**Occupational and Professional Licensing**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**November 18, 2022**

**Minutes**

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at** [**opengovoffice@dc.gov**](mailto:opengovoffice@dc.gov)

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its monthly meeting on Friday, November 18, 2022. This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order at 9:47AM by Mr. Ronnie McGhee, Chairman.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Mr. Patrick Williams, Vice Chairman, Mr. Bob Alter, Ms. Barbara Jones, Ms. Eileen Vitelli, Ms. Kia Weatherspoon,

Board Members Absent: Ms. Melissa Cohen

Board Staff: Ms. Avis Pearson, Board Administrator, Mr. Kevin Cyrus, Education Liaison, Ms. Stephanie Johnston, Program Support Specialist, Ms.Jah-mai Jefferson, Program Support Specialist, Ms. Kathy Thomas, Education Specialist

Legal Counsel: Mr. Patrick White, Esq. DCRA Office of General Counsel

Public Guest: Ms. Marlin Lorenze, Ms. Tatyana Swift, Mr. James Esquivel,

Anonymous guest -preferred not to state his name

**Agenda Item: Comments from the Public**

No comments from the public

**Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Alter and properly seconded by Ms. Jones the Board voted unanimously to approve the October 21, 2022, minutes with the recommended changes

**Agenda Item: Review of Applications**

No applications were presented to the Board during this meeting. Ms. Pearson did inform the Board the Agency’s server is not working and the approved application information was not able to be formulated for today’s meeting. The internal IT Department is working to have services restored as soon as possible.

**Agenda Item: Education**

The sub-committee of the Board’s Education Committee has met twice to begin planning the NCARB Region 2, 2023 Education Symposium. The tentative date for the event is September 28-29, 2023. The presentations will be presented in two half days – 9/28 12:30pm-5:00pm: 9/29 8:30-12:30pm. A venue and presenters for this event have not been decided. The next subcommittee meeting is scheduled for December 1, 2022 at 10am.

**Agenda Item: Old Business**

Ms. Vitelli attended the CIDQ Annual Meeting that was held in Los Angeles, CA in November. Ms. Vitelli provided feedback from this meeting. Presentations was given from the states. Representatives from Puerto Rico and Guam were not present but were both included in the states/territories that do have Interior Design Regulation to some degree. Ms. Vitelli informed the Board that there are approximately 10 different states that have bills that have been introduced and discussed at the state level regarding licensure or certification for interior designers. Alaska is working towards establishing a Practice Act for commercial designers. It failed this year, but they will continue to push forward. California did pass legislation extending the sunset for the Interior Design qualification for five years. Ms. Vitelli will provide additional information from this meeting to Ms. Pearson. This information will be sent to the Board and made a part of today’s meeting minutes.

Ms. Vitelli put together a quick one-page chart that shows for interior design, architecture, landscape architecture and engineering a snapshot of the different acronyms for the different groups. This chart will be distributed to the Board and made a part of today’s meeting minutes.

The Inter Professional Council on Registration (ICOR) is a group headed by the CEO’s of NCARB, CIDQ, CLARB and NCEES. This group is working together to meet with state legislators across the country where licensure is being challenged. ICOR will be holding a virtual training. This will be a Board Member Training for new Board Members across all states. More information to follow.

**Agenda Item: New Business**

Upon motion duly made by Mr. Williams and properly seconded by Ms. Vitelli the Board unanimously voted to adopt the 2023 Meeting Calendar with the recommended revision of the April 20th meeting date. The April meeting will be held on April 13, 2023.

NCARB is in process of changing their Board structure. The launch of the Governance Review began in June 2022. Several workshop meetings and listening sessions are being scheduled to discuss the change and provide updates. It is anticipated that the process will be completed and presented at the NCARB Annual Business meeting in June 2023. The rationale for this change:

-To ensure that the Board is representative of gender and racial diversity of professionals.

-To shorten the leadership pathway and ensure that there is equitable and inclusive pathway to leadership.

The Governance Workshop Charge:

“To access the current NCARB governance structure; identify opportunities to evolve in alignment with best governance practices and with an eye to diversity, equity and inclusion”

A copy of this timeline will be sent to the Board and made a part of today’s meeting minutes.

**Agenda Item: Review of Correspondence**

Correspondence reviewed during Executive Session.

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion duly made by Mr. Alter and properly seconded by Mr. Williams the Board entered Executive Session at 11:25am pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and legal counsel report.

The Board entered back into public session at 12:36pm.

**Agenda Item: Recommendations**

The Board did not have a quorum at the end of the Executive Session and was not able to vote on recommendations discussed during the session. Recommendations will be deferred until the January 2023 meeting.

**Agenda Item: Adjournment**

The meeting ended at 12:37pm.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

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Date

Recorder/transcriber: Avis Pearson