Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology

MEETING MINUTES
February 2, 2026

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, February 2nd, virtually via Zoom Teleconference.** In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:07 am** and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Mr. Jared Scott, Ms. Ajia Minnis, Mr. Dennis Smith, Ms. Korie Booker, Ms. Jared Scott, and Mr. David Cavalcante, Ms. Whitney McGill, and Mr. Vernon Martin.*

Board Members Absent: *Dr. Richard DeCarlo and Ms. Vonetta Dumas Jennings.*

Staff Members Present: *Ms. Kimberly Troxler (Board Administrator), Ms. Nicole McClendon (Program Manager), Mr. Kevin Cyrus (Education Coordinator) Ms. Irina Moore (Exam Coordinator), A'layza Mitchell (Program Support Specialist), Tracey Jamison (Program Support Specialist), April Randall (Legislative Director), Mr. Demetrius Norman (Chief Customer Experience Officer), Mr. Agustin Villadares (Legal Counsel), and Jacqueline Noisette (Deputy Administrator).*

Staff Members Absent: *Shakira Richardson (Program Manager, CPU)*

Agenda Item: COMMENTS FROM THE PUBLIC

- **Armenetta Holsey –** Listening as an observer.
- **Okush –** Listening as an observer.
- **Ronnie –** Listening as an observer.

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

Upon a motion duly made by Mr. Vernon Martin, and properly seconded by Mr. Dennis Smith, the Board voted unanimously to enter Executive Session via individual roll call.

Agenda Item: APPROVAL OF MINUTES

- January 5th Meeting Minutes

Upon a motion made by Mr. Jared Scott and properly seconded by Mr. Dennis Smith, the Board voted unanimously to approve the meeting minutes for December 1st with corrections, if necessary.

Agenda Item: APPLICATIONS

- **None**

Agenda Item: COMPLAINTS

- **Cathedral Barbers LLC, 3410 Idaho Ave, NW** – Unlicensed activity reported and sanitation violations reported. Upon inspection, CPU investigators found the establishment to be in compliance
- **The Fade Factory, 4803 Georgia Ave, NW** – Unlicensed activity reported. Upon inspection, CPU investigators found owner's license to be expired. Has since come into compliance. Legal counsel recommended case closed with no action for no violation.

Agenda Item: CORRESPONDENCE

- None

Agenda Item: BOARD COMMITTEES

- **Legislative Committee**
  - **Rulemaking Update –** Per April Randall, DLCP Legislative Director, the rulemaking for the proposed legislation is currently being reviewed by the Office of the Attorney General. Recommendation to reduce minimum age from 17 to 16 must go through executive process for approval.

- **Education Committee**
  - **Marcella Ellis School of Cosmetic Arts –** Requesting to offer a course titled: Natural Hair Braider & Wig Making Program, to be offered to DCPS HS students after school. Education Coordinator, Kevin Cyrus found the application to be in order and recommended Board Approval.
  - **Practitioners Forum –** Mr. Cyrus to confirm date for forum with MLK Library.
  - **Instructor's Forum –** Mr. Cyrus to confirm date for forum with Bennett Career Institute.

Agenda Item: OLD BUSINESS

- **Cosmetology License Renewal Period –** Ongoing. 90-day renewal notices were sent out on January 15th. To date, over 400 licenses have been renewed. The next notice will be sent to licensees on February 15th as a reminder.

Agenda Item: NEW BUSINESS

- **Booth/Chair/Space Rentals –** Per DCMR 17-3720 Recognized as independent businesses, therefore must obtain the proper business licensing to operate.
- **Boards and Commissions Meet & Greet –** Tuesday, February 3rd at the Washington DC Economic Partnership (WDCEP) on 1495 F St, NW at 5pm, hosted by DLCP in partnership with The Mayor's Office of Talent and Appointments (MOTA). Open to anyone interested in becoming a member of a DC Board or Commission. For questions, contact Demetrius Norman at Demetrius.norman@dc.gov.

Agenda Item: REPORTS

- **Practical Exam Report – January 5, 2026**
  1 practical exam was held, February 2nd. The February 23rd was cancelled due to inclement weather. 17 candidates tested, 12 passed, 1 failed and 2 no shows. Practical exam summary indicates the failures were due to language barriers and lack of proper materials. The candidate for cosmetology instructor arrived late. All were rescheduled.

  Upon a motion duly made by Mr. Vernon Martin and seconded by Mr. Dennis Smith, the Board voted unanimously to accept the January Practical Exam Report.

Agenda Item: RECOMMENDATIONS

- **Complaints**
  - **Cathedral Barbers LLC, 3410 Idaho Ave, NW** – Legal counsel recommended case closed with no action for no violation.

    Upon a motion duly made by Mr. Dennis Smith and seconded by Mr. Vernon Martin, the Board voted unanimously to close the case with no action

  - **The Fade Factory, 4803 Georgia Ave, NW –**Legal counsel recommended case closed with no action for no violation.

    Upon a motion duly made by Mr. Dennis Smith and seconded by Mr. Vernon Martin, the Board voted unanimously to close the case with no action

- **Marcella Ellis School of Cosmetic Arts** – Requesting application approval for a natural hair braiding and wig making after school program for DCPS HS students.

  Upon a motion duly made by Mr. Vernon Martin and seconded by Mr. Dennis Smith the Board voted unanimously to approve the application for the Marcella Ellis School of Cosmetic Arts.

Agenda Item: ADJOURNMENT

- Meeting Ended at **10:58 am.**
  - *Upon a motion, duly made by Mr. Dennis Smith and properly seconded by Mr. Vernon Martin, the Board voted unanimously to adjourn the meeting.*

Respectfully submitted,

Anwar Saleem

Dr. Anwar Saleem, Board Chair

March 2, 2026

Date

Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator