



**Occupational and Professional Licensing Administration  
BOARD OF ACCOUNTANCY**

**Meeting Minutes  
September 12, 2019**

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Thursday, September 12, 2019, at 1100 4<sup>th</sup> Street SW, 5th Floor, Washington DC, 20024.

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The meeting was called to order at 9:20 a.m. by Board Chair, Robert Todero, and attendance was taken.

**Board Members Present:** Robert Todero, Joseph Drew, Antonia Smiley, Bridgett Gagne and Angela Avant

**Board Members Absent:** None

**Staff Present:** Grace Yeboah Ofori, Board Administrator, Leon Lewis – Executive Director, Kevin Cyrus, Education Coordinator and Cynthia Briggs, Program Manager.

**Legal Counsel:** Kia Winston, Assistant Attorney General

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**New Business**

**Agenda Items: Public Consumers and Comments from the Public:**

Ms. Kari Bedell and Mr. Paul Thrasher attended from the Greater Washington Society of CPAs (GWCPA). Ms. Bedell informed the board that they have moved offices.

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**Agenda Items: Acceptance of Minutes**

Upon motion duly made by member Dr. Joseph Drew and properly seconded by member Bridgett Gagne, the Board voted unanimously to approve the July 15, 2019, Board meeting minutes with changes.

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**Agenda Items: Old Business**



Vote on 2019 Board Meeting dates - The board reviewed the 2019 meeting dates and upcoming conferences. The November meeting was cancelled. No further changes were made to the meeting dates.

January 8 (No Quorum)	February 1	March 7
April (No Meeting)	May 16	June 7
July 15	August 2 – No meeting	September 12
October 4	November 1(No Meeting)	December 6

### **2019 NASBA Conferences/Meetings Calendar**

#### 112th Annual Meeting (Oct. 27-30)

Oct. 27-30, 2019, Westin Copley, Boston, MA

Upon motion duly made by Board member, Joseph Drew, and properly seconded by member Angela Avant, the Board unanimously voted to approve board member, Bridgett Gagne to attend the NASBA 112<sup>th</sup> Annual Meeting.

#### **New Business**

Board & Commission Members 10/22/19 FARB Training – Mr. Lewis spoke about the upcoming Federation of Associations of Regulatory Boards (FARB) training on October 22, 2019. He answered all the questions the Board had regarding the training.

Travel Policy Update- Ms. Briggs and Mr. Lewis provided the board with updated information regarding the travel policy and a sworn statement for each board member to sign.

2019 Q2 Results for District-of Columbia the Board – The board had a discussion about the attendance and scores of DC CPA exam candidates in comparison to other jurisdictions.

#### **EXECUTIVE SESSION**

Upon motion duly made by member, Joseph Drew, and properly seconded by member, Angela Avant, the Board unanimously voted to enter into closed session at 09:53 a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

- Complaints/legal matters
- Applications

#### **Agenda Item: Technical Review Applications**

The following actions were taken as a result of the closed session:

- Upon motion duly made by Board member, Antonia Smiley, and properly seconded by member Angela Avant, the Board voted to fine CPA firms, Mitchell Titus & Co and Renner And Company, CPA, P.C. \$500 each via Consent Order and approve their reinstatement applications upon subsequent payment of fine. Dr. Drew abstained. Motion passed.



- The Board voted to defer the reinstatement application of Heather Harman to be reviewed at the next board morning following the receipt of a Consent Order from the state board of Illinois.
- Upon motion duly made by Board member, Joseph Drew, and properly seconded by member Angela Avant, the Board unanimously voted to approve individual reinstatement applications.
- No action was taken in the matter of the Kansas State Board of Accountancy v. Erickson Demel & C., PLLC

**Agenda Item: Technical Review and Reinstatement Applications**

TECHNICAL REVIEW APPLICATIONS		
NAME	LICENSE TYPE	STATUS
MITCHELL TITUS & CO	CPA	FINED
RENNER AND COMPANY, CPA, P.C.	CPA	FINED

REINSTATEMENT APPLICATIONS		
NAME	LICENSE TYPE	APPROVED
KENNETH MARCERON	CPA	X
C ELLEN MACNEIL	CPA	X
SUSAN E. MCMASTER	CPA	X

LEGAL LOG		
NAME	LICENSE TYPE	RERCOMMENTAION
ERICKSON DEMEL & CO., PLLC	CPC	NO ACTION

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**Agenda Item: Legal Matters: None**

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**Agenda Item: Correspondence:**

**Adjourn**

Upon motion duly made by Board member, Angela Avant, and properly seconded by board member, Bridgett Gagne, the Board voted unanimously to adjourn at 10:17 a.m.



The next scheduled meeting of the Board of Accountancy is Friday October 4, 2019, at 9:00 a.m.,  
at 1100 4<sup>th</sup> Street, SW, Room 300, Washington, DC

Respectfully submitted,

Joseph J. Awo on behalf of the chair  
Robert Todero, Chair

October 4, 2019  
Date

Recorder: Grace Yeboah Ofori, Board Administrator