**Occupational and Professional Licensing Administration**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**July 17, 2020**

**Minutes**

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, July 17, 2020 at 9:30AM. This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order by Ronnie McGhee, Chairman, at 9:55AM

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Ms. Mathilda Cox, Mr. Patrick Williams, Mr. Cametrick Nesmith and Ms. Melissa Cohen, Barbara Jones

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director, Mr. Kevin Cyrus, Education Liaison

Legal Counsel: Adrienne Lord- Sorensen, Esq

 Keith Parson, Esq.

 Marc Neilson, Esq

Public Members: Ms. Alexandra Thorsburg, Mr. Mortensen, LA, Ms. Mary Scott, LA,

 Ms. Elizabeth Hebron, Director, American Society of Landscape

. Architect (ASLA), Mr. Bradley Rawls, American Society of Landscape

 Architects (ASLA)

**Agenda Item: Comments from the Public**

Mr. Mortensen spoke with the Board regarding his pending application. Mr. Mortensen is currently licensed in MD and VA. This application was further discussed in Executive Session of this meeting.

Ms. Thorsburg spoke with the Board regarding working independently in the area as an Interior Designer without currently being licensed in DC. Ms. Thorsburg is currently preparing to take the exam this fall. The Board recommended that Ms. Thorsburg review the Scope of Practice for Interior Design. In addition, Ms. Cox, Board Member, will speak off line with Ms. Throsburg to provide additional information. Ms. Pearson will provide Ms. Throsburg contact information for Ms. Cox.

Ms. Hebron addressed the Board regarding the credentialing requirements for Landscape Architects. Most perspective applicants have graduate degrees in Landscape Architecture.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Cox and properly seconded by Ms. Cohen, the Board voted unanimously to approve the May 29, 2020, minutes.

**Agenda Item: Review of Applications**

Upon motion duly made by Ms. Cox and properly seconded by Mr. Williams, the Board voted unanimously to approve the list of architects, interior designers, professional design firms, and landscape architects applications for licensure, attached hereto and made part of the July 17, 2020 minutes.

**Agenda Item: Education**

Mr. Cyrus is continuing to work on the newsletter. Mr. McGhee asked all Board Members for newsletter submissions to submit the information by July 22, 2020. The newsletter should include information on applying for the Firm license and announcement of the Board’s new legal counsel. Submissions for the newsletter should be sent to Kevin.Cyrus@dc.gov

**Agenda Item: Old Business**

NCARB held its Annual Meeting on June 19, 2020. This meeting was held virtually due to COVID-19.

**Agenda Item: New Business**

NCARB’s will hold its Annual Meeting on June 19, 2020. The meeting will be held virtually due to COVID-19. Board elections will also be held during this meeting.

**Agenda Item: Review of Correspondence**

The Board reviewed correspondence from Mr. Mortensen regarding his application.

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Cox the Board voted unanimously to enter into Executive session at 11:37A to discuss complaints, legal matters and applications

Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and (13).

**Agenda Item: Recommendations**

Upon motion duly made by Ms. Cox and properly seconded by Mr. Williams the Board voted to defer Mr. Mortensen’s application will until the September meeting.

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Cox and properly seconded by Mr. Williams the Board unanimously voted to adjourn at 12:30P.

Respectfully submitted,

 Mr. Ronnie McGhee, Chairman

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 Date

Recorder/transcriber: Avis Pearson