ajia Minnis to chair the 2025 Annual CE Forum to be held Monday, June 16<sup>th</sup> at the MLK Memorial Library. The Board is looking at dates in May for the Instructor Forum. Mr. Kevin Cyrus will reach out to the Bennett Career Institute for available dates. Chairman Saleem expressed he would like to see a mock inspection as part of the Forum.

*Upon a motion duly made by Ms. Mable Carter and properly seconded by Dr. Richard DeCarlo,, the Board voted unanimously to approve Monday, June 16, 2025 as the date for the Annual Practioner's CE Forum at the MLK Memorial Library.*

**Agenda Item: OLD BUSINESS**

- **NABBA Mid-Year Conference, March 8<sup>th</sup>-12<sup>th</sup> in Las Vegas, NV** - Chairman Saleem, Mr. Jaren Scott and Ms. Nicole McClendon will be in Attendance.
- **Invitation to Speak at DCPS CTE Professional Development Day** – Ms. Troxler and Chairman. Saleem have been invited to speak/present at their upcoming professional development day on February 14<sup>th</sup>. If any other board member is interested in speaking or giving an hour-long presentation, please let Ms. Troxler know.

**Agenda Item: NEW BUSINESS**

- **Financial Disclosure Filing Requirement** – board members are now required to electronically file a Public Financial Disclosure Statement (“PFDS”) on an annual basis and attend ethics training that is provided or approved by BEGA every year. The training dates are February 5<sup>th</sup> and 14<sup>th</sup> and March 14<sup>th</sup>. Board members must register to attend.

**Agenda Item: REPORTS**

- **Exam Committee** – Dr. DeCarlo presented the Practical Examination Summary Reports for January 2025.  
*Upon a motion duly made by Mr. Vernon Martin and properly seconded by Ms. Mable Carter, the Board voted unanimously to approve the Practical Examination Summary Reports for January 2025.*

**Agenda Item: APPLICATIONS**

- **CSP40001803** – Applied for DC esthetician license by endorsement using the Maryland Apprenticeship Qualification Letter as proof of education.  
*Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Ms. Ajia Minnis, the Board voted unanimously to approve licensure for the applicant with proof of apprenticeship hours from the State of Maryland.*

**Agenda Item: RECOMMENDATIONS**

- None

**Agenda Item: ADJOURNMENT**

- Meeting Ended at 11:32 am.

*Upon a motion duly made by Ms. Mable Carter and properly seconded by Dr. Richard DeCarlo the Board voted unanimously to adjourn the meeting.*

Respectfully submitted,



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Dr. Anwar Saleem, Board Chair

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Date

*Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator*

DRAFT