



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Licensing and Consumer Protection Board of Industrial Trades**  
**Meeting Minutes**  
**December 19, 2023**

The District of Columbia Board of Industrial Trades held its December monthly meeting via WebEx video conference on December 19, 2023.

Brian Cooper, Board Chair called the meeting to order at 1:01 p.m. EST.

**Attendance:**

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Tanya Lewis (Master Electrician), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic, Michael Johnson (Master Plumber Gasfitter), Alex Lemu (Class One, Steam Engineer), Alvin Venson (Master Refrigeration and Air Conditioning), LaVonne Woods (Master Electrician), and Travon Previtere (Asbestos Supervisor).

Staff Members: Nicole McClendon (Program Coordinator), Kimberly Troxler (Program Support Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member, Shawn Ellis, and properly seconded by Board member, Alvin Venson, the Board unanimously approved the September 19, 2023, minutes, with edits.

**Agenda Item: Comments from the Public:**

- Mr. Daniel Potts – Integral Concepts
- Mr. Nicholas Weil – Board of Ethics and Government Accountability (BEGA)

**Agenda Item: Old Business:**

- The NASCLA 2023 Annual Conference was held in San Antonio, Texas. NASCLA members were present along with sponsors including Lowes and Home Depot. Board of Industrial Trades (BOIT) members attended various seminars that offered educational and networking opportunities.
- OPL has been in contact with both the Maryland and Virginia Board of Heating Ventilation and Air Conditioning (HVAC) and the Plumbing Board. Maryland is currently reviewing our requirements and will contact OPL soon to discuss a plan of action. Virginia is currently completing the implementation of the Universal program and will contact OPL once the influx has slowed. This is ongoing and updates will be provided upon receipt.



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- Be advised that Examinations has noted that the Steam Engineer Examination Waiting period is not currently being implemented due to system issues. Examinations currently working with PSI to obtain means to enforce and will provide periodic updates.

#### **Agenda Item: New Business:**

- All future technical review applications will be reviewed by respective committee(s) before board meetings.
- The board reviewed and unanimously voted to approve the 2024 proposed Meeting Dates via a Special "Email Session" after the December 2023 meeting
- OPL has been in contact with both the Maryland and Virginia Board of Heating Ventilation and Air Conditioning (HVAC) and the Plumbing Board. Maryland is currently drafting an initial reciprocity memorandum for review. Virginia advised that they would contact OPL at the beginning of 2024 to continue/discuss a plan of action. This is ongoing and updates will be provided upon receipt.
- OPL has completed round three of the required regulation updates with both Steam Engineers. Clarification/updates provided to legal counsel. This is ongoing and final updates will be presented to the board for a vote upon completion.

#### **Agenda Item: Recommendations:**

- Ms. Chanda Kearney will revisit coordinating with Maryland and Virginia to obtain and discuss reciprocity for Plumbers and Refrigeration and Air Conditioning versus pursuing universal options. This is ongoing.
- Ms. Chanda Kearney will continue to coordinate with Steam Engineers and obtain a complete list of regulation changes/recommended updates. The listing of items will be presented to the board upon completion. This is ongoing.
- The board unanimously voted to approve Electrician Apprentice licensure for B. Placido.
- The board unanimously voted to approve Electrician Apprentice licensure for B. Smith.
- The board unanimously voted to approve Electrician Journeyman licensure for D. Brown.
- The board unanimously voted to disapprove Electrician Apprentice licensure for D. Lewis.
- The board unanimously voted to approve Electrician Apprentice licensure for J. Smith.
- The board unanimously voted to approve Electrician Apprentice licensure for J. Cadden.
- The board unanimously voted to approve Electrician Apprentice licensure for J. Johnston.
- The board unanimously voted to approve Electrician Apprentice licensure for K. Owens.
- The board unanimously voted to approve Plumber/Gasfitter Master licensure for M. Breaux.
- The board unanimously voted to approve Electrician Apprentice licensure for N. Schmidl.
- The board unanimously voted to approve Electrician Apprentice licensure for O. Farly.
- The board unanimously voted to approve Electrician Apprentice licensure for P. Trebat.
- The board unanimously voted to approve Refrigeration/Air Conditioning Contractor licensure for S. Shanahan - Drymount Air.



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- The board unanimously voted to approve Steam Engineer, Class 3 authorization to test for T. Anderson.
- The board unanimously voted to approve Gasfitter Master authorization to test for T. Diamond.
- The board unanimously voted to approve the Electrician Apprentice licensure for P Z. Durrani.
- The board unanimously voted to approve Reinstatement with the scheduled fine fee for P Ligon Electric Inc.
- The board unanimously voted to approve Reinstatement with the scheduled fine fee for M. B. Agustin.
- The board unanimously voted to approve Reinstatement with the scheduled fine fee for W. Arrindell.
- The board unanimously voted to approve Reinstatement with the scheduled fine fee for Active Air Heating and Saifullah Khan.
- The board unanimously voted to disapprove Electrician Master licensure for Daniel Potts until tax documents are received.

#### **Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Michael Johnson and seconded by Tanya Lewis the Board unanimously voted to adjourn at 2:46 p.m.

The next monthly Board meeting is scheduled for March 19, 2024, at 1 p.m.

Respectfully submitted,

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Brian Cooper, DC Board of Industrial Trades Chair

Date:

- Recorder: Chanda Kearney, Board Administrator