



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E500, Washington, DC 20024
Via Webex
Monday, December 7, 2020
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, December 7, 2020 at 1100 4th Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints and investigations. This monthly Board meeting was held via the WebEx Events format.

Anwar Saleem, Board Chairman, called the meeting to order at 10:31 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Kandace Murray, Mable Carter, Mark Wills, Vonetta Dumas, Erwin Gomez and Jared M. Scott

Staff Present: Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator*; George Batista, *Investigator*; Kevin Cyrus, *Education Coordinator*; Patrice Richardson, *Program Manager*; Andrew Jackson, *Board Administrator* and S. Skip Brown, *Board Administrator*

Legal Counsel: Marc Nielsen, Esq.

Board Members Absent: Sharon A. Young, Raymond Kibler, Nanita Wilson and Isaac Colon

Staff Members Absent: None

Agenda Item: COMMENTS FROM THE PUBLIC

- Madeline Williams, a Licensed Barber addressed the Board concerning a waiver to renew her license and where to obtain CEUs. Board Administrator Andrew Jackson addressed the renewal matter and referred Ms. Williams to Education Coordinator Kevin Cyrus regarding the CEUs.
- Yolance Kemiju also addressed the Board regarding the renewal of her Cosmetology Hair Braiding License.
- Malin Singleton, a licensed Master Esthetician asked whether there was any update regarding the Board and the Department of Health (DOH) last meeting. Board Administrator Jackson indicated that an email blast can be drafted and sent to all licensees, regarding the Mayor's order extending the period to renew licenses until 45 days after the health emergency has been declared over.

Board Administrator Brown indicated that there were two (2) relevant issues for the public's benefit, resulting in the Board and the DOH meeting. The two (2) issues were: the Designated Manager matter and the Mop Sink regulations. Further, he stated that the Board will be developing a policy on the Designated Manager issue, and further information regarding the Mop Sink regulations will be provided later.



- Public Member Dante Brown reiterated the same concern for the issue of linking mobile barbering to a brick and mortar establishment. The Chairman indicated that the Board welcomes public feedback and will see how it can be incorporated.

Agenda Item: APPROVAL OF MINUTES

- Upon a motion duly made by member Richard DeCarlo, and properly seconded by member Eric Doyle, the Board voted unanimously to approve the November 2, 2020 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence.

Agenda Item: COMMITTEE REPORTS

- See below Mop Sink Committee Report Summary.

Agenda Item: OLD BUSINESS

- **Mobile Barbering/Salon Strategies Feedback:** Board Administrator Brown stated that there is a consensus to implement Mobile Barbering/Salons. However, there needs to be guidelines and regulations put in place; using the city's vending as one model but looking at other jurisdictions as well. Additionally, he indicated that consideration of linking a mobile operation to a brick and mortar shop/salon was a possibility. Lastly, coordinating with the DOH, to set criteria is needed as well.

Also, there was discussion regarding how the Board should proceed, since there were varying levels of participation during Committee meetings to discuss this issue. The matter was left there.

- Upon a motion duly made by member Jared Scott, and properly seconded by member Richard DeCarlo, the Board voted unanimously to forward the Mobile Barbering/Salon issue to the DOH, so criteria can be established under its purview.
- **Mop Sink - DOH Recommendation:** Board Administrator Brown provided the following summary of the Mop Sink Committee's meeting. 1) DOH's Regulations are outdated and/or ambiguous; 2) The cost to retrofit the existing barbershop/salon structures to meet the Mop Sink requirement is cost prohibitive; additionally, the process of remodeling could compromise the flooring or ceiling structures. The Committee agreed that Bloodborne pathogens is a serious issue, but perhaps using a utility sink or focusing on functionality is a better approach to address the health concerns of operating a shop or salon throughout the city. The Chairman and Board Administrator both agreed that the next steps are to identify and communicate recommendations to the DOH.
- **Designated Manager Policy:** Upon a motion duly made by member Eric Doyle, and properly seconded by member Vonetia Dumas, the Board voted unanimously to have a draft Designated Manager Policy presented at its next meeting for approval.



Agenda Item: NEW BUSINESS

- **Email Issues:** Mr. Brown requested Board Members to confirm whether their Board email works and/or provide a working alternative email to receive Board related official communications.
- **Barber/Cosmetology Operators Licensee Suite - Booth Rental Policy:** Tabled.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by member Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

- Upon a motion duly made by member Richard DeCarlo, and properly seconded by member Eric Doyle, the Board voted unanimously to go into Executive Session.

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- No final recommendation/actions were offered.

Agenda Item: ADJORNMENT

- The meeting adjourned at 11:41 a.m.

Respectfully submitted,

Anwar S. Saleem

Anwar S. Saleem, Chair Date: February 2, 2021
Prepared by: S. Skip Brown, Board Administrator