



## OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

**D.C. Board of Funeral Directors  
1100 4<sup>th</sup> Street SW, Room E300 A- B  
Washington, DC 20024**

**Thursday, January 07, 2021  
MEETING MINUTES**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on January 7, 2021 at 1100 4<sup>th</sup> Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was via WebEx Events format.

The meeting was called to order by Board Chair John McGuire at 1:06 pm

**Board Members Present:** John McGuire, Randolph Horton, Duane Hills, Asanti Williams and Ernest Boykin

**Members Absent:** None

**Staff Present:** Andrew Jackson-**Board Administrator**, George Batista-**Investigator**, Kevin Cyrus-**Education Coordinator**, Marc Nielsen-**Legal Counsel**, and Nicole McClendon-**Program Coordinator for Boards and Commissions**

**Public Members Present:** Stayce Stewart – Funeral Director Stewart Funeral Home

### **Agenda Item - Comments from the Public:**

Stayce Stewart from Stewart Funeral Home addressed concerns of death certificate filings from the Vital Records Division. Ms. Stewart expressed problems with receiving certificates in a timely fashion. The Board expressed to Ms. Stewart that it will continue to work with Vital Records to in order to maintain an understanding of the proper procedures when filing death certificates.

### **Agenda Item - Minutes**

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Randolph Horton the Board unanimously voted to approve the minutes for the December 3, 2020 meeting.

### **Agenda Item- Executive Session**

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Asanti Williams, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or

proceeding.

**Agenda Item- Application(s)**

1. Jesscya Hart – Funeral Director Courtesy Card Holder
2. Hunt Funeral Home II – Funeral Home Establishment

**Agenda Items – Recommendation(s)**

- A. Upon motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin of the DC Board of Funeral Directors the following application(s) were approved:
  - i. Jesscya Hart – Funeral Director Courtesy Card Holder
- B. Upon motion duly made by Board member Duane Hills and properly seconded by Board member Asanti Williams of the DC Board of Funeral Directors the following application(s) were denied pending legal review:
  - i. Hunt Funeral Home II – Funeral Home Establishment
- C. Upon motion made by Board member Randolph Horton and properly seconded by Board member Duane Hills, the DC Board of Funeral Directors unanimously voted to dismiss the complaint of Alysse Eberhart filed on behalf of Tanya Moore-Jackson against Frazier Mason Funeral Home citing no violations.
- D. Upon motion made by Board member Ernest Boykin and properly seconded by Board member Asanti Williams, the DC Board of Funeral Directors unanimously voted to refer the complaint of Ladan Saifollahi and the Reyes Family vs. W.H. Bacon Funeral Home to Investigations for follow up.

**Agenda Item – Old Business**

- A. **Practical Examinations** – Program Coordinator Nicole McClendon provided updates to the practical exam held on December 10<sup>th</sup>. Pass rate was at 100% for candidates who were administered the examination.
- B. **2021 ICFSEB Conference** – Board Chair John McGuire informed the Board that CEU hours will be given to Funeral Directors who attend the upcoming virtual conference to be held on February 24<sup>th</sup> -25<sup>th</sup>.

**Agenda Item – New Business**

- A. **COVID-19 Vaccinations** – Board Chair John McGuire stated that he has received his vaccination for the COVID-19 virus and that anyone working in the Funeral service industry are considered health care workers and qualify for the vaccine. Board Chair McGuire to draft up information on procedures and protocols to be

administered to the DC license Funeral Directors in the coming days.

**Agenda Item: Next Meeting:** DC Board of Funeral Directors meeting to be scheduled for Thursday February 4, 2021 at 1pm.

**Agenda Item Adjournment:**

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member Asanti Williams, the Board unanimously voted to adjourn the meeting at 2:19pm.

Respectfully submitted,



John McGuire, Chair

2/4/2021

Date

Recorder & Transcriber: Andrew Jackson, Board Administrator