



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, December 2, 2019
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, December 2, 2019, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:24 a.m.

Board Members Present: Anwar Saleem, Mark Wills, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Erwin Gomez, Kandace Murray and Nanita Wilson

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator for Boards and Commissions*; George Batista, *Investigator*; Kevin Cyrus, *Education Coordinator*; and Chanda Kearny, *Program Support Specialist*

Legal Counsel: - Kia Winston, Esq.

Board Members Absent: Isaac Colon and Sharon Young

Agenda Item: COMMENTS FROM THE PUBLIC

- Shobha Tummala came before the Board to inquire about the status of the Hair Removal License. Board Chair Anwar Saleem informed Ms. Tummala that the DC Board of Barber of Cosmetology is in the process of editing Chapter 37 regulations and is researching establishing separate licenses as well as combining licenses. Chairman Saleem informed Ms. Tummala that decisions on Hair Removal Licenses will be made once the Board fully reviews Chapter 37. Ms. Tummala also notified the Board that she will be providing license requirements from New York (NY) as well as Virginia (VA) for Hair Removal License.
- Latrice Cox-Ray an employee from Phenix Salon Suites expressed difficulty in meeting requirements for obtaining her Managers License, Owners License and BBL license. Board Administrator Andrew Jackson forward Ms. Cox-Ray to Harriet Broadie in Basic Business Licensing to assist with obtaining BBL. The Board is currently looking over requirements for Managers License.
- Elizabeth Ngatchou, Carolyn Smith and Brittney Traore came before the Board to inquire about the Cosmetology Specialty Braiders License as well as language access. Ms. Ngatchou asked if the



Braiders examination can be offered in French. Board Administrator Andrew Jackson informed Ms. Ngatchou that exams are currently being offered in English, Spanish and Vietnamese. Mr. Jackson informed Ms. Ngatchou that he will speak with NIC about the process of offering the examinations in a variety of other languages.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board voted unanimously to accept the October 7, 2019 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- Board Chair Anwar Saleem requested that all Board members provide feedback and comments of current Chapter 37 regulations and submit to staff so that a side by side comparison can be conducted at the next scheduled Board meeting on January 6th. Establishment of Chapter 37 committees has been deferred until next Board meeting.
- FY2020 Committees have been established and were administered at the December 2nd Board meeting. Board Chair Anwar Saleem is currently volunteers for an ad-hoc NABBA committee for the 2020 NABBA Annual Conference to be held in Washington, DC in September 2020.
- Program Coordinator Nicole McClendon informed the Board that a paper application for a Temporary Body Artist license is currently being created until the application can become available online and active in the system.
- The Board expressed interest in in monitoring school pass/fail rates as well as tracking student hours monthly. Dorothy Thomas recommended that the Board send a letter to OSSE requesting that hours and pass/fail rates be reported additionally to the Board as well as OSSE. Board Administrator Andrew Jackson will draft correspondence and send to OSSE per request.

Agenda Item: NEW BUSINESS

- Board Chair Anwar Saleem went over the Roberts Rules or Order which explains proper conduct and procedures within Board meetings.
- Board Chair member Richard DeCarlo provided updates on practical examinations. Dr. DeCarlo informed the Board that passing rates have been high and new Examiners are scheduled to start in January 2020.

Agenda Item: COMMITTEE REPORTS

- Forum Committee Chair Kandace Murray gave updates to the planning of the 2020 Barber and Cosmetology Forum. Ms. Murray requested statistics of licensees for all license classifications in Barber and Cosmetology.



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by member Richard DeCarlo, and properly seconded by member, Mark Wills, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- Consent Order for Disciplinary Action for Cosmetology Specialist Operator Manicurist for Van Truong.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS –

- No Reinstatement and Technical Review applications at this public meeting.

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- Upon motion duly made by member Richard DeCarlo, and properly seconded by member Mark Wills the Board unanimously voted to forward the complaint of Darnell Latney vs. Joseph Barbershop to OPLA Investigations and Consumer Protection for a joint investigation.
- Upon motion duly made by member Mark Wills, and properly seconded by member Richard DeCarlo, the Board voted to issue a one-year suspension of the Cosmetology Specialty Operator Manicurist (CSMA) examination via Consent Order to Van Truong for disciplinary action for infractions during the CSMA written examination.

The meeting adjourned at 1:42 p.m.

The next Board meeting is scheduled for **Monday, January 6, 2020 at 10:00 a.m.**

Respectfully submitted,


Anwar S. Saleem, Chair 1/29/2020
Date

Prepared by: Andrew Jackson, Board Administrator