



**Occupational and Professional Licensing Administration
GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs Board of Industrial Trades
Meeting Minutes
April 19, 2022**

The District of Columbia Board of Industrial Trades held its April monthly meeting by WebEx video conference on April 19, 2022.

Brian Cooper, Board Chair called the meeting to order at 1:06 p.m. EST.

Attendance:

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Courtney Braxton (Asbestos Supervisor), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Richard Jackson, Vice Chair (Plumbing/Gas Fitting), Alex Lemu (Class One, Steam Engineer), Alvin Venson (Refrigeration and Air Conditioning), and Petrick Washington (Elevator Mechanic)

Staff Members: Cynthia Briggs (Program Manager), Nicole McClendon (Program Coordinator), Kimberly Troxler (Program Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Board member, Courtney Braxton, and properly seconded by Board member, Alvin Venson, the Board unanimously voted to approve the March 15, 2022, minutes, with edits.

Agenda Item: Comments from the Public:

- No members from the public

Agenda Item: Old Business:

- Expanding Examination Providers
- National Association of State Contractors Licensing Association 2022 Annual Conference
- MOTA and the Board's current vacancies



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Agenda Item: New Business:

- Hybrid Model Meeting in May to view NASCLA presentation and available examination options.
- Expand reciprocity opportunities for journeymen and masters, for licensees that have taken the ICC exam and licensed more multiple years, to eliminate obstacles to licensing, Board may wish to consider a temporary policy to accept current licensees with DC comparable education, experience, and examination.
- Chair will reinstitute Committees to meet and discuss board matters, such as complaints, investigations, legislative or rule making, examinations, and/or continuing education etc.
- Revisit Continuing Education model and state information gathering

Agenda Item: Recommendations:

- Ms. Chanda Kearney will ensure to follow-up with Board Members and obtain necessary information for Renewals of Expired Badges. She will also develop a list of In-Person attendees and Virtual attendees.
- Ms. Chanda Kearney will develop a list of requirements and/or Comparable from the other 50 states for the Industrial Trades Master Disciplines. She will also ensure that the chart is provided to the Board Members for review prior to the May Meeting.
- The Board will reinstitute multiple Committees to meet and discuss. They will begin with the creation of a committee for Reciprocity. Mr. Jackson, Mr. Ellis, Mr. Venson, Mr. Washington, and Ms. Williams are possible candidates for that committee.

Agenda Item: Adjournment:

- Upon a motion duly made by Board member Richard Jackson and seconded by Alvin Venson the Board unanimously voted to adjourn at 1:55 p.m.

The next monthly Board meeting is scheduled for May 17, 2022, at 1 p.m.

Respectfully submitted,

Brian Cooper, DC Board of Industrial Trades Chair
Date:

- Recorder: Chanda Kearney, Board Administrator