



# Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**DISTRICT OF COLUMBIA  
Board of Barber and Cosmetology  
1100 4<sup>th</sup> Street SW, Washington, DC 20024  
Via WebEx  
Monday, April 3, 2023**

## **Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, April 3, at 1100 4<sup>th</sup> Street, SW, via Teleconference, Washington, DC 20024**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the meeting to order at 10:20 a.m.

**Board Members Present:** *Dr. Anwar Saleem, Dr. Richard DeCarlo, Vonetta Dumas-Jennings, Patrick Guarniere, Raymond Kibler, Vernon Martin, Mark Wills, and Mable Carter (Consumer Member).*

**Board Members Absent:** *David Cavalcante, Jared Scott, and Nanita Wilson (Consumer Member)*

**Staff Present:** *Dr. Rashan Broadnax, Board Administrator; Kimberly Troxler, Program Support Specialist, and Kevin Cyrus, Education Coordinator.*

**Staff Members Absent:** *Harriett Brodie, Deputy Administrator, Jacqueline Noisette, Interim Program Manager, Nicole McClendon, Program Coordinator; Marc Nielsen, Legal Counsel;*

### **Agenda Item: COMMENTS FROM THE PUBLIC**

(Responses provided by Dr. Broadnax, Board Administrator)

- Dante B. – Update regarding the mobile barber licensing. Dr. Broadnax asked Mr. Brown to send communication via email.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Consumer Member Mable Carter, the Board voted unanimously enter Executive Session. Board Administrator, Dr. Broadnax, asked each member to declare their vote to enter Executive session.*

### **EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.



## **Agenda Item: APPROVAL OF MINUTES**

*Upon a motion duly made by Consumer Member, Vonetta Dumas Jennings, and properly seconded Board Member, Dr. Richard DeCarlo, the Board voted unanimously to approve the February 6, minutes with any necessary corrections.*

## **Complaint Committee:**

1. Varnish Lane – Recommendation to forward the complaint to the Consumer Protection Unit, here after referred to as CPU, for further investigation.
2. Hair Therapy - Recognized as a civil matter
3. Buddies Spa - Recommendation to forward the complaint to the CPU
4. PR and Partners - Recommendation to forward the complaint to the CPU
5. PSI Facility - College Park - Letter sent to PSI outlining complaint received
  - a. Upon a motion duly made by Board Member, Dr. Richard DeCarlo, and properly seconded Board Member, Jared Scott, the Board voted unanimously to send a letter to PSI regarding the customer complaint received.
6. Board Practical Exam Complaint – Letter sent to the examiners regarding the tone used when addressing the licensure candidates.

## **Agenda Item: Board Committees**

- Planning of the 2023 Barber and Cosmetology Forum – Member Vernon Martin reported he has requested in-kind items from three companies to be given at the forum.
- Member Vernon Martin nominated Ms. Shirley Gordon as a Forum Speaker. He also nominated Eric Doyle as an award honoree along with Sandra Butler. Morono Hodge nominated as the Barber Award honoree. Marshton Davis and Phillip Taurus are nominated for Industry Awards.
- Board Member, Vonetta Dumas Jennings suggested all biographical information be sent to Board Administrator.

*Upon a motion duly made by Board Member Vernon Martin and properly seconded by Board Dr. Richard DeCarlo the Board voted unanimously approve Ms. Shirley Gordon Hodge as Forum Speaker.*

## **Agenda Item: OLD BUSINESS**

- NABBA Annual Conference – February 19 – 21, Memphis, TN; Board member Jared Scott plans to attend.
- National Interstate Council – October 27 – 30, Albuquerque, NM; Consumer Member, Mable Carter,
- Legislation in support of the National Database (National Interstate Council of State Board of Cos.) – Board Administrator, Dr. Rashan Broadnax, explained the concept of the Nation Database, being a repository of licensure information of all licensee nationwide. Legal Counsel has begun working with the Mayor's Office to draft the legislation to be presented by Council-Woman Elenor Holmes-Norton, in support of the database.

Administrator Dr. Rashan Broadnax reported the DC Board Office has been working with NIC to develop the National Database. For our contributions, the DC Board will has a 1yr gratis membership for the database.

## **Agenda Item: NEW BUSINESS**



- Recommendation to waive CEUs for licensees 70 years or older

*Upon a motion duly made by Board Member, Dr. Richard DeCarlo, and properly seconded by Board Member, Mark Wills, the Board voted unanimously to waive the CEU requirement for licensees seventy (70) years or older.*

- DLCP has a list of licenses slated to be voided based on lack of documentation or examination requirements for licensure. Nine (9) licenses identified for voiding this week.

### **Practical Examination Summary Report for March 2023**

- Practical Examination Report given by Dr. Richard DeCarlo, Lead Examiner.

	<b>Number of Candidates Tested</b>	<b>Passed</b>	<b>Failed</b>	<b>Absent</b>
<b>Cosmetology Operators</b>	8	2	6	0
<b>Cosmetology Operators (retake)</b>	2	1	1	0
<b>Nail Technicians</b>	26	13	9	4
<b>Barber Operator</b>	1	0	1	0
<b>Estheticians</b>	7	6	0	1
<b>TOTAL</b>	44	22	17	5

*Upon a motion duly made by Board Member Vernon Martin and properly seconded by Board Member Dr. Richard DeCarlo, the Board voted unanimously to accept the Examination Report for the month of January 2023, as read by Board Administrator, Dr. Rashan Broadnax.*

- Dr. Richard DeCarlo indicated major factors in not passing the examination successfully are lack of tools and implements for the exam and inability to communicate with the examiner in English, as required by regulation.
- New Board Members, Vernon Martin and Patrick Guarniere, were officially pinned with the seal of the Board of Barber and Cosmetology by the Board Chair, Dr. Anwar Saleem.

#### **Agenda Item: ADJORNMENT**

- The meeting adjourned at 12:18pm.

Respectfully submitted,



*Dr. Anwar Saleem*

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Dr. Anwar S. Saleem, Board Chair

Prepared by: Dr. Rshan Broadnax, Board Administrator