



## Occupational and Professional Licensing

District of Columbia Board of Architecture, Interior Design and Landscape Architecture  
1100 4<sup>th</sup> Street, SW Suite 400  
Washington, DC 20024

March 10, 2023  
Minutes

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov)**

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its monthly meeting on Friday, March 10, 2024. This meeting was held virtually.

The meeting was called to order at 9:37AM by Mr. Ronnie McGhee, Chairman.

### **Attendance**

Board Members Present: Mr. Ronnie McGhee, Mr. Patrick Williams, Vice Chairman, Mr. Bob Alter, Ms. Barbara Jones, Ms. Eileen Vitelli, Mr. Maurice Walters, Ms. Melissa Cohen

Board Members Absent: Ms. Kia Weatherspoon

Board Staff: Ms. Avis Pearson, Board Administrator, Ms. Stephanie Johnston, Program Support Specialist, Ms. Jah-mai Jefferson, Program Support Specialist

Legal Counsel: Mr. Patrick White, Esq. DCRA Office of General Counsel

Public Guest: Mr. Isaac Blair

### **Agenda Item: Comments from the Public**

Mr. Blair joined today's meeting. Ms. Pearson contacted Mr. Blair following the meeting to discuss questions that he had regarding his license.

### **Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Walters and properly seconded by Ms. Vitelli the Board voted unanimously to approve the January 20, 2023, minutes with the recommended changes.

**Agenda Item: Review of Administrative approved Applications**

Upon motion duly made by Ms. Jones and properly seconded by Mr. Alter the Board voted unanimously to approve the administrative-approved Applications with the recommended changes for March 10, 2023, attached hereto and made part of the March 10, 2023, minutes.

**Agenda Item: Education**

Mr. Cyrus provided an update for the Education Symposium. Ms. Nikita Reed and Mr. Carl Elefante are both confirmed speakers for the event. Mr. Cyrus is also working with a bus company to assist with transporting participants between sites where the events will be held. Names of landscape architects and interior designers are also being discussed for this event. Ms. Vitelli will resend a list of Interior Design schools to the Board. The next Education Committee meeting is scheduled for today at 3PM. This meeting will be held virtually.

**Agenda Item: Old Business**

Ms. Pearson led the continued discussion on Board recruitment. The on-boarding information shared with the Board was provided by Ms. Kears. A timeline for each step was not provided. Ms. Pearson will follow up with Mr. Walker, MOTA, to discuss Board trainings for new members, as well as email addresses for Board members. Ms. Vitelli also previously shared Board training information presented by the Interprofessional Council on Registration, (ICOR). Mr. Williams and Ms. Vitelli attended this training and reported that it was very informative. The Board still has one vacancy for a Landscape Architect. Ms. Pearson has reached out to CLARB for any recommendations.

Mr. Lewis gave an overview of the NCARB Regional Summit held in Honolulu, Hawaii on March 2-4, 2023. The Summit was also attended in person by Mr. McGhee, Chairman, Ms. Cohen, and Mr. Walters. Mr. Williams attended virtually. This meeting was well attended. Mr. Cyrus provided an update on the Education Symposium scheduled for September 21-22, 2023. The Annual Meeting will be held in June in Tampa, FL.

**Agenda Item: New Business**

A Career Day is being held at Savoy Elementary School on March 24, 2023. Board Members were encouraged to participate in person or virtually. This will be an all-day event but participants can attend half day, morning or afternoon sessions.

Upon motion duly made by Mr. Walters and properly seconded by Mr. Alter Board voted unanimously to approve the proposed rulemaking to eliminate the Rolling Clock per NCARB and to change the language to remove references to the IDP program and update it to the current AXP.

Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters the Board voted unanimously that the proposed rulemaking be adopted as written specific for the attestation for architects, interior design and landscape architects.

**Agenda Item: Review of Correspondence**

Correspondence reviewed during Executive Session.

**Agenda Item: Executive Session – (Closed to the Public)**

Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters the Board entered Executive Session at 11:35 am pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and legal counsel report.

The Board entered back into public session at 12:20pm.

**Agenda Item: Recommendations**

The Board did not have any recommendations during Executive Session.

**Agenda Item: Adjournment:**

The meeting ended at 12:35pm. The Board did not have a quorum to formally adjourn the meeting. The next meeting is scheduled for April 14,2023 @ 9:30am

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

09-19-23

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Date

Recorder/transcriber: Avis Pearson