



## **OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION**

**D.C. Board of Funeral Directors  
1100 4<sup>th</sup> Street SW, Room E300 A- B  
Washington, DC 20024**

**Thursday, November 14, 2024  
MEETING MINUTES**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on November 14, 2024 at 1100 4<sup>th</sup> Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was held via WebEx Webinar format.

The meeting was called to order by Board Chair John McGuire at 1:01 pm

**Board Members Present:** John McGuire, Asanti Williams, Ernest Boykin and Randolph Horton

**Members Absent:** None

**Staff Present:** Andrew Jackson – **Program Specialist**, Marc Nielsen – **Legal Counsel**, Kevin Cyrus – **Education Coordinator**, Anisah Crosby – **CPU Manager**, George Batista – **CPU Investigator**, Jacqueline Noisette – **Program Manager**, and Nicole McClendon – **Program Coordinator Boards and Commissions**

### **Public Members Present:**

- **Brittney Davis** – Came before the Board to hear about outcome regarding a complaint

### **Agenda Item - Comments from the Public:**

No comments from the public at this meeting.

### **Agenda Item - Minutes**

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin the Board unanimously voted to approve the minutes for the October 3, 2024 meeting with corrections.

### **Agenda Item- Executive Session**

Upon a motion duly made by Board member Ernest Boykin and properly seconded by Board member Asanti Williams, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

### **Agenda Item- Application(s)**

Name	Application Type
Deles Watson	Funeral Director
Daniel Harrison-Skinner	Funeral Director
Ruth Pegeron	Funeral Courtesy Cardholder

### **Agenda Items – Recommendation(s)**

Name	Application Type	RECOMENDATIONS
Deles Watson	Funeral Director	<i>Motion Boykin, 2<sup>nd</sup> Williams – Defer pending additional information.</i>
Daniel Harrison-Skinner	Funeral Director	<i>Motion Boykin, 2<sup>nd</sup> Williams – Defer pending additional information.</i>
Ruth Pegeron	Funeral Courtesy Cardholder	<i>Motion Boykin, 2<sup>nd</sup> Williams - Approve</i>

- **Complaint/Investigation** - The Board recommended that a special meeting be held on Tuesday November 19<sup>th</sup> at 10am regarding the matter of Dunn & Sons Funeral Home.

### **Agenda Item – Old Business**

No Old Business on the agenda at this public meeting.

### **Agenda Item – New Business**

- A. **ICFSEB Conference:** Upon motion made by Ernest Boykin and seconded by Asanti Williams, the Board voted to have all Board members and staff attend the conference in California in February 2025.
- B. **New Board Member:** Program Coordinator Nicole McClendon announced that Kasey Martin will be sworn in as a new Board Member in January 2025.

**Agenda Item: Next Meeting:** DC Board of Funeral Directors meeting to be scheduled for Thursday **December 5, 2024**, at 1pm.

**Agenda Item Adjournment:**

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin, the Board unanimously voted to adjourn the meeting at 3:15 pm.

Respectfully submitted,

  
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John McGuire, Chair

December 10, 2024  
Date

Recorder & Transcriber: Andrew Jackson, Board Administrator