

**Commission on Out of School Time Grants and Youth Outcomes
Meeting Minutes**

December 6, 2018 at 6:00pm – 7:30pm

<https://www.youtube.com/watch?v=L3pR5dsrkLc&feature=youtu.be>

One Judiciary Square, 441 4th Street NW, Room 1107 South, Washington, DC 20001

Commissioners In Attendance: Margot Berkey, Valrie Brown, Tacharna Crump (6:40), Darby Hickey Mark Hecker, Burnell Holland, Travaughn Kinney, Jiselle O’Neal (6:15), Vice Chairperson Walter Peacock, Chairperson Heather Peeler, Maggie Riden, Margaret Siegel, Aurora Steinle, Mila Yochum

Commissioners Absent: Vanessa Gerideau (excused), Anisah Rasheed (excused)

Attending Staff Members: Alex Brown, Debra Eichenbaum, Kevin Cataldo, Jeremy Welsh-Loveman

I. Call to Order

The Commission meeting was called to order by Chairperson Peeler at 6:08 pm.

II. Public Comments

No public comments.

III. Announcement of a Quorum

11 members were present at time of roll call and quorum was announced.

IV. Approval of the Agenda

Hickey motioned to approve agenda. Hecker seconded the motion. Unanimous approval, agenda approved.

V. Approval of the Minutes

Peacock motioned to approve the minutes. Holland seconded the motion. Unanimous approval, minutes approved.

VI. Updates: Office of Out of School Time Grants and Youth Outcomes

Debra Eichenbaum, Grants Management Specialist at the Office of Out of School Time Grants and Youth Outcomes provided the following update:

Grant Competitions

- FY 2018 (School Year 2017-2018 and Summer 2018)
 - Number of Grantees: 75 (could be double counting between School Year and Summer)
 - Funded to Serve: 12,485
 - Grantees Served 11,825 or 95% to goal

- School Year 2018-2019 totaled \$6.2 million
 - Number of Grantees: 80
 - Funded to Serve: 13,252

- Summer Strong 2019 estimated at \$4.8 million
 - Three Request for Proposals (RFP) and Two Applications
 - 2019 Summer Strong RFP

- 2019 Summer Strong Small Nonprofit RFP
- 2019 Coordinating Entity RFP
- Vendor Application for Coordinating Entity
- DCPS/DPR Afternoon Enrichment Application

Kevin Cataldo, Manager of The Institute for Youth Development for the Office of Out of School Time Grants and Youth Outcomes provided the following update:

Quality

- FY 2018
 - 23 Workshops, Trainings and Conferences held
 - 388 Individuals Trained
- Weikart YPQI Update
 - 30 sites participating in the full Youth Program Quality Intervention (YPQI) implementation (19 sites in School Year 2017-2018)
 - Most grantees will complete a program self-assessment
 - 132 OST staff participated in the Youth Program Quality Assessment (YPQA) Basics Training in October 2018
- Upcoming Events and Activity
 - First Friday
 - December 7, 2018: “Youth Mental Health First Aid”
 - January 4, 2019: “Mentoring & OST: What does that mean to me?”
 - Learn24 Network Convening Event – January 22, 2019 at the UDC-Van Ness campus
 - “Every Day Counts” Attendance workshop for OST professionals: February 22, 2019

Jeremy Welsh-Loveman, Data Analyst at the Office of Out of School Time Grants and Youth Outcomes provided the following update:

Data

- SAYO-Y
 - Currently collecting baseline responses from half of grantees whose programs and participants are good fit for the survey, meaning they have a sufficient number of participants in grades 4 and above and meet regularly.
 - Approximately 250 responses so far.

Mila Yochum, Executive Director for the Office of Out of School Time Grants and Youth Outcomes provided the following update:

- DC Auditor will be conducting the mandated audit of the OST Office and Mila will be the Point of Contact for all communication.
- Mila participated in a week long Harvard Education Leadership conference with DCPS and OSSE regarding OST and community schools.

VII. Presentation by Policy Studies Associates on the *Voices of DC Parents and Youth on OST* report

Christina Russell, Policy Studies Associates presented a report on parent and youth perspective on OST across DC. The full report is available at <http://bit.ly/DCOST>

VIII. 2019 Public Meeting Calendar

Commission will meet the second Thursday of every month starting in February from 6:30 pm – 8:00 pm. After discussion, the first meeting date was changed to February 21, 2019.

IX. Standing Committee Reports

Peeler provided an update on the Governance Committee. In 2019, the committee will discuss ideas on where the OST Office may eventually sit long term.

Holland provided an update on the Needs Assessment Committee. They are waiting for the Needs Assessments to be released in order to read it and determine what is necessary and who should be involved; the next Needs Assessment due in 2019.

Kinney provided an update on the Quality Committee. The committee will meet on December 12, 2018 and are looking at ways of engaging the public.

X. Strategic Priorities Committee Reports

Crump provided an update on the Funding and Capacity Building Committee. The Committee has not met. There are two meetings scheduled for January 8th and 10th from 6:30 pm to 8:00 pm.

Hecker provided an update on the Outcomes Committee. They will be meeting Monday, December 10, 2018.

Riden provided an update on the Coordination and Collaboration Committee with the focus on defining partnerships and definitions for organizations and agencies, and identifying processes that can be streamlined. The Coordination and Collaboration Committee will hold its next meeting on Thursday, December 13, 2018 at the Shaw Library from 10:00 am to 11:30 am.

Peeler asked for ideas and facilitated a discussion on recruitment and community engagement. A few ideas on were exchanged and encouraged across all the committees.

XI. Adjournment

Peacock made a motion to adjourn. Holland seconded the motion. Unanimous approval. Meeting adjourned at 7:17 pm.