**Occupational and Professional Licensing Administration**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**May 26, 2022**

**Meeting Minutes**

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Thursday, May 26, 2022, at 11:06 AM. The meeting was held virtually due to the COVID-19 pandemic.

**Attendance**

Board Members Present: Mr. Barry Lucas, Chairman, Mr. Michael McKenna, Ms. MaryJean Pajak, Mr. Sam Wilson

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director, Mr. Kevin Cyrus, Education Coordinator, Ms. Cynthia Briggs, Program Manager

Legal Counsel: Mr. Patrick White, Esq.

Public Members: Mr. Roland Dreist, Mr. Micheal Wiley, Mr. Prince, Mr. Gates

**Agenda Item: Comments from the Public**

Mr. Prince inquired about the status of his LS renewal application. Ms. Pearson provided information about the current application interface system and the delays that it has caused. Ms. Pearson requested to delay the processing of Mr. Prince’s application until the second week of June in order have the license be valid for two years. Mr. Prince did agree to this and provided Ms. Pearson his email address to verify that his application was in the system.

Mr. Gates inquired about the requirements to obtain a LS license. He provided Ms. Pearson his email address to forward information.

Mr. Dreist informed the Board that DCALS would like to offer an exam prep course and has requested assistance from him. Mr. Driest will follow up with Kevin Cyrus, Education Specialist, to review the specifics of the course.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna, the Board voted unanimously to approve the May 26, 2022, minutes.

**Agenda Item: Application Approvals**

Upon motion duly made by Mr. Wilson and properly seconded by Ms. Pajak, the Board voted unanimously to approve the May 26, 2022, list of Professional Engineers applications for licensure, with the recommended changes, attached hereto and made a part of the May 26, 2022, minutes.

**Agenda Item: Old Business**

Mr. Lucas and Mr. Wilson provided feedback from the April 2022 NCEES Interim Zone Meeting. Mr. Lucas will serve on the NCEES Executive Committee for the Northeast Zone. Mr. Lucas also discussed the NCEES Fee structure that will further be discussed at the Annual Business Meeting in August. The state of Maryland is in process of eliminating their waiver for the Fundamentals Exam. All perspective Applicants will have to show proof of passing the FE before taking the PE exam and proof of the FE and PE when applying for reciprocity.

Ms. Pearson also provided feedback from the Board Administrators session. This committee continues to encourage all jurisdictions to consider decoupling. This topic will be added to our September agenda as it has been in the past. Ms. Pearson will also be reaching out to Ms. Goodenow to discuss the process of NCEES assisting with vetting credentialing information for first time applicants.

The next Zone Meeting (April 2023) will be a joint meeting and will be held in Houston. DC will host the Zone meeting in April 2024. A subcommittee for this Board has been formed to discuss planning. Mr. Wilson will be the Chairman for this committee and Mr. Carter and Ms. Pearson will also serve on this committee.

**Agenda Item: New Business**

The Annual Business Meeting will be held in Carlsbad, CA in August 23-26, 2022. All Board Members have been fully funded by NCEES to attend this meeting. Mr. Lewis will also be attending and will be funded by DC.

The Board has received a *Mobility Challenge* from Mr. Orisich, LS, VP NCEES Northeast Zone. This assignment entails the Board conducting a peer review of the law, rules and regulations from another jurisdiction with hopes of identifying possible barriers and increasing mobility. The DC Board has been assigned the state of Massachusetts. A report of the Board’s findings will be completed with possible changes and/or suggested implementation of those changes to reduce barriers to mobility, where possible, will be included in the final report. A subcommittee of this Board was formed to work on the assignment. Ms. Pajak will be the Chairperson for this committee. Mr. McKenna and Mr. Lucas will also serve on this committee.

**Agenda Item: Review of Correspondence**

There was no correspondence reviewed during this meeting.

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Wilson, the Board entered Executive Session at 11:44 am to discuss complaints/legal matters, applications and review the Legal Counsel Report. Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and 13. The Board returned into public session at 1:10 pm.

**Agenda Item: Recommendations**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Wilson, the Board accepted the range of disciplinary actions regarding the 916 Kennedy Street case as discussed during Executive Session.

Upon motion duly made by Mr. Wilson and properly seconded by Mr. McKenna, the Board voted to defer the two remaining complaints on the Legal Log until the June meeting.

**Agenda Item: Adjournment**

Upon motion duly made by Mr. McKenna and properly seconded by Ms. Pajak, the Board unanimously voted to adjourn the meeting at 1:21PM.

***The next Board meeting is scheduled for June 23, 2022.***

Respectfully submitted,

Mr. Barry Lucas, Chairman

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 Date

Recorder/transcriber: Avis Pearson, Board Administrator