



# Occupational and Professional Licensing Administration

## District of Columbia Board of Real Estate Appraisers

April 18, 2018

### Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, April 18, 2018, at 10:00 am at 1100 4th Street, S.W., Room 380, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:11 am, and attendance was taken.

#### **Attendance**

Board Members Present: Todd Canterbury; Tamora Papas; Andrew Sullivan

Board Members Absent: Margot Wilson, Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Virginia Bryant; Program Support Specialist; Kathy Thomas, Education Liaison; Leon Lewis, Executive Director; Clifford Cooks, Program Manager

Legal Counsel: Kia Winston, Assistant Attorney General

Public: Alvin Jackson

#### **Agenda Item: Executive Session**

At approximately 10:41 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

#### **Agenda Item: Comments from the Public**

Alvin Jackson spoke to the board and presented his work experience to be reviewed for licensure.

#### **Agenda Item: Draft Minutes, March 28, 2018**

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated March 28, 2017.

**Agenda Item: Application for Licensure Recommendations**

*Appraiser:* (2) Certified General; (1) Certified Residential and (3) Temp Certified General

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the attached April 18, 2018, list of appraiser applications for licensure, attached hereto and made a part of the April 18, 2018, minutes.

**Agenda Item: Review of Complaints:**

*None*

**Agenda Item: Education Report**

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the education report, attached hereto and made part of the April 18, 2018, minutes.

**Agenda Item: Budget**

All of the Appraisal Education funds were swept by the Mayor.

**Agenda Item: Legal Counsel Report**

*None*

**Agenda Item: Review of Calendar**

June 4, 2018, CLEAR  
June 8, 2018, Historic Preservation

**Agenda Item: Correspondence**

The Newsletter update will be provided at the May 16, 2018 meeting

**Agenda Item: Old Business**

*None*

**Agenda Item: New Business**

*None*

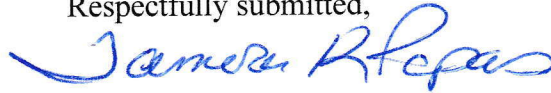
**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, *May 16, 2018*  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to adjourn. Meeting adjourned at 11:40 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: May 16, 2018

Recorder: Patrice Richardson