



## Occupational and Professional Licensing Administration District of Columbia Board of Real Estate Appraisers

December 20, 2017

### Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, December 20, 2017, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:17 am, and attendance was taken.

#### **Attendance**

Board Members Present: Andrew Sullivan, Todd Canterbury, Tamora Papas

Board Members Absent: Margot Wilson, Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Kathy Thomas, Education Liaison; Clifford Cooks, Program Manager

Legal Counsel: Kia Winston, Assistant Attorney General

Public: Alicia Dillard

#### **Agenda Item: Executive Session**

The Board did not go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

#### **Agenda Item: Comments from the Public**

Ms. Alicia Dillard appeared at the meeting and expressed her interest in the appraiser profession. Ms. Dillard indicated she has researched educational vendors to take the pre education courses and would like to apply as a certified general appraiser.

Chairperson Papas expressed appreciation on behalf of the board to the guests that appeared at the meeting.

#### **Agenda Item: Draft Minutes, October 18, 2017**

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the draft minutes dated October 18, 2017.

**Agenda Item: Application for Licensure Recommendations**

*Appraiser:* (1) Certified General; (2) Certified Residential and (11) Temp Certified General

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the attached November 15, 2017, list of appraiser applications for licensure, attached hereto and made a part of the November 15, 2017, minutes.

**Agenda Item: Review of Complaints:**

*In the matter Michael & Lawana Dobyys vs Jason Brunn*

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to forward this complaint to the review appraiser for possible violations.

*In the matter Ashley White vs Michael Lowe*

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to dismiss and close the complaint; no violations.

**Agenda Item: Education Report**

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the education report, attached hereto and made part of the December 20, 2017, minutes.

**Agenda Item: Budget**

FY 17 funds - 90% of the budget was spent; with a balance of \$66,215.  
FY 18 \$148,000 the Mayor swept 1.6 million dollars from the Real Estate Appraiser Fund. These funds are used to budget for the next year with the balance. The FY 18 sweep will affect the FY 19 budget. Portion of these funds are given by the licensee's to deal with ASC registry requirements, and other administrative fees. The sweep came after we projected the FY 19 budget

**Agenda Item: Legal Counsel Report**

None

**Agenda Item: Review of Calendar**

None

**Agenda Item: Correspondence**

None.

**Agenda Item: Old Business**

None

**Agenda Item: New Business**

None

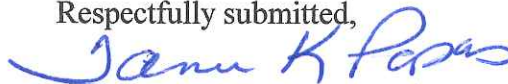
**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, *January 17, 2017*,  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 10:54 am.

Respectfully submitted,



Tamora K. Papas, Chair  
Date: February 21, 2018

Recorder: Patrice Richardson