



**District of Columbia Board of Architecture and Interior Design  
December 9, 2016  
Minutes**

The District of Columbia Board of Architecture and Interior Design held its regularly scheduled meeting on Friday, December 9, 2016, at 9:30 am at 1100 4th Street, S.W., Room 380, Washington, D.C. 20024.

The meeting was called to order by Chairperson Ronnie McGhee at 9:45 am, and attendance was taken.

**Attendance**

Board Members Present: Ronnie McGhee, Lisa Adams, Sharon K. Borton, Melissa Cohen, Cametrick Nesmith, Kerry Touchette.

Board Members Absent: Wanda Sherrod

Staff: Patrice Richardson, Board Administrator; Leon Lewis, Executive, Asia Dumas Investigator; Kathy Thomas, Education Liaison.

Legal Counsel: Kia Winston, Assistant Attorney General

Public: Thom Banks, Executive Director (CIDQ); Kari Frontera, President-Elect (CIDQ)

**Agenda Item: Executive Session**

At approximately 10:38 am, the following motion was made: Upon motion duly made by Ms. Borton and properly seconded by Mr. Nesmith, the Board voted unanimously to go into executive session (closed to the public) pursuant to D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-575(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

**Agenda Item: Comments from the Public**

Mr. Thom Banks, Executive Director, CIDQ, and Kari Frontera, President-elect, CIDQ, appeared before the Board to discuss the NCIDQ examination and related statistical information as to pass/fail percentages, staff realignment at CIDQ, its new location from Washington, DC to Alexandria, VA, and to answer questions from the Board. The Board was informed that the drawing section of the examination will be computerized rather than use hand drawing in the fall of 2017 and that the transition from a hand drawn practicum exam to a computerized practicum has been challenging. It was emphasized that the knowledge and competencies of the examination has not changed. A question-and-answer portion followed the presentation. Chairman McGhee expressed appreciation to Mr. Banks and Ms. Frontera for their appearance and presentation.

**Agenda Item: Draft Minutes, November 4, 2016**

Upon motion duly made by Ms. Adams and properly seconded by Ms. Borton, the Board voted unanimously to approve the draft minutes dated November 4, 2016.

**Agenda Item: Application for Licensure Recommendations**

*Architecture: 7 Exam; 18 Endorsements; 20 Reinstatements and Interior Design: 8 Exam.*

Upon motion duly made by Mr. Nesmith and properly seconded by Ms. Cohen, the Board voted unanimously to approve the attached December 9, 2016, examination, endorsement, and reinstatement list of architect and interior design applications for licensure, attached hereto and made a part of the December 9, 2016, minutes.

**Agenda Item: Review of Complaints:**

Upon motion duly made by Ms. Adams and properly seconded by Mr. Nesmith, the Board voted unanimously to refer Laura Sesana's complaint on Time Carder and Michael Beidler to DCRA's Regulatory Investigative Section.

**Agenda Item: Legal Counsel Report**

None.

**Agenda Item: Education**

Education Forum for March 2018 deferred to the next meeting.

**Agenda Item: Review of Calendar**

*Next Regular Scheduled Meetings: January 27, 2017*

**Agenda Item: Correspondence**

None.

**Agenda Item: Old Business**

Proposed Legislation to license landscape architects was approved by the City Council.

The board members created a committee to research and develop draft landscape architect regulation and resume the educational committee meeting to plan the continuing education seminar course offerings. **Education committee:** Ronnie McGhee, Sharon Barton, Lisa Adams. **Regulations committee:** Ronnie McGhee, Cametrick Nesmith, Sharon Barton (alternate), Lisa Adams.

**Agenda Item: New Business**

Upon motion duly made by Ms. Borton and properly seconded by Ms. Adams, the Board voted unanimously to approve the proposed changes to the CIDQ bylaws.

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Adams, the Board voted unanimously to approve Ronnie McGhee; Cametrick Nesmith; Melissa Cohen; Wanda Sherrod and staff to attend the NCARB regional and annual business meetings.

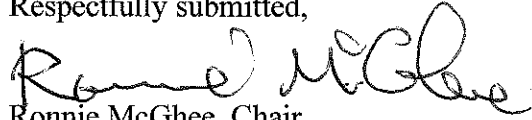
**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, January 27, 2017  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Touchette and properly seconded by Mr. Nesmith, the Board unanimously voted to adjourn. Meeting adjourned at 11:38 pm.

Respectfully submitted,



Ronnie McGhee, Chair

1/27/17  
Date

Transcriber: Patrice Richardson

Attachments