



**Department of Licensing and Consumer Protection  
Occupational and Professional Licensing  
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES  
April 14, 2025**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, April 14<sup>th</sup>, virtually via Zoom Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:15am** and attendance was taken.

**Board Members Present:** *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Dr. Raymond Kibler, Ms. Vonnetta Dumas Jennings, Mr. Jared Scott, Mr. Patrick Guarniere, Ms. Ajia Minnis, Mr. Dennis Smith and Ms. Korie Booker.*

**Board Members Absent:** *Mr. David Cavalcante, and Ms. Mable Carter,*

**Staff Members Present:** *Ms. Kimberly Troxler (Board Administrator), Ms. Nicole McClendon (Program Manager), Ms. Jessica Rice (Legal Counsel), Ms. Jessica Durden (Paralegal) Mr. Demetrius Norman (Chief Consumer Experience Officer), Ms. Jacqueline Noisette, (Deputy Administrator), Mr. Jatarious Frazier (Policy Analyst), Mr. Kevin Cyrus (Education Coordinator), Ms. Irina Moore (Examination Coordinator), A'layza Mitchell (Program Support Specialist) and Mr. Terron McAbee (Program Support Specialist).*

**Staff Members Absent:** *April Randall (Legislative Director) and Mr. Agustin Villadares (Legal Counsel).*

**Agenda Item: COMMENTS FROM THE PUBLIC**

- **Marc Frances (DOH)** – Listening as an observer.
- **Carolyn Smith** – Listening as an observer

**Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Jared Scott, the Board voted unanimously to enter Executive Session via individual roll call.*

**Agenda Item: APPROVAL OF MINUTES**

- March 3, 2025 Meeting Minutes

*Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Dennis Smith, the Board voted unanimously to approve the meeting minutes for March 3, 2025 with corrections, if necessary.*

**Agenda Item: COMPLAINTS**

- None

**Agenda Item: CORRESPONDENCE**

- None

**Agenda Item: BOARD COMMITTEES**

- **Legislative Committee to Review Instructor Training Hours** – The Committee submitted a summary of the Regulatory Reform Proposal to the Board for review. The discussion mainly centered around the Instructor Licensure Reform. The Committee recommended a dual path to licensure, proposing an amendment to the current traditional pathway to change instruction hours from 1000 to 500 and creating an experience-based instruction pathway requiring 2 years of full-time verifiable professional work experience with demonstrative instructional readiness with the appropriate documentation, such as sample lesson plans, proof of continuing education and letters of recommendation or references from industry professionals. Dr. DeCarlo and Mr. Smith disagreed with lowering the hours for instructors. The remaining Board members were in favor.

*Upon a motion duly made by Ms. Vonetta Dumas , properly seconded by Ms. Ajia Minnis, and abstained by Dr. Raymond Kibler and Mr. Dennis Smith, the Board voted to approve the recommendations of the Instructor Licensure Reform Proposal by majority vote.*

- **Education Committee**
  - 2025 Instructor Forum, May 19<sup>th</sup> – Education Coordinator, Mr. Kevin Cyrus reported that the committee is all set for the Forum. There will be a mock practical exam.
  - 2025 CE Forum – June 16<sup>th</sup> – Ms. Ajia Minnis reported that Ms. Carolyn Smith, Natural Hair Care Instructor at Bennett Institute and Robert Hughes, Founder of Hairdresser Strong, were both selected as honorees.

**Agenda Item: OLD BUSINESS**

- **Financial Disclosure Filing Requirement** – Board Administrator Ms. Kimberly Troxler reminded Board members that the deadline for the FDS filing is May 15<sup>th</sup>. There are resources on the BEGA website to assist filers.
- **NABBA Mid-Year Meeting Recap** – Attended by Board Member Mr. Jared Scott and DLCP Program Manager Ms. Nicole McClendon. Mr. Scott reported that there was a lot of talk about Mobile Barbering. Ms. McClendon indicated that the number of licensed barbers in DC has decreased dramatically compared to other states. Chairman Saleem suggested ways to increase licensure for barbers, such a forum to provide amnesty for unlicensed barbers to make licensure easy. Deregulation was a big top of discussion. NABBA is working on increasing its public exposure.

#### **Agenda Item: NEW BUSINESS**

- **BEGA Virtual Workshop** – Board members were sent an email announcing the launch of a new virtual workshop series designed specifically for boards and commissions. Some of the topics will include Board Duties and Responsibilities, the Open Meetings Act and Financial Disclosure. The workshop will be held on Friday, April 25<sup>th</sup>, 10am – Noon.

#### **Agenda Item: REPORTS**

- Exam Committee – Dr. DeCarlo presented the Practical Examination Summary Reports for March 2025.

*Upon a motion duly made by Mr. Jared Scott and properly seconded by Mr. Dennis Smith, the Board voted unanimously to approve the Practical Examination Summary Reports for March 2025.*

#### **Agenda Item: RECOMMENDATIONS**

- **Application for BAR\*\*\*\*\*183** – Applicant was licensed as a Barber Apprentice in 1991 but never completed the hours or took the exam to receive a barber license. He maintained his apprenticeship until 1997. He wants to take the exam for a barber license, but he hasn't completed the required classroom hours.  
*Referred to legal counsel for further review.*

#### **Agenda Item: ADJOURNMENT**

- Meeting Ended at **12:30pm**

*Upon a motion duly made by Ms. Vonetta Dumas Jennings and properly seconded by Dr. Richard DeCarlo, the Board voted unanimously to adjourn the meeting.*



Respectfully submitted,

*Anwar Saleem*

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Dr. Anwar Saleem, Board Chair

**5/5/2025**

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Date

***Minutes Recorded & Prepared by: Mr. Terron McCabe, DLCP/OPL Program Support Specialist and  
Ms. Kimberly Troxler, DLCP/OPL Board Administrator***