**Occupational and Professional Licensing**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**May 23, 2025 (Virtual Meeting)**

**Minutes**

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at** [**opengovoffice@dc.gov**](mailto:opengovoffice@dc.gov)

The District of Columbia Board of Architecture, Interior Design, and Landscape Architecture held its scheduled meeting on Friday, May 23, 2025. This meeting was held virtually.

The meeting was called to order at 9:35 am by Mr. Ronnie McGhee, Chairman.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Mr. Bob Alter, Vice Chairman, Mr. Maurice Walters, Ms. Shauna Stallworth, Mr. Aubrey Grant, Ms. Barbara Jones, Ms. Asha Shagle

Board Staff: Ms. Jacqueline Noisette, Deputy Administrator, OPL, Mr. Leon Lewis, Program Manager, Ms. Avis Pearson, Board Administrator, Ms. Nicole Bramsted, Legislative Specialist, Jahmai Jefferson, Program Support Specialist, Mr. Kevin Cyrus, Education Coordinator, Ms. Jennifer Durden, Paralegal Specialist, Ms. Tracey Jamison, Program Support Specialist, Ms. Shakira Richardson, Program Manager, Consumer Protection Unit (\*joined the meeting during Executive Session)

Legal Counsel: Ms. Jessica Rice, Esq

Guests: Ms. Nicole Rogers, Chief Building Official, Department of Buildings,

Mr. Jay Patel, Investigations Manager, Department of Buildings, Michael

Chambers

**Agenda Item: Comments from the Public**

No comments from the public.

**Agenda Item: Draft Minutes**

Upon motion, duly made by Mr. Walters and properly seconded by Ms. Jones the Board voted unanimously to approve April 4, 2025.

**Agenda Item: Review of Administrative Approved Applications**

Upon motion, duly made by Ms. Stallworth and properly seconded by Ms. Jones the Board voted unanimously to approve the Administrative Approved Applications for May 23, 2025, attached hereto, and made a part of the May 23, 2025, meeting minutes.

**Agenda Item: Legislative Update**

Ms. Bramstedt informed the Board that Director Crowe will be participating in the District’s Budget Hearing on June 9, 2025 @ 9am. She further informed the Board that there has not been any movement on the Good Samaritan Bill. In addition to the Good Samaritan Bill this Board is also tracking The Clean Hands Bill and the Landscape Architect Sales Tax Bill (B25-277)

The Board will not have to submit Financial Disclosure information for this filing year. They may be required to file in 2026.

**Agenda Item: Education**

The Education Forum will take place on Friday, October 24, 2025 from 9-5p. The event will be held at the Martin Luther King Library.

The Education subcommittee will be meeting to discuss themes and speakers. The next meeting scheduled will be Friday, May 30th at 12pm. It was suggested by Mr. Walters to have topics that are DC focused. Ms. Noisette will reach out to Ms. Kathleen Beeton, DOB to participate in the Forum and discuss Project Docs update and have a representative from NCARB to give AXP/ARE updates.

There is an outreach scheduled for Turner Elementary School on Friday, May 29, 2025; 9:15a-11:15am. Ms. Jefferson talked to the Board about volunteering for the event. Ms. Noisette will also be coordinating an event for the summer youth. Mr. McGhee has also requested that Ms. Jefferson reach out to Savoy Elementary School to schedule a time that the Board could go back out to give a more in-depth presentation of professional designs. Mr. Lewis and Ms. Pearson will assist with reaching out to the universities to discuss outreach. Mr. Chambers (public guest) recommended we contact Ms. Ebony Rose Thompson, School Board Chair. Ms. Thompson does have connections with elementary schools all over the city. Ms. Jones will assist with contacting Mr. Jack Patterson. Mr. Patterson does oversee all the charter schools in the district.

**Agenda Item: Old Business**

The NCARB Annual Business Meeting will be held June 19-22, 2025, in Scottsdale, Arizona. Mr. McGhee, Mr. Grant and Mr. Walters will be attending this meeting.

The CLARB Annual Business Meeting will be held September 18-20, 2025, in Lexington, KY. Mr. Alter has expressed an interest in going.

The CIDQ Annual Business Meeting will be held in November. Ms. Stallworth has expressed an interest in going.

**Agenda Item: Sub Committee Update**

All information was covered during the Education update.

**Agenda Item: New Business**

The FY25 Resolutions will be voted on during the Annual Business Meeting. Mr. McGhee will be the primary voting delegate, and Mr. Grant will be the alternate.

The AIA Partnership with NAAB was reviewed.

Upon motion, duly made by Mr. Walters and properly seconded by Ms. Stallworth the Board voted to change the June meeting to June 27, 2025. This change was made due to a scheduling conflict with the NCARB Annual Business meeting.

**Agenda Item: Review of Correspondence**

All correspondence was reviewed during the Executive Session. The Legislative subcommittee did not meet. Their next meeting scheduled will be on June 4th at 3:00pm.

**Agenda Item: Executive Session** –

Upon motion duly made by Mr. Walters and properly seconded by Ms. Stallworth, pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, the Board voted to enter Executive Session at 11:23am

The Board entered back into public session at 12:04pm.

**Agenda Item: Recommendations**

Upon a motion duly made by Mr. Alter and properly seconded by Ms. Stallworth in the matters of Mr. Eric Carle (100338) the Board voted to impose a $500 civil fine and offer a Consent Order.

The complaint involving Ms. Ruhana-Ally presented to the Board by Mr. Jay Patel, Department of Buildings, is being referred to the Consumer Protection Unit for further investigation.

**Agenda Item: Adjournment:**

Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters, the Board unanimously voted to adjourn the meeting at 12:08.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

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Date

Recorder/transcriber: Avis B. Pearson