



OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

**D.C. Board of Funeral Directors
1100 4th Street SW, Room E300 A- B
Washington, DC 20024**

**Thursday, March 04, 2021
MEETING MINUTES**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on March 4, 2021 at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was via WebEx Events format.

The meeting was called to order by Board Chair John McGuire at 1:02 pm

Board Members Present: John McGuire, Asanti Williams, Randolph Horton, Duane Hills, and Ernest Boykin

Members Absent: None

Staff Present: Andrew Jackson-**Board Administrator**, George Batista-**Investigator**, Kevin Cyrus-**Education Coordinator**, Marc Nielsen-**Legal Counsel**, Nicole McClendon-**Program Coordinator for Boards and Commissions**, Kathy Thomas-**Education Coordinator**, and Patrice Richardson-**Program Manager**

Public Members Present: None

Agenda Item - Comments from the Public:

None

Agenda Item - Minutes

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member Asanti Williams the Board unanimously voted to approve the minutes for the February 4, 2021 meeting.

Agenda Item- Executive Session

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item- Application(s)

1. Michael Flowers – Funeral Director (Reciprocity)
2. Hunt Funeral Home II – Funeral Home Establishment

Agenda Items – Recommendation(s)

- A. Upon motions duly made and properly seconded by Board members of the DC Board of Funeral Directors the following application(s) were approved:
 1. Michael Flowers – Funeral Director (Reciprocity) – Motion Williams, 2nd Horton
- B. Upon motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin of the DC Board of Funeral Directors the following application(s) were denied pending legal review:
 - i. Hunt Funeral Home II – Funeral Home Establishment
- C. Upon motion made by Board member Asanti Williams and properly seconded by Board member Randolph Horton, the DC Board of Funeral Directors unanimously voted to issue fines of \$500 to Designated Funeral Director and \$500 to Funeral Home Establishment W.H. Bacon in the case of Reyes vs. Bacon.
- D. Upon motion made by Board member Randolph Horton and properly seconded by Board member Asanti Williams, the DC Board of Funeral Directors unanimously voted to defer the complaint of Demissie vs. Bacon pending additional information of contract.
- E. Upon motion made by Board member Duane Hills and properly seconded by Board member Asanti Williams, the DC Board of Funeral Directors unanimously voted to defer the complaint of Mortaya vs. Bacon pending additional information of contract and date of death.

Agenda Item – Old Business

- A. **2021 ICFSEB Conference** – Board Chair John McGuire provided feedback on the annual ICFSEB Conference. The DC Board of Funeral Directors was nationally recognized by ICFSEB as having the most attendance at the conference held on February 24th-25th.
- B. **Practical Examination Date April 2021** – DCRA will reach out to UDC to confirm a practical examination date for April. Dates are April 14th and April 28th for proposed practical examination.

Agenda Item – New Business

- A. **Virginia Licenses** – Board Chair John McGuire informed the Board that Virginia will no longer include expiration dates on the licenses. Virginia will now offer the

following licenses:

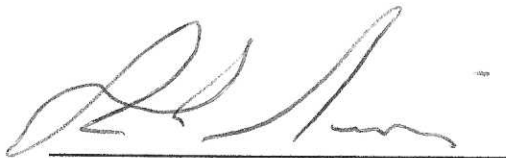
- a. Funeral Service (DC Equivalent to Funeral Directors License)
- b. Funeral Director
- c. Embalmer

Agenda Item: Next Meeting: DC Board of Funeral Directors meeting to be scheduled for Thursday April 1, 2021 at 1pm.

Agenda Item Adjournment:

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Randolph Horton, the Board unanimously voted to adjourn the meeting at 2:09pm.

Respectfully submitted,



John McGuire, Chair

1 APRIL 2021

Date

Recorder & Transcriber: Andrew Jackson, Board Administrator