**Occupational and Professional Licensing Administration**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**August 27, 2021**

**Minutes**

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, August 27, 2021, at 9:30am. This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order by Ronnie McGhee, Chairman, at 9:41am

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Ms. Melissa Cohen, Ms. Eileen Vitelli, Mr. Cametrick Nesmith, Mr. Patrick Williams

Absent: Mr. Barbara Jones

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director, Ms. Kathy Thomas, Mr. James Barber, Mr. Daniel Weaver, DCRA Communications and Marketing Manager, Ms. Katherine, DCRA IT Specialist and Webmaster

Legal Counsel: Mr. Keith Parsons, Esq. Office of the General Counsel

Public Guest: Mr. Colin McCann, Mr. Daniel Straub, Ms. Lisa Leiman

Mr. Weaver and Ms. Parker began the meeting with a presentation to the Board of a new DCRA plans platform. The platform is still being developed and is expected to launch at the end of the fiscal year which closes on September 30, 2021. The pre-approved platform is being developed to drive new business to district licensed design professionals as well as support the Mayor’s efforts to increase housing stock in the District. It’s also being designed to connect property owners who has a desire to advance their properties in adding accessory dwelling units to their property.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Vitelli and properly seconded by Mr. Williams the Board voted unanimously to approve the July 17, 2021, draft minutes.

**Agenda Item: Review of Applications**

Upon motion duly made by Ms. Cohen and properly seconded by Mr. Nesmith the Board voted unanimously to approve the list of Architects, Interior Designers, and Landscape Architects applications for licensure, attached hereto and made part of the August 27, 2021

minutes.

**Agenda Item: Education**

Ms. Thomas will meet with the Board’s Education subcommittee on September 2, 2021, to discuss the details of the Education Forum tentatively scheduled for November 19, 2021.

**Agenda Item: Old Business**

No Old Business

**Agenda Item: New Business**

Outreach with Howard University and the University of the District of Columbia will be discussed during the October 1, 2021, meeting.

**Agenda Item: Review of Correspondence**

No correspondence

**Agenda Item: Executive Session** – **(Closed to the Public)**

To discuss complaints, legal matters, and applications pursuant to D.C. Official Code § 2-575(b) (4) (A), D.C.

The Board did not enter Executive Session.

**Agenda Item: Recommendations**

No Recommendations

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Williams and properly seconded by Mr. Nesmith, the Board unanimously voted to adjourn at 11:21am

Respectfully submitted,

 Mr. Ronnie McGhee, Chairman

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 Date

Recorder/transcriber: Avis Pearson