



OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

D.C. Board of Funeral Directors
1100 4th Street SW, Room E300 A- B
Washington, DC 20024

Thursday, July 01, 2021
MEETING MINUTES

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on July 1, 2021 at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was via WebEx Events format.

The meeting was called to order by Board Chair John McGuire at 1:01 pm

Board Members Present: John McGuire, Randolph Horton, Duane Hills, and Ernest Boykin

Members Absent: Asanti Williams

Staff Present: Andrew Jackson-**Board Administrator**, Marc Nielsen-**Legal Counsel**, Kevin Cyrus – **Education Coordinator**, George Batista – **Investigator CPU**

Public Members Present: None

Agenda Item - Comments from the Public:

None

Agenda Item - Minutes

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member Ernest Boykin the Board unanimously voted to approve the minutes for the June 3, 2021 meeting with corrections.

Agenda Item- Executive Session

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Randolph Horton, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item- Application(s)

- A. Upon motion duly made by Board member Duane Hills and properly seconded by Board member Randolph Horton, the DC Board of Funeral Directors approved the application for Daphney Cornelius pending additional information.
- B. Upon motion duly made by Board member Randolph Horton and seconded by Board member Duane Hills, the DC Board of Funeral Directors approved the application for Jessica Pistorio pending additional information.
- C. Upon motion duly made by Board member Duane Hills and seconded by Board member Randolph Horton, the DC Board of Funeral Directors deferred the application of Donald Gray pending the request of acceptable proof of ownership.

Agenda Items – Recommendation(s)

- A. Upon motion duly made by Board member Duane Hills and properly seconded by Board member Ernest Boykin, the Board voted to dismiss the complaint filed against Marshall March Funeral home.
- B. Upon motion duly made by Board member Ernest Boykin and properly seconded by Board member Randolph Horton, the Board voted to close the complaint for Bacon Funeral Home.
- C. Upon motion duly made by Board member Randolph Horton and properly seconded by Board member Duane Hills, the Board voted to close the complaint of Stewart Funeral Home.

Agenda Item – Old Business

- A. **Small Business Resource Center (SBRC) Workshop** – Board elected to defer until next meeting pending discussions between Board members Ernest Boykin and Randolph Horton for ideas.
- B. **2021 Practitioners Forum** – The DC Board of Funeral Directors elected to move the annual practitioners forum to November 10th. Board Administrator Andrew Jackson will speak with Management about facilities and possible options including Gallaudet University.

Agenda Item – New Business

No new business at this public meeting.

Agenda Item: Next Meeting: DC Board of Funeral Directors meeting to be scheduled for Thursday September 2, 2021 at 1pm.

Agenda Item Adjournment:

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Ernest Boykin, the Board unanimously voted to adjourn the meeting at 2:44pm.

Respectfully submitted,



John McGuire, Chair

7 SEPT 2021
Date

Recorder & Transcriber: Andrew Jackson, Board Administrator