



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Licensing and Consumer Protection Board of Industrial Trades
Meeting Minutes
March 25, 2025

The District of Columbia Board of Industrial Trades held its March monthly meeting via Zoom video conference on March 25, 2025.

Brian Cooper, Board Chair, called the meeting to order at 1:10 p.m. EST.

Attendance:

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Tanya Lewis (Master Electrician), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic, Michael Johnson (Master Plumber Gasfitter), Alex Lemu (Class One, Steam Engineer), Alvin Venson (Master Refrigeration and Air Conditioning), LaVonne Woods (Master Electrician), Gregory Kinard (Master Plumber Gasfitter), and Clifton Tamorria (Elevator Inspector).

Staff Members: Jacqueline Noisette (Deputy Associate Administrator), Nicole McClendon (Program Manager), Shakira Richardson (Program Manager, Consumer Protection Unit), Jennifer Durden (Paralegal Specialist), Nicole Bramstedt (Legislative Affairs Specialist), Kimberly Troxler (Program Specialist), Kenya Johnson, A'layza Mitchell, and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Board member, Gregory Kinard, and properly seconded by Board member, Tanya Lewis, the Board unanimously approved the December 17, 2024, minutes, with edits.

Agenda Item: Comments from the Public:

- Mr. Kimberly Brown (BEGA)
- Mr. Daniel Potts (Applicant – Master Electrician)

Agenda Item: Old Business:

- The board unanimously voted to approve Reinstatement with the scheduled fine fee of \$2,436 for one licensee
- The board unanimously voted to approve authorization to test for three applications
- The board unanimously voted to approve licensure for eleven applications
- Two BOIT board members (Ms. Lewis and Mr. Kinard) participated in the outreach "Career Day" event at Savoy Elementary School on Friday, March 21, 2025.

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Agenda Item: New Business:

- Reminder that Occupational Professional Licensing (OPL) and the Mayor's Office of Talent and Appointments (MOTA) are still working to fill Board of Industrial Trades (BOIT) vacancies: 1 master plumber/gasfitter, 1 asbestos, and 1 consumer member. This is ongoing.
- A draft Maryland reciprocity agreement for Refrigeration and Air Conditioning is currently in review. Maryland recently provided information explaining the difference between restricted and non-restricted HVAC licenses. This is ongoing.
- A draft Maryland Electrical reciprocity agreement revision (to include Maryland Journeyman and County licensed Masters) is currently in review. This is ongoing.
- Awaiting draft Maryland and DC Plumbing/Gasfitting reciprocity agreement (based on March 14, 2025 meeting/discussion) from Maryland for review and validation.
- Ms. Kearney will continue to revisit coordinating with Virginia to obtain and discuss reciprocity for Plumbers and Refrigeration and Air Conditioning. Both states recently provided us with new point of contacts. Maryland new point of contact is Mr. Blackistone. Virginia new point of contact is Ms. Charity. This is ongoing.
- Legal Counsel and Legislation are inputting requested updates based on March 20, 2025 meeting/discussion. This is ongoing.
- Upcoming outreach In-Person event that will take place on April 21, 2025 at the Martin Luther King Jr. Memorial Library – 901 G St NW, Washington DC 20001. This outreach will be for High school students who are graduating in June of 2025. We are requesting one (1) to two (2) people to serve on a panel.
- Ms. Bramstedt and/or Ms. McClendon will speak on Legislative Updates (Cleans Hands and BEGA Financial Disclosures).

Agenda Item: Recommendations:

- The board unanimously voted to approve the below to move forward in the licensing process:
 - S. Karwacki
 - T. Plater
 - J. Shortridge
 - J. Williams
 - C. Hill

Agenda Item: Disapprovals:

- The board unanimously voted to disapprove the below to move forward in the licensing process:
 - D. Potts

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Agenda Item: Adjournment:

- Upon a motion duly made by Board member Michael Johnson and seconded by Alvin Venson the Board unanimously voted to adjourn at 2:10 p.m.

The next monthly Board meeting is scheduled for June 17, 2024, at 1 p.m.

Respectfully submitted,

Brian Cooper, DC Board of Industrial Trades Chair
Date:

- Recorder: Chanda Kearney, Board Administrator

DRAFT