



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Licensing and Consumer Protection Board of Industrial Trades**  
**Meeting Minutes**  
**September 23, 2025**

The District of Columbia Board of Industrial Trades held its June monthly meeting via Zoom video conference on September 23, 2025.

Brian Cooper, Board Chair, called the meeting to order at 1:02 p.m. EST.

**Attendance:**

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Tanya Lewis (Master Electrician), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic, Michael Johnson (Master Plumber Gasfitter), Alvin Venson (Master Refrigeration and Air Conditioning), Petrick Washington (Elevator Mechanic), LaVonne Woods (Master Electrician), Travon Previtere (Asbestos Supervisor), Gregory Kinard (Master Plumber Gasfitter), and Clifton Tamorria (Elevator Inspector).

Staff Members: Demetrius Norman (Chief Customer Experience Officer), Jacqueline Noisette (Deputy Associate Administrator), Nicole McClendon (Program Manager), Kimberly Troxler (Program Specialist), A'layza Mitchell (Program Support Specialist), Irina Moore (Program Analyst, Examinations), Asia Dumas (Investigator, CPU), Nicole Bramstedt (Legislative Affairs Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Agustin Villadares (Legal Counsel)

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member, Michael Johnson, and properly seconded by Board member, Tanya Lewis, the Board unanimously approved the June 17, 2025, minutes, with edits.

**Agenda Item: Comments from the Public:**

- Mr. Aday Galindo (Renovation Expert Inc.)

**Agenda Item: Old Business:**

- The board unanimously voted to approve three applicants to go forward in the application process.
- The board unanimously voted to close the Consumer Protection Unit complaint - Alleged Work Violations of the Electric Code, with no further action.
- The board unanimously voted to issue a Notice of Infraction (NOI) for \$3,500 and a 2-year Probation to seven applicants for providing a fraudulent Electrical Apprenticeship Certificate of Completion.

***Board of Industrial Trades Meeting Minutes – September 23, 2025***

**Agenda Item: Old Business (cont'd):**

- The board unanimously voted to issue a Notice of Infraction (NOI) for \$2,500 and a 1-year Probation to one applicant for cheating on a PSI Examination.
- The Board of Industrial Trades (BOIT) was provided with guidance on how to complete Clean Hands and BEGA Financial Disclosures.
- The board unanimously voted to approve the Maryland Electrical reciprocity agreement revision to include Maryland Journeyman Electricians and County-licensed Master Electricians.
- Awaiting draft Maryland and DC Plumbing/Gasfitting reciprocity agreement (based on March 14, 2025, meeting/discussion) from Maryland for review and validation.
- Maryland is currently in the process of drafting a reciprocity agreement for Refrigeration and Air Conditioning based on recently provided information during the May 30, 2025, meeting. This is ongoing.
- Ms. Lewis and Mr. Venson participated in the outreach for high school students who were scheduled to graduate in June of 2025 on April 21, 2025, at the Martin Luther King Jr. Memorial Library – 901 G St NW, Washington, DC 20001.
- Mr. Brian Cooper attended the Trade Contractor Outreach Event at the New Capital One Arena on June 5, 2025.
- Meeting scheduled for June 23, 2025, with Board Steam Engineering Subject Matter Experts, Legal Counsel, and Legislation to finalize Steam Engineer Regulation updates. This is ongoing.
- Ms. Kearney will continue to revisit coordinating with Maryland and Virginia to obtain and discuss reciprocity for Plumbers and Refrigeration, and Air Conditioning. Both states recently provided us with new points of contact. Maryland's new point of contact is Mr. C. Marquette. Virginia's new point of contact is Ms. C. Parris. This is ongoing.

**Agenda Item: New Business:**

- Reminder that Occupational Professional Licensing (OPL) and the Mayor's Office of Talent and Appointments (MOTA) are still working to fill Board of Industrial Trades (BOIT) vacancies: 1 master plumber/gasfitter, 1 asbestos, and 1 consumer member. This is ongoing.
- The Maryland Board of Refrigeration and Air Conditioning has sent the District of Columbia a draft reciprocity agreement. This is awaiting review/validation from Board Subject Matter Experts. This is ongoing.
- Effective 1 October 2025, Occupational Professional Licensing (OPL) will not have assistance from contractor LS Caldwell managing customer service calls; therefore, staff will begin to rotate the duties of answering occupational licensing customer service calls. This will affect OPL's overall responsibilities due to a lack of manpower.
- Discussed proposed Christmas Celebration in December 2025.

***Board of Industrial Trades Meeting Minutes – September 23, 2025***

**Agenda Item: Recommendations:**

- The board unanimously voted to approve the Steam Engineer Rulemaking with edits.
- The board unanimously voted to approve the Maryland and District of Columbia Plumbing Reciprocity Agreement
- The board unanimously voted to approve the following to move forward in the licensing process:
  - W. Mendez
  - A. Whetzel
  - T. Pleasant
  - J. Milian
  - J. Payne
  - D. Courtney
  - A. LeGrand
  - L. Hughes
- The board unanimously voted to issue a Notice of Infraction (NOI) for \$1,000 and a 1-year Probation to the following for cheating on the PSI Exam:
  - L. Jennifer
- The board unanimously voted to issue a Notice of Infraction (NOI) in addition to the Consumer Protection Unit's (CPU) fine for unlicensed activity:
  - A. Galindo
- The board unanimously voted to approve the following to retain their current Steam Engineer Class 2 licenses, while Occupational Professional Licensing no longer offers/issues licenses for Class 2:
  - P. Hurley
  - D. Scott
- The board unanimously voted to approve accepting certificates of completion from IUOE Local 99 for the issuance of a license to individuals applying for a journeyman refrigeration and air conditioning license via waiver.

***Board of Industrial Trades Meeting Minutes – September 23, 2025***

**Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Michael Johnson and seconded by Alvin Venson, the Board unanimously voted to adjourn at 1:45 p.m.

The next monthly Board meeting is scheduled for December 16, 2025, at 1 p.m.

Respectfully submitted,

---

Brian Cooper, DC Board of Industrial Trades Chair

Date:

- Recorder: Chanda Kearney, Board Administrator

DRAFT