

**Commission on Out of School Time Grants and Youth Outcomes
Meeting Minutes**

June 13, 2019 at 6:30pm – 8:00pm

Full video recording of the meeting available at <https://youtu.be/yePdZ94kMVk>
One Judiciary Square, 441 4th Street NW, Room 1107 South, Washington, DC 20001

Commissioners In Attendance: Margot Berkey (6:47), Valrie Brown, Vanessa Gerideau, Mark Hecker, Gary Hill, Burnell Holland, Jiselle O’Neal, Vice Chairperson Walter Peacock (6:47 pm), Chairperson Heather Peeler, Anisah Rasheed, Aurora Steinle, Mila Yochum

Commissioners Absent: Tacharna Crump, Darby Hickey (excused), Travaughn Kinney, Maggie Riden (excused), Margaret Siegel (excused)

Attending Staff Members: Renee Abdullah, Alex Brown, Kevin Cataldo, Debra Eichenbaum, Jeremy Welsh-Loveman

Pre-Meeting Video on Racial Equity: <https://youtu.be/4M-5V8uUtKA>

I. Call to Order

The Commission meeting was called to order by Peeler at 6:38 pm.

II. Public Comments

There were no public comments.

III. Announcement of a Quorum

10 members were present at time of roll call and quorum was announced.

IV. Approval of the Agenda

Gerideau motioned to approve agenda. Holland seconded the motion. Unanimous approval, agenda approved.

V. Approval of the Minutes

Rasheed motioned to approve the minutes. Hill seconded the motion. O’Neal abstained, all others approved, minutes approved.

VI. Updates: Office of Out of School Time Grants and Youth Outcomes

Debra Eichenbaum, Grants Management Specialist, provided a School Year (SY) 2019-20 grant update:

- Grant announcements are scheduled for the end of July, assuming the FY20 budget is approved.
- The applications are currently with reviewers.
- United Way NCA received 71 applications
 - 39 for OST programming,
 - 8 for Small Nonprofits,
 - 24 for the Year Round application, and
 - 77 continuation requests
 - 23 from Cohort 1 SY17-18,
 - 37 from Cohort 2 SY 18-19, and
 - 17 from Small Nonprofit Cohort 1 SY18-19.

- Three organizations did not request continuation grants.

Summer 2019 grants update:

- Over the four separate competitions (Summer Strong, Small Nonprofit, Coordinating Entity, and Afternoon Enrichment) 64 grants have been awarded.
- 20 of these grantees are new to the OST system.
- The total amount granted is \$5.31 Million.
- 5,466 youth are anticipated to be served by the grant funds.

Kevin Cataldo, Manager of The Institute for Youth Development, provided a conference update:

- 135 registered for conference with 85 in attendance.
- Attendees found that the location (Charles Sumner Museum & Archives) was easily accessible via metro/public transportation and ample parking garages were available.
- 98% of attendees responded they extremely enjoyed the Keynote Speaker, Marcia Tate, and found the information provided valuable and relatable to their OST work.
- 98% of attendees indicated they would attend future events hosted by the Institute for Youth Development.

Yochum provided information on the grantee convening:

- 59 attendees, comprised of mainly executive staff from SY and Summer grantees, came together to learn about the direction of the OST Office, hear about the work of the OST Commission, the strategic plan, and provide their insights into how the philanthropic community should support OST, as well as what accountability measures should be used in grant reporting.

Hecker provided an update on the Racial Equity Institute (REI) training attended:

- Content was useful and helps individuals understand racism by explaining whiteness – how it was created, defined, and used throughout history.
- Major takeaway is interest in creating a DC specific timeline on racism to understand the local context.
 - Holland volunteered to work together on that initiative.

VII. Strategic Priorities Committee Reports

Peeler read through current strategic plan and asked for comments. A discussion was held regarding clearances and background checks and it was determined that the intent is clear in the document and underlying workplan. A public vote will be scheduled during the August 8th meeting to approve the strategic plan. Notice will be sent accordingly.

VIII. Commission Standing Committee Updates

Peeler provided an update on the Governance Committee. The question they reviewed was when the OST Office should move from the DME office. It was established that now is not the right time for a variety of reasons:

- OST Office is still getting established.
- Moving could negatively impact data sharing agreements.
- Stability in the short term is very important.

Governance Committee will consider sending a letter to Education Committee.

Holland provided an update on the Needs Assessment Committee. The Committee determined that the use of Wards as an area of data collection is overly broad and believes that utilizing neighborhood clusters instead will provide richer information that will better inform the OST

Commission. The Committee is suggesting various areas of focus for the next Needs Assessment. The OST Commission will discuss at the August 8th meeting how to prioritize the following 5 focus areas:

1. Unique Population: need includes looking deeper into the “at-risk” populations and expanding it to include youth with disabilities; special needs, ELL and others in order to determine exactly who is being served in the OST space.
2. Organizational Overhead/Funding: is limiting the amount organizations can use for indirect costs to 10% overly limiting.
3. Program Supply and Demand/Mismatch: are the programs matching the demand and desire from the families and communities.
4. Transportation/Geography: Transportation impacts attendance, enrollment, programming, but what is driving why youth attend certain programs. Does the family commute factor into the decision of which programs youth attend.
5. Perspective from Families and Teens: what do youth and families want.

Poll was conducted on the priority of the areas with the following results rated from most important (top) to the least important (bottom).

- Program Supply Demand /Mismatch
- Perspective from Families and Teens
- Unique population
- Transportation/Geography
- Organizational Overhead/Funding

IX. Adjournment

Peacock made a motion to adjourn. Holland seconded the motion. Unanimous approval. Meeting adjourned at 7:35 pm.