



OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

**D.C. Board of Funeral Directors
1100 4th Street SW, Room E300 A- B
Washington, DC 20024**

**Thursday, November 05, 2020
MEETING MINUTES**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on November 5, 2020 at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was via WebEx Events format.

The meeting was called to order by Board Chair John McGuire at 1:02 pm

Board Members Present: John McGuire, Asanti Williams, Duane Hills and Ernest Boykin

Members Absent: Randolph Horton

Staff Present: Sheldon "Skip" Brown-**Board Administrator**, George Batista-**Investigator**, Kevin Cyrus-**Education Coordinator**, Marc Nielsen-**Legal Counsel**, Nicole McClendon-**Program Coordinator for Boards and Commissions**

Public Members Present: Makini Bruce – Funeral Director Examination Candidate
Kennedi Syphax – Funeral Director Examination Candidate
Joan Green – Public Guest

Agenda Item - Comments from the Public:

No comments from the Public made available at this public meeting.

Agenda Item - Minutes

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Duane Hills the Board unanimously voted to approve the minutes for the October 1, 2020 meeting.

Agenda Item- Executive Session

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Duane Hills, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item- Application(s)

1. Dededrick Rivers – Funeral Director (Reciprocity Maryland)
2. Hunt Funeral Home II – Funeral Home Establishment

Agenda Items – Recommendation(s)

- A. Upon motions duly made by Board members of the DC Board of Funeral Directors the following applications were approved:
 - a. Dededrick Rivers – Funeral Director (Reciprocity Maryland)
- B. Upon motions duly made by Board members of the DC Board of Funeral Directors, the Board unanimously voted to deny the following applications for license:
 - a. Hunt Funeral Home II – Funeral Home Establishment
- C. Upon motions duly made by Board members and seconded, the Board unanimously voted to rule no violations were found in the case of Lee Hurt vs. Stewart Funeral Home. Case to be referred to the State of Maryland. Follow-up correspondence to be sent to Stewart Funeral Home.
- D. Upon motions duly made by Board members and seconded, the Board unanimously voted to rule no violations were found in the case of Anonymous vs. W.H. Bacon Funeral Home. Follow-up correspondence to be sent to W.H. Bacon Funeral Home. Board Chair John McGuire recommended follow up inspection of FHE Establishment.

Agenda Item – Old Business

- A. **October 27th Funeral Directors Practitioners Forum Feedback** – The Board expressed positive feedback regarding the Funeral Directors Practitioners Forum held on Tuesday October 27th. This year's forum was hosted by Board member Duane Hills. The following guests were presenters consisted of Terra Abrams from Vital Records and Andrew Reiter from Tax and Revenue.
- B. **Practical Examinations** – The Board proposed the following dates of November 19th and December 10th for the practical examination. Decision by the Board is forthcoming. Board Chair John McGuire also inquired about notification dates for examination candidates who have passed the written and awaiting to take practical examination. Legal Counsel Marc Nielsen to follow up on notification guidelines at the December 3rd Board meeting.

Agenda Item – New Business

No new business available at this public meeting.

Agenda Item: Next Meeting: DC Board of Funeral Directors meeting to be scheduled for Thursday December 3, 2020.

Agenda Item Adjournment:

Upon a motion duly made by Board member Choose an item. and properly seconded by Board member Choose an item., the Board unanimously voted to adjourn the meeting.

Respectfully submitted,



John McGuire, Chair

12/3/2020

Date

Recorder & Transcriber: Andrew Jackson, Board Administrator