



**Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES
Monday, April 1, 2024**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, April 1st, at the offices of SPACES, 609 H St, NE, Washington, DC 20002 in person and via Webex Teleconference.** In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the Webex Event platform.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:10 a.m.** and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Ms. Vonetta Dumas-Jennings, Mr. Patrick Guarniere, Mr. Raymond Kibler, Mr. David Cavalcante, Mr. Mark Wills*

Board Members Absent: *Ms. Mable Carter, Mr. Jared Scott, Ms. Nanita Wilson*

Staff Present: *Ms. Tiffany Crowe (Director), Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Mark Nielsen (Legal Counsel), Mr. Kevin Cyrus (Education Coordinator), Irina Moore (Exam Coordinator), Ms. Kimberly Troxler (Board Administrator), Ms. April Randall (Legislative Director), Ms. David Selman (Chief of Staff), Mr. Terron McAbee (Program Support Specialist)*

Staff Members Absent: *Ms. Harriett Broadie (Deputy Administrator)*

Agenda Item: COMMENTS FROM THE PUBLIC

- **Denise Lucas (DOH)** – No comment
- **Genae Jacobs (DOH)** – No comment.
- **Dr. Greg Talley (DOH)** – Program Manager for the Radiation Protection Division. Expressed difficulties in finding Board Artist and looking for assistance from the Board.

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

- We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Patrick Guarniere, the Board voted unanimously to enter Executive Session.

Agenda Item: APPROVAL OF MINUTES

- March 4, 2024 Meeting Minutes
 - *Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the meeting minutes for March 4, 2024.*

Agenda Item: COMPLAINTS

- None.

Agenda Item: CORRESPONDENCE

- None

Agenda Item: Board Committees

- **Instructors Forum Committee**– Scheduled for Monday, April 15th at Bennett Career Institute from 1-3pm. Nicole McClendon gave an update. Evites have been sent. 43 instructors have registered to date. The presenters are Irina Moore, Victoria Buckmon, Douglas Buckmon and Artina Williams. The forum will end with a Q&A and a tour of the examination labs. Chairman Saleem encouraged Board Members to attend.
- **Annual CE Forum Committee** –Scheduled for Monday, June 17th at the Martin Luther King Library from 8am – 4pm. Committee Chairs Patrick Guarniere and Vernon Martin presented a preliminary agenda for the forum. General sessions will be held in the morning with breakout sessions in the afternoon. Topics will include sanitation & infection control, financial health, branding, social media, etc. Seeking suggestions for topics, presenters and honorees. Mark Wills suggested vetting the presenters and Vonetta Dumas-Jennings disagreed citing the documented positive reviews from the 2023 forum.

Agenda Item: OLD BUSINESS

- **New Examiner Update** – Two resumes have been received for review so far. An announcement will be made at the Instructor's Forum that the Board is looking for new examiners.

Agenda Item: NEW BUSINESS

- **New License Recommendations** – Tabled.
- **Changes to NIC Exam** - Tabled.

Agenda Item: Reports



- Exam Committee – Dr. Richard DiCarlo presented the Practical Examination Summary Report for March 2024.

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Mark Wills, the Board voted unanimously to approve the March Practical Exam Summary Report.

Agenda Item: APPLICATIONS

- None

Agenda Item: RECOMMENDATIONS

- **Temporary Hold for Endorsement of Out-of-State Instructor Licenses** – It has come to the attention of the Board that some Virginia instructor licensees are receiving instructor training from an online teaching course not associated with the Barber/Cosmetology industry and the state doesn't require a practical exam to license instructors. The Board wants to explore ways to ensure that instructors from other states qualifications are equivalent to the District of Columbias requirements to obtain an instructor license.

Upon a motion duly made by Mr. Patrick Guarniere, and properly seconded by Mr. Mark Wills, the Board voted unanimously to invoke a temporary hold on instructor licensure by endorsement until the next Board meeting.

Agenda Item: ADJOURNMENT

- The meeting ended at **12:02** pm.

Respectfully submitted,

Dr. Anwar Saleem, Board Chair

Date

Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator