**Occupational and Professional Licensing**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**August 1, 2025**

**Meeting Minutes**

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at** **opengovoffice@dc.gov**

The District of Columbia Board of Architecture, Interior Design, and Landscape Architecture held its scheduled meeting on Friday, August 1, 2025. This meeting was held virtually.

The meeting was called to order at 9:33 am by Mr. Ronnie McGhee, Chairman.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Mr. Bob Alter, Vice Chairman, Ms. Shauna Stallworth, Mr. Aubrey Grant, Ms. Asha Shagle

Absent: Ms. Barbara Jones, Mr. Maurice Walters

Board Staff: Ms. Jacqueline Noisette, Deputy Administrator, OPL, Mr. Leon Lewis, Program Manager, Ms. Avis Pearson, Board Administrator, Ms. Nicole Bramsted, Legislative Specialist, Jahmai Jefferson, Program Support Specialist, Mr. Kevin Cyrus, Education Coordinator,

Legal Counsel: Ms. Jessica Rice, Esq., Board Attorney, Ms. Nicole Bramstedt, Esq.,

 Legislative Specialist, Ms. April Randall, Esq. Legislative Director

**Agenda Item: Comments from the Public**

No comments from the public.

**Agenda Item: Draft Minutes**

Upon motion, duly made by Mr. Alter and properly seconded by Ms. Stallworth the Board voted unanimously to approve May 23, 2025.

**Agenda Item: Review of Administrative Approved Applications**

Upon motion, duly made by Mr. Alter and properly seconded by Mr. Grant the Board voted unanimously to approve the Administrative Approved Applications for August 1, 2025, attached hereto, and made a part of the August 1, 2025, meeting minutes.

**Agenda Item: Outreach**

DLCP hosted their annual Summer Youth Education Program (SYEP) Career Day. This event was well attended. Positive feedback was received from the students. Special thanks to Ms. Stallworth and Mr. McGhee for your participation.

Ms. Noisette and Ms. Jefferson are in process of planning outreach for the fall/spring of 2026. Ms. Noisette will be reaching out to Phelps High School and reporting back at the next meeting. Ms. Stallworth will contact George Washington University to discuss possible outreach with the University. Mr. Alter will reach out to the University of Maryland.

**Agenda Item: Legislative Update**

Ms. Bramstedt informed the Board that a hearing has not been held on the Architect and Engineering Good Samaritan Amendment Act of 2025.

The Landscape Architect Service Sales Tax Clarification Amendment Act of 2024 was passed but Council did not include funding for FY 2026. This Bill was passed subject to appropriations. Monitoring will continue the Bill. If it is not funded for two fiscal periods it can be repealed.

**Agenda Item: Education**

The Education Forum will take place on Friday, October 24, 2025 from 9-5p. The event will be held at the Martin Luther King Library. The Education Sub Committee will meet on August 14

**Agenda Item: Sub Committee Update**

Ms. Pearson and Mr. Lewis will provide regulations from other states to include MD to discuss alternate paths to licensure. This information will be forwarded to the Board for discussion at the September 12th meeting.

**Agenda Item: Old Business**

The next Board training will be held on August 15th from 10am-noon. This will be in-person training. The topic will be Legislative Rulemaking and FOIA Request.

**Agenda Item: New Business**

Upon motion duly made by Ms. Shagle and properly seconded by Ms. Stallworth the Board voted for Mr. Alter as the Voting Delegate for the CLARB Special Meeting.

CLARB will hold a Special Meeting on August 12, 2025 to vote on the proposed By-Laws. Mr. Alter will attend this meeting and vote on behalf of the Board.

Voting packages have been sent out to the Board for review. Ms. Pearson has requested the Board review the candidate profiles and forward all recommendations by August 12th. Mr. Alter will be the Voting Delegate for the Board. Completed ballots will be sent to Ms. Elkin, CLARB by September 12th. Results of the election will be revealed at the Annual Meeting in September at the Annual Meeting.

**Agenda Item: Review of Correspondence**

There was no correspondence for review.

**Agenda Item: Executive Session** –

Upon motion duly made by Mr. Alter and properly seconded by Mr. Grant, pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, the Board voted to enter Executive Session at 11:10am

Upon motion, duly made by Ms. Stallworth and properly seconded by Ms. Shagle, the Board voted to return to public session at 12:26pm.

**Agenda Item: Recommendations**

Upon motion, duly made by Mr. Alter and properly seconded by Ms. Stallworth in the matters of Ms. Rauzia Ally (ARC100479), the Board voted to request a response to the complaint allegations from Ms. Ally. This information will be reviewed during the September meeting.

Upon motion, made by Mr. Alter and properly seconded by Ms. Shagle in the matter of Ms. Hilda Rodriguez (ARC40001066) that her application be approved.

Upon motion made by Mr. Alter and properly seconded by Ms. Stallworth in the matter of Mr. William McMahon, the Board voted to defer the approval of his application until the Consent Order from Oklahoma is received and a explanation if any work was done in DC while his license was expired.

**Agenda Item: Adjournment:**

Upon motion duly made by Ms. Stallworth and properly seconded by Ms. Shagle, the Board unanimously voted to adjourn the meeting at 12:26pm.

Respectfully submitted,

 Mr. Ronnie McGhee, Chairman

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 Date

Recorder/transcriber: Avis B. Pearson