



OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

**D.C. Board of Funeral Directors
1100 4th Street SW
Washington, DC 20024**

**Thursday, November 04, 2021
MEETING MINUTES**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on November 4, 2021 at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was via WebEx Events format.

The meeting was called to order by Chairman John McGuire at 1:15 pm

Board Members Present: John McGuire, Randolph Horton, Duane Hills, Asanti Williams and Ernest Boykin

Members Absent: None

Staff Present:

Jonathan Kuhl-Administrator
Cynthia Briggs- Program Manager
Nicole McClendon- Program Coordinator
Marc Nielsen-Legal Counsel,
George Batista-Investigator
Kevin Cyrus – Education Coordinator
Patrice Richardson – Program Manager

Public Members Present: No public members were in attendance.

Agenda Item - Comments from the Public:

None

Agenda Item - Minutes

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member Ernest Boykin the Board unanimously voted to approve the minutes for the October 7, 2021 meeting with corrections.

Agenda Item- Executive Session

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Ernest Boykin, the Board unanimously voted to enter closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item- Application(s)

- A. The Board concluded that each of the applications submitted for review needed follow-up actions and therefore, deferred acting on all applications pending results of requested actions.

Agenda Items – Recommendation(s)

- A. Upon motion duly made by Board member Duane Hills and properly seconded by Board member Randolph Horton, the DC Board of Funeral Directors decided to defer action on Paradise Mortuary Funeral Home pending further investigation.

Agenda Item – Old Business

- A. **Executive Session** – The Board discussed and agreed to move the Executive Session to the end of the meeting. This will allow public members to attend the bulk of the meeting with out interruption and having to wait until the session was completed.
- B. **2021 Practitioners Forum** – The DC Board of Funeral Directors elected to move the annual practitioner’s forum to November 17th. The Board was advised that there were two confirmed presenters. Education Coordinator, Kevin Cyrus, was tasked with securing a third presenter.

Agenda Item – New Business


No new business conducted at this meeting.

Agenda Item: Next Meeting: DC Board of Funeral Directors meeting to be scheduled for Thursday December 2, 2021 at 1pm.

Agenda Item Adjournment:

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member Ernest Boykin, the Board unanimously voted to adjourn the meeting at 2:23 pm.

Respectfully submitted,



John McGuire, Chair

14 DEC 2021

Date