



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

November 14, 2018

Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, November 14, 2018, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:10 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas; Andrew Sullivan; Margot Wilson; Marguerite Allen

Board Members Telephone: Todd Canterbury

Staff: Stacey Williams, Board Administrator; Kevin Cyrus, Education Coordinator; Leon Lewis, Executive Director; Vincent Parker, Administrator.

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:11 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Commission unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding at 10:39 am and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 11:15 am and attendance was taken.

Agenda Item: Comments from the Public

None

Agenda Item: Draft Minutes, October 17, 2018

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to approve the draft minutes dated October 17, 2018.

Agenda Item: Application for Licensure Recommendations

Appraiser: (5) Temp Certified General, (5) Certified General, (1) Certified Residential, (1) Trainee

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to approve the attached November 14, 2018, list of appraiser applications for licensure, attached hereto and made a part of the November 14, 2018, minutes. Chairperson Tamora Papas requested to send a letter to the new trainee to meet with the board members

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to request a Notice of Intent to Deny application for reinstatement for Carey Brill.

Agenda Item: Review of Complaints:

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to close complaint filed against licensed Appraiser Certified General, Wayne Rogers, due to no violation and to send a letter of recommendation to take an education course.

Agenda Item: Education Report

Upon motion duly made by Mrs. Allen and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the Education Committee Report, attached hereto and made a part of the November 14, 2018, minutes.

Agenda Item: Budget

The Board reviewed the 2019 budget from the Office of Finance regarding the Appraisal Education Fund.

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

The board confirmed November 13, 2019 as the November meeting date.

Agenda Item: Correspondence

None

Agenda Item: Old Business

None

Agenda Item: New Business

The board members discussed offering two education courses in January 2019. Date to be determined by the education unit.

Chairperson Tamora Papas, Andrew Sullivan, Stacey Williams, Patrice Richardson, Leon Lewis and Kevin Cyrus attended the AARO conference on October 19-22, 2018. The Board members and staff attended committee meetings, including the Communications Committee, where Ms. Papas is the Chair and Stacey Williams is the vice chair. All of the attendees attended all of the general sessions and breakout sessions. The attendees also stated that to combat challenges with trainee supervision, a panel of speakers introduced a new concept called PAREA, which will assist with meeting the AQB requirements. Additionally, the attendees attended breakout job function sessions regarding Board members and Executives/Administrators. Sessions on Appraisal Management Companies were also delivered at the conference. The attendees were notified that there will be a 7-hour course for investigators and 7-hour course for regulators to be delivered on May 2, 2019. Updates were also provided by the Appraisal Subcommittee, the Appraisal Qualification Board and the Appraisal Standards Board.

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, December 12, 2018
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 11:50 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: December 12, 2018

Recorder/transcriber: Stacey Williams



DISTRICT OF COLUMBIA
Board of Real Estate Appraisers

MEMORANDUM

TO : Tamora Papas, Board Chairman
: Members of the DC Board of Real Estate Appraisers

FROM : Education Committee
: Kevin Cyrus, Education Coordinator

DATE : November 14, 2018

SUBJECT : Education Committee Report before the Board

CE/PL APPLICATIONS: The following provider course applications were recommended for APPROVAL by the Education Specialist since the October 17, 2018 meeting:

1. Appraisal Institute

General Market Analysis and Highest and Best Use	Online	Continuing Education
Review Case Studies General – Synchronous	Classroom	Continuing Education

2. Metro DC Chapter of the Appraisal Institute

Appraisers, Bankers and Developers - Understanding Roles in an Evolving Real Estate Environment	Classroom	Continuing Education
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3. RICS Americas, Inc.

Bridging International Valuation Standards	Classroom	Continuing Education
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CE/PL APPLICATIONS: No provider course applications were recommended for DEFERRAL by the Education Specialist since the September 19, 2018 meeting.

CC: C. Briggs Interim Program Manager
L. Lewis Executive Director
S. Williams Board Administrator