**Commission on Out of School Time Grants and Youth Outcomes**

**Meeting Minutes**

**February 21, 2019 at 6:30pm – 8:00pm**

<https://youtu.be/nxy-2yJM6xY>

**One Judiciary Square, 441 4th Street NW, Room 1107 South, Washington, DC 20001**

**Commissioners In Attendance:** Tacharna Crump, Vanessa Gerideau, Sheryl Hamilton, Darby Hickey, Gary Hill, Jiselle O’Neal, Vice Chairperson Walter Peacock, Anisah Rasheed, Maggie Riden, Margaret Siegel, Aurora Steinle, Mila Yochum

**Commissioners Absent**: Margot Berkey (excused), Mark Hecker (excused), Burnell Holland (excused), Travaughn Kinney (excused), Chairperson Heather Peeler (excused)

**Attending Staff Members**: Alex Brown, Kevin Cataldo, Debra Eichenbaum, Jeremy Welsh-Loveman

**I. Call to Order**

The Commission meeting was called to order by Vice Chairperson Peacock at 6:32 pm.

**II. Public Comments**

1. Jackie Carter, Executive Director, Jah Kente International, Inc. provided testimony regarding the need for Community Based Organizations (CBOs) to have access to public space for OST programming needs, including DCPS and DPR buildings, particularly in Wards 7 and 8. This issue occurs for both school year and summer programming. With DCPS buildings, the issue needs to be resolved at the principal level.
2. Dr. Michelle Funk, Ph.D. provided written testimony on behalf of Mr. Anthony Chuukwu, Ebony Global Network, LLC dba Huntington Learning Center.

Commissioners clarified that for-profit organizations are not eligible to apply for OST grants. Commissioners asked the OST Office to inquiry with Huntington about the federal and state funds used/obtained for tutoring services.

**III. Announcement of a Quorum**

12 members were present at time of roll call and quorum was announced.

**IV. Approval of the Agenda**

Yochum requested to remove the presentation by the DC Policy Center on the Funding Landscape Report. Steinle motioned to approve agenda. Hickey seconded the motion. Unanimous approval, agenda approved.

**V. Approval of the Minutes**

Siegel motioned to approve the minutes. O’Neal seconded the motion. Hamilton abstained, all others approved, minutes approved.

**VI. Updates: Office of Out of School Time Grants and Youth Outcomes**

Yochum provided the following updates:

The Office of the DC Auditor continues its work; there is nothing to report at this time.

FY18 individual tax return allows “Taxpayer Support for Afterschool Programs for At-Risk Students” which is allocated to the OST Office. Contributions can be made this tax season by adding at least $1.00 on line 7b. These funds, which are estimated at $40,000 annually, will support grants for programming at public housing and short term family housing locations for home youth. Commissioners will share this opportunity widely with their networks.

A summary of the Learn24 Grantees Capacity Building Self-Assessment results was shared. Results will be discussed further in the Funding and Capacity Building Committee.

Debra Eichenbaum, Grants Management Specialist, shared the Summer Strong 2019 grant competition is estimated to award $4.9 million. The grant competition included three Requests for Proposals which were the 2019 Summer Strong DC RFP, 2019 Small Nonprofit Summer Strong DC RFP, and 2019 Coordinating Entity RFP and two Requests for Applications, which included a vendor application for Coordinating Entity’s and a DCPS/DPR afternoon enrichment application.

Kevin Cataldo, Manager of The Institute for Youth Development, stated that there are 23 sites participating in the full YPQI implementation and that all program self-assessments and external assessments have been completed for the cohort. In addition, all eligible grantees submitted a self-assessment in December 2018.

In addition, The Institute continues to host First Fridays which are *Planning for Summer* on March 1, *Advancing Youth Development* on April 5, 2019 and May 3, 2019, respectively. Commissioner Steinle is presenting *How OST Can Ensure Every Day Counts!* on February 22, 2019. Finally, the Institute is planning the Summer Conference on June 7, 2019.

Jeremy Welsh-Loveman, Data Analyst, stated the SAYO-Y (Youth Program Survey) collected baseline responses from 22 grantees who had a sufficient number of participants in grades 4 and above and met other good fit criteria for the survey. There were approximately 540 responses collected in Fall 2018.

**VII.**  **Strategic Priorities Committee Reports**

Commissioner Riden provided an update on the Coordination and Collaboration Committee. The Coordination and Collaboration Committee has met three times since Fall 2018. The next meeting is scheduled for March 21st. Through brainstorming and group facilitation, this Committee was able to create the vision and some ambitious strategies that will be addressed over the next three years. The vision statement of the OST Coordination and Collaboration Committee is to build a strong and sustainable system that supports high-quality OST programs, the OST Office will rely on the help and input of youth, families, OST providers, experts, and government agencies. To achieve this goal, the Commission will encourage connection among various stakeholders including: the OST Office, District of Columbia government agencies, non-profit entities, parents, and youth. The vision is to coordinate services and opportunities so that no matter the day of the week, time of the year, or location a child lives, they have access to safe, nurturing places to learn, play, and grow.

The Coordination and Collaboration Committee will focus on three main goals over the next three years: defining clear processes and strategies to reduce duplication of efforts among DC agencies and organizations; creating a clear definition for partnership among all OST stakeholders and users; and developing a District-wide OST schedule and program to ensure equitable access focused on reaching at-risk youth.

Yochum provided an update on behalf of Commissioner Kinney on the Quality Committee. The committee has met twice, with another meeting tentatively scheduled for late-March/early-April. The committee is focused on four main goals for quality: defining quality for the general public and youth; including authentic youth voice by establishing a Youth Assessor Corps; supporting organizations to understanding quality through capacity building, sharing of best practices and resources, and partnerships; and supporting practitioners by increasing skills and creating career pathways.

Commissioner Crump provided an update on the Funding and Capacity Building Committee. The committee has met twice, with another meeting scheduled for mid-march. The committee will focus on several strategies over the next three years, including: supporting organizations with access to funding by building the capacity of OST organizations; enhancing supports to small nonprofit organizations; focusing on equity with funding distributed to organizations supporting most at-risk youth with access to programs; and by improving the grant application process. The committee also seeks to find ways to include youth and parent voice.

Commissioner Hickey mentioned the need for data sharing agreements to understand the gaps to target funding.

Also, commissioners identified the need to participate on multiple committees so information is shared and discussed.

Commissioner O’Neal provided an update on the Outcomes Committee on behalf of Chairperson Hecker. The Outcomes Committee has met once. The next meeting is scheduled for March 20. The committee has decided to meet the third Wednesday of any month when a full OST Commission meeting is not scheduled. So far, the committee has ten participants. The committee feels that it can engage additional stakeholders when public input is requested on draft documents. The committee will use the 12 Developmental Outcomes originally used by the DC Trust as a starting point. Between now and the March 20th meeting, committee participants will edit these outcomes into a new document. As outlined in the circulated work plan. The committee will focus on creating a framework that defines and supports outcomes at the systems, organizational, and programmatic levels. The committee will make sure that the organizational and program level goals are aligned with the higher level goals. Ideally, this will create a simple yet comprehensive framework to which varied providers can plug in to support system-wide priorities.

Vice Chairperson Peacock discussed the timeline for the approval and adoption of the final strategic plan by the end of the fiscal year. The next meeting in April will be for the Commission to discuss the goal and strategies for each committee. A final draft of the strategic plan will be presented in June to start public comments and a vote will take place at the August meeting.

**XI. Adjournment**

Siegel made a motion to adjourn. Rasheed seconded the motion. Unanimous approval. Meeting adjourned at 7:38 pm.