**Occupational and Professional Licensing**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**September 28, 2023**

**Meeting Minutes**

***This meeting is governed by the Open Meetings Act.  Please address any questions or complaints arising under this meeting to the Office of Open Government at******opengovoffice@dc.gov****.” 3 DCMR § 10409.2*

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Thursday, September 28, 2023, 2023, at 11:10 AM. This meeting was held virtually.

**Attendance**

Board Members Present: Mr. Barry Lucas, Chairman, Ms. MaryJean Pajak, Mr. Roland Carter, Mr. Michael McKenna

Absent: Mr. Sam Wilson

Board Staff: Ms. Avis Pearson, Board Administrator, Mr. Leon Lewis, Program Manager , Ms. Jah-mai Jefferson, Program Support Specialist, Ms. Stephanie Johnston, Program Support Specialist, Kevin Cyrus, Education Coordinator

Legal Counsel: Mr. Justin Orrison, Esq.

Public Guest: Ms. Tiffany Crowe, Acting Director, Department of Licensing and

 Consumer Protection, Mr. Brian Hanlon, Acting Director, Department

 of Buildings, Mr. Adam Bender, Ms. Linda Li, Mr. Kareem, Mr.

 Roland Dreist.

**Agenda Item: Comments from the Public**

Mr. Hanlon introduced himself to the Board and informed the Board of the new staff changes in the Department of Building. These changes are as follows: Mr. Carolyn Lien, Deputy Director, Mr. Keith Parsons, Officer of Strategic Code Enforcement, Ms. Kathleen Beaton, Officer of Zone Administration, and Ms. Nicole Rodgers, Chief Building Officer. Ms. Beaton will replace Matthew LeGrand who recently retired. He will return to the agency part time as a Special Advisor for some projects. Ms. Rogers is replacing Mr. Clarence Whitescarver. Mr. Whitescarver will also return to the agency part time to assist with projects.

Ms. Crowe joined the meeting to introduce herself to the Board.

Mr. Bender inquired about his pending application. Ms. Pearson will provide a status of the application following this meeting.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna, the Board voted unanimously to approve the June 22, 2023, meeting minutes with the recommended changes.

**Agenda Item: Application Approvals**

Upon motion duly made by Mr. Carter and properly seconded by Ms. Pajak, the Board voted unanimously to approve the July 27, 2023, and the September 28, 2023, list of administrative-approved Professional Engineers and Land Surveyors applications for licensure, attached hereto and made a part of the September 28, 2023, minutes.

**Agenda Item: Old Business**

The Board’s subcommittee, Mr. Wilson, Mr. Carter, and Ms. Pearson held its second meeting on September 26th with Ms. McAllister, NCEES Manager of Meetings to continue the planning of the 2024 NCEES Interim Zone meeting that will be held in Washington, DC at the Watergate Hotel. The Board has been tasked to identify a speaker for the event by December 4th. Delegate gifts need to also be purchased. The Board needs to decide if we want branded gifts or order from imprint.com. This should also be decided by December 4th. Ms. McAllister commended the committee for being ahead of schedule with the planning.

The Board continued discussion of possibly hosting an Education Forum in early 2024. This Forum will provide licensees an opportunity to obtain CE’s. This forum will offer licensees two continuing education credits for professional engineers and land surveyors. Mr. Lucas has a contact that he will follow up with regarding participating in the Forum.

**Agenda Item: New Business**

Mr. Wilson was elected as the Northeast Zone Vice President during the NCEES Annual meeting held in August. Mr. Carter was promoted to the International Representative for the International Brotherhood of Electrical Workers (IBEW). Ms. Pajak has recently retired. Congratulations to all on your accomplishments.

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna, the Board voted to approve the following 2024 travel: NCEES Member Board Member Meeting, NCEES Interim Zone and the NCEES Annual Business Meeting.

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion duly made by Mr. McKenna and properly seconded by Mr. Carter, the Board unanimously voted to enter Executive Session at 12:20pm. Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and 13 to discuss complaints/legal matters, applications, and legal counsel reports.

The Board entered back into public session at 1:36pm.

**Agenda Item: Recommendations**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna the Board voted to approve applications for Mr. Bender and Ms. Esho.

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna the Board voted to delay the approval of the third application discussed during the Executive Session pending further investigation.

The Board will delay the audit until proper notice is sent out to the licensees.

The case involving Mr. Abdelfatah has been settled. The request fine has been received with the Final Consent Order. This information will be posted in NCEES Enforcement Exchange by Ms. Pearson.

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Pajak and properly seconded by Mr. Carter, the Board unanimously voted to adjourn the meeting at 1:39pm.

Respectfully submitted,

Mr. Barry Lucas, Chairman

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

Recorder/transcriber: Avis Pearson, Board Administrator