



**Occupational and Professional Licensing Administration
BOARD OF ACCOUNTANCY**

**Meeting Minutes
May 21, 2021**

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday May 21, 2021. This was a call in/virtual meeting.

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The meeting was called to order at 9:23a.m. by Board Chair, Robert Todero, and attendance was taken.

Board Members Present: Robert Todero, Joseph Drew, Antonia Smiley, Bridgett Gagne and Angela Avant.

Board Members Absent:

Staff Present: Grace Yeboah Ofori, Board Administrator, Kevin Cyrus, Education Coordinator, and Leon Lewis, Program Coordinator

Legal Counsel: Keith Parsons, Office of the General Counsel, Intern Elizabeth Baxter from OGC

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Agenda Items: Public Consumers and Comments from the Public:

Kari Bedell attended on behalf of the Greater Washington Society of CPAs (GWSCPAs). Ms. Bedell spoke about the GWSCPAs upcoming annual meeting. She will send out an invitation to the board members.

There were no other comments from the public.

Agenda Items: Acceptance of Minutes

Upon motion duly made by member, Joseph Drew, and properly seconded by member, Antonia Smiley, the Board voted to approve the April 02, 2021, Board meeting minutes. Bridgett Gagne abstained since she was not present.

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Agenda Items: 2020/2021 NASBA Conferences/Meetings Calendar Meetings & Events. Upon motion duly made by member, Bridgett Gagne, and properly seconded by member, Joseph Drew, the Board voted for board and staff to attend the NASBA annual meeting in person if permitted.

Upcoming Events

[Eastern Regional Meeting 2021](#)

June 21-23, 2021, White Sulphur Springs, WV

[114th NASBA Annual Meeting](#)

Oct. 31 – Nov. 3, 2021, San Diego, CA

Proposed 2021 Board Meeting Dates - The board reviewed the 2021 meeting dates and upcoming conferences. Changes were made to the meeting dates.

January 08	February 19	March 26	April 02
May 21	June 18	July 02	August 06 (No meeting)
September 03	October 01	November 05	December 0

New Business

- A. Staff Changes- Mr. Lewis announced that Board Administrator, Ms. Ofori will be resigning effective June 11, 2021. The board members expressed their well wishes. Upon motion duly made by member, Joseph Drew, and properly seconded by member, Angela Avant, the Board unanimously voted to honor Ms. Ofori for her tremendous work with the board and DCRA and wish her luck in her future endeavors.
- B. Patricia Hartman- NASBA CPA Examination Services (CPAES)- gave an overview of the application services that NASBA offers and how they can assist the Board.
- C. Internal Application/Licenses System- Mr. Lewis confirmed the information below.
 - PSI contract ended
 - Internal Application – Live April 1, 2021
 - Various functionalities of system
 - Renewals – Beginning July 1, 2021
 - Renewal application will be reviewed/revised
 - Opening portal to accept renewals

EXECUTIVE SESSION

Upon motion duly made by member, Joseph Drew, and properly seconded by member, Bridgett Gagne, the Board unanimously voted to enter into closed session at 10:59a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary



matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

- Complaints/legal matters
- Applications

Agenda Item: Technical Review and Reinstatement Applications : None

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Agenda Item: Legal Matters: None

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Agenda Item: Correspondence:

Adjourn

Upon motion duly made by Board member, Bridgett Gagne, and properly seconded by board member, Joseph Drew, the Board voted unanimously to adjourn at 11:36 am.

The next scheduled meeting of the Board of Accountancy – June 18, 2021.

Respectfully submitted,

Robert Toderro, Chair

Date

Recorder: Grace Yeboah Ofori, Board Administrator